AGENDA

BARTONVILLE TOWN COUNCIL

WORK SESSION AND REGULAR MEETING

March 17, 2020

BARTONVILLE TOWN HALL, 1941 E. JETER, BARTONVILLE, TX 76226

6:30 PM

A. CALL WORK SESSION TO ORDER

B. WORK SESSION ITEM

1. Presentation and discussion on stationary license plate readers.

C. ADJOURN WORK SESSION

D. CALL REGULAR MEETING TO ORDER (7:00 PM)

E. PLEDGE OF ALLEGIANCE

F. PUBLIC PARTICIPATION

If you wish to address the Council, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

G. ANNOUNCEMENTS

Announce recent and upcoming civic and social events.

- Annual Spring Clean Up Day is scheduled for Saturday, March 28th, 8 a.m. – 11 a.m.

H. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1
2. Police Chief Report - Department Statistics/Activities for February 2020
3. Town Administrator - Monthly Reports: Financial Statement- February 2020; Engineering Report; Animal Control Report.
4. Town Secretary – May 2, 2020 Special Election

I. CONSENT AGENDA

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

2. Consider approval of the February 18, 2020, regular meeting minutes.

J. REGULAR ITEMS

3. Discuss and consider approval of Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by $47,043.15; and authorizing the Town Administrator to execute same of behalf of the Town.

4. Accept Certification of Unopposed Candidates and adopt a resolution cancelling the May 2, 2020 General Election.

5. Discuss and consider changing the date of the April 21, 2020, Town Council regular meeting.

6. Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled "Boards, Commissions, Committees", by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment.

K. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

L. ADJOURNMENT

I do hereby certify that the Notice of Meeting was posted on the bulletin board at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times and said Notice was posted on the following date and time: Thursday, March 12, 2020, at 12:45 p.m. at least 72 hours prior to the time of said meeting.

Tammy Dixon

Tammy Dixon, TRMC, CMC, Town Secretary

The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

Monthly Finance Report
As of February 29, 2020

General Fund Revenues

Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary					
Other/Transfer	13,168.46	14,520.78	19,000.00	76.43%	4,479.22
Property Taxes	152,580.75	790,787.44	814,385.00	97.10%	23,597.56
Sales Tax	85,167.73	272,035.08	485,000.00	56.09%	212,964.92
Permits	27,976.90	51,642.05	117,150.00	44.08%	65,507.95
Franchise Fees	11,186.40	92,130.77	157,500.00	58.50%	65,369.23
Development Fees	0.00	2,500.00	4,900.00	51.02%	2,400.00
Municipal Court	4,554.10	18,781.72	60,000.00	31.30%	41,218.28
Revenue Totals	**294,634.34**	**1,242,397.84**	**1,657,935.00**	**74.94%**	**415,537.16**

General Fund Expenses

Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Expense Summary					
Other	3,444.74	12,775.85	57,650.00	22.16%	44,874.15
Salary & Benefits	54,910.37	277,424.79	708,420.00	39.16%	430,995.21
Contracted Service	14,260.11	62,612.11	191,999.00	32.61%	129,386.89
Supplies	3,044.83	27,031.16	65,500.00	41.27%	38,468.84
Lantana Town Center Grant	33,035.47	82,626.52	200,000.00	41.31%	117,373.48
Maintenance	4,636.27	19,919.13	60,500.00	32.92%	40,580.87
Transfer	373,866.00	373,866.00	373,866.00	100.00%	0.00
Expense Totals	**487,197.79**	**856,275.55**	**1,657,935.00**	**51.65%**	**801,659.45**

Town Administrator Notes:

- Staff has identified a one-time, non-recurring sales tax payment in the amount of approximately $20,000. Historically, collection in February is $63,452, this year it was $85,167 (100-4025).
- 51.65% of budgeted General Fund expenditures have been spent. The reason this percentage is so high is due to the one-time transfers, totaling $373,866, being allocated. All non-recurring expenses are less than 50% and are within the budget.

Town of Bartonville Cash and Fund Balance Report
as of February 29, 2020

Name	Fund #	Cash Balance	Fund Balance*
General	100	$471,416	$652,294
Reserve	150	$313,660	$313,660
Wastewater	160	$11,741	$14,367
Street Maintenance	170	$1,215,010	$1,276,280
Economic Development Liability	180	$224,557	$224,557
Interest & Sinking	200	$1,237,394	$1,237,394
Court Security	210	$3,562	$3,562
Court Technology	220	$2,289	$2,289
Capital Improvement	300	$56,181	$56,181
Vehicle and Equipment Replacement	301	$39,910	$39,910
Community Development	800	$472,872	$502,983
Crime Prevention	900	$80,285	$92,454
TOTAL		**$4,128,877**	**$4,415,931**

*Fund Balance does not include fixed assets

Town of Bartonville
Balance Sheet
As of February 29, 2020

Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Assets				
	100-1000	Consolidated Cash Equity - General Fund	471,416.10	
	100-1003	Economic Development Tax Grants	0.00	
	100-1051	Petty Cash-Town Hall	200.00	
	100-1053	Petty Cash-NS Spirit Day	0.00	
	100-1054	Petty Cash-Municipal Court	0.00	
	100-1100	Accounts Receivable	165,177.31	
	100-1150	Tax Receivable	12,443.32	
	100-1155	Property Tax Receivable	0.00	
	100-1190	Employee Receivable	0.00	
	100-1400	Inventory	0.00	
	100-1610	Buildings	0.00	
	100-1620	Land	0.00	
	100-1621	Landscaping	0.00	
	100-1650	Computer-Office Equipment	0.00	
	100-1655	Office Furniture & Fixtures	0.00	
	100-1660	Police Equipment	0.00	
	100-1710	Public Works	0.00	
	100-1800	Accumulated Depreciation	0.00	
	100-1920	Prepaid Expense	3,057.32	
	100-1930	Receivable Overpayment Sev.	0.00	
	100-1990	Undeposited Funds	0.00	
	100-1999	Pass Thru Revenue	0.00	
	Total Assets		652,294.05	
				652,294.05

Town of Bartonville
Balance Sheet
As of February 29, 2020

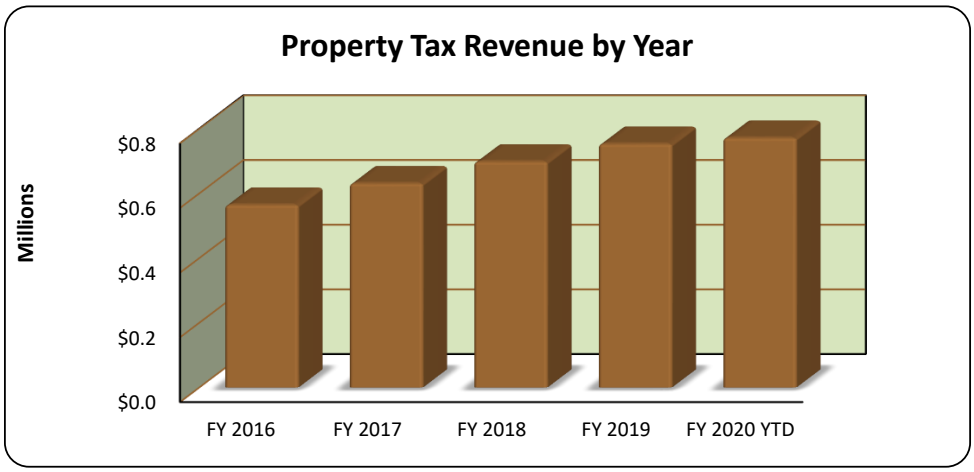
Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Liabilities				
	100-2000	Accounts Payable	(1,941.43)	
	100-2001	Accounts Payable to be closed out from conversion	0.00	
	100-2003	Year End Auditor Payables	3,500.11	
	100-2004	Police Department Retirement	0.00	
	100-2005	Sales Tax	0.00	
	100-2006	TMRS Payable	15,820.01	
	100-2007	Credit Card Fees Due	123.53	
	100-2012	FICA Payable	(0.01)	
	100-2015	Unemployment - TWC Payable	19.25	
	100-2019	AFLAC - Employee Contribution Payable	0.00	
	100-2020	HSA Due to Employee	0.00	
	100-2026	Accrued Vacation/Comp	0.00	
	100-2028	Dependent Insurance Payable	(359.17)	
	100-2029	Deferred Comp Payable	0.00	
	100-2030	New York Life	(643.79)	
	100-2031	Federal Income Tax (FIT) Payable	0.00	
	100-2035	Wages Payable	0.00	
	100-2041	Court Fines/Fees Collection Fees	0.00	
	100-2049	Collections Agency Fee	192.60	
	100-2051	State Fee	6,068.62	
	100-2064	Child Safety Funds	7,536.53	
	100-2073	Tx Seatbelt State Payables	0.00	
	100-2074	Warrant Fees Payable	30.00	
	100-2075	Deferred Revenue	0.00	
	100-2202	Due To Crime Prevention	0.00	
	100-2203	Due To Fixed Assets	0.00	
	100-2204	Due To Reserve Fund	0.00	
	100-2205	Due To Wastewater	0.00	
	100-2206	Due To Street Maintenace	0.00	
	100-2207	Due To I&S Fund	0.00	
	100-2208	Due To Court Security Fund	0.00	
	100-2209	Due To Court Technology Fund	0.00	
	100-2210	Due To Capital Improvement	0.00	
	100-2211	Due To Vehicle & Equipment Replacement Fund	0.00	
	100-2212	Due To General Long Term Debt	0.00	

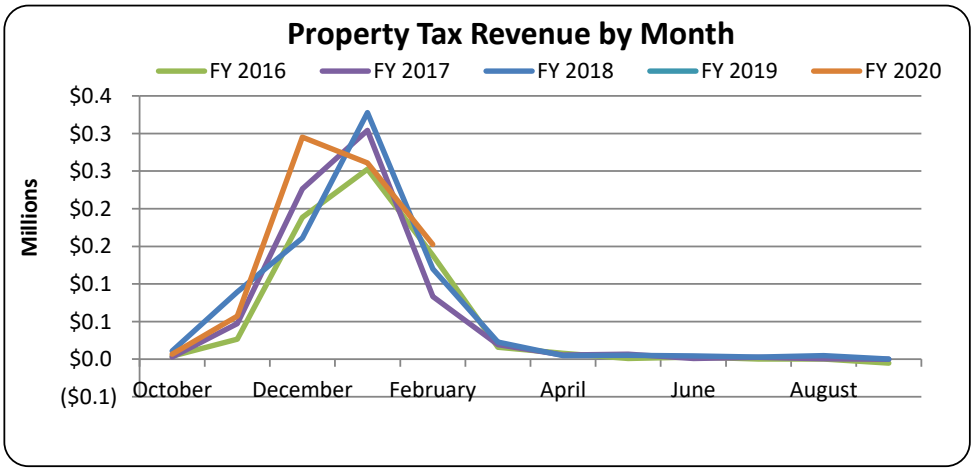
Town of Bartonville
Balance Sheet
As of February 29, 2020

Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Liabilities				
	100-2213	Due To Bartonville Community Development	0.00	
	100-2540	Accured Interest Payable	0.00	
	100-2550	Accrued Wages	0.00	
	100-2567	Bonds Escrow Liability	0.00	
	100-2568	Bond Refund Payable	0.00	
	100-2570	Building Permit Deposit Refund Payable	0.00	
	100-2571	Building Permit Deposit Liability	0.00	
	100-2795	PD - Restricted Donations LEOSE	0.00	
	100-2796	P D - Restricted Donations	0.00	
	100-2820	Unearned Revenues	12,345.39	
	100-2835	Payable to Eco Development Corp	24,512.51	
	100-2840	Payable to ED Tax Grants	0.00	
	100-2841	Lacey Oaks Substation Legal Fees	0.00	
	100-2845	TML PD/Veh Ins Claim Proceeds	0.00	
	100-2850	TML Property Ins Claim proceeds	0.00	
	100-2900	Bank Rec Pass Through	0.00	
	Total Liabilities		67,204.15	
Fund Balance				
	100-3000	Fund Balance	175,392.18	
	Total Fund Balance		175,392.18	
		Total Revenue	1,242,397.84	
		Total Expenses	856,275.55	
		Current Year Increase (Decrease)	409,697.72	
		Fund Balance Total	175,392.18	
		Current Year Increase (Decrease)	409,697.72	
		Total Fund Balance/Equity	585,089.90	
	Total Liabilities & Fund Balance			652,294.05

Property Tax Revenue
General Fund
FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	$958	$4,107	$2,960	$10,819	$6,588	($4,231)	-39.1%
November	34,117	26,562	47,245	89,284	57,135	($32,149)	-36.0%
December	212,125	188,437	226,312	161,044	295,153	$134,109	83.3%
January	183,779	252,529	304,190	327,835	260,938	($66,897)	-20.4%
February	102,179	137,806	83,148	120,142	152,580	$32,438	27.0%
March	11,131	15,838	19,099	22,870			
April	4,689	7,908	5,580	4,578			
May	5,743	941	6,731	5,042			
June	1,099	2,945	1,069	4,288			
July	3,109	17	2,295	2,882			
August	2,471	20	439	4,831			
September	3,931	(5,310)	(189)	165			
Total	**$565,331**	**$631,800**	**$698,879**	**$753,780**	**$772,394**	**$63,270**	**8.9%**



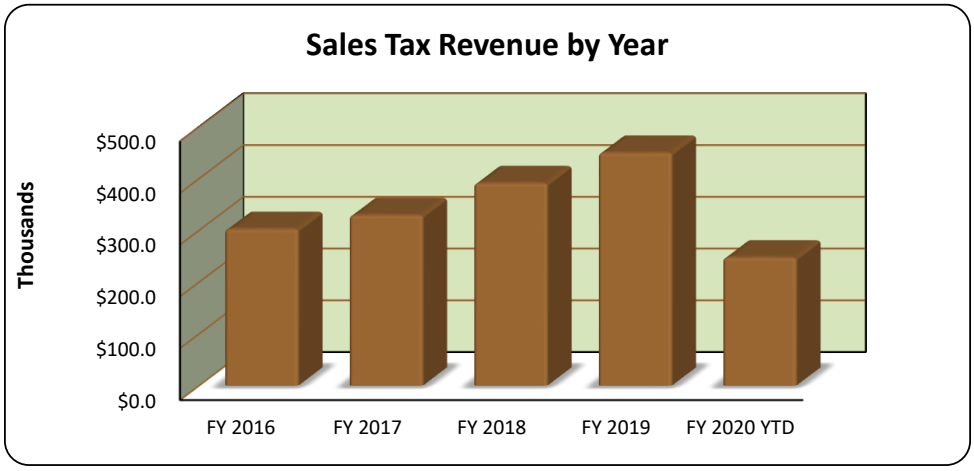


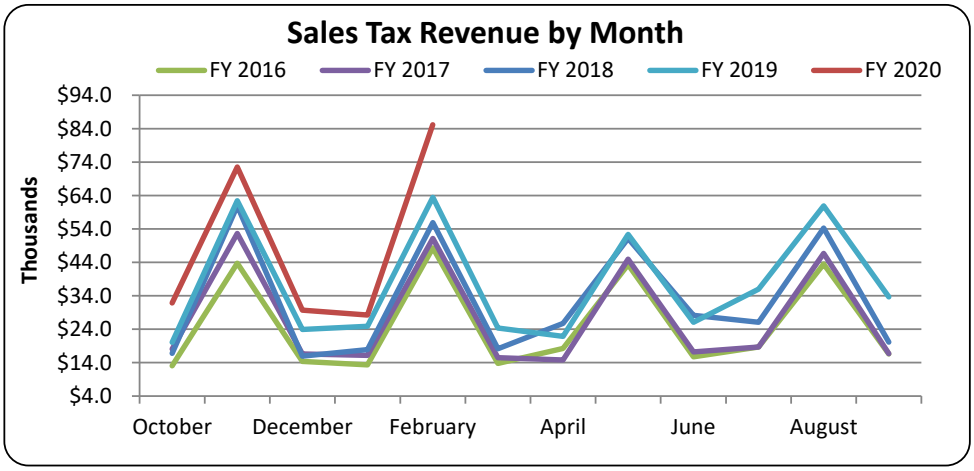
Unaudited

Sales Tax Revenue
General Fund
FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	$13,053	$18,108	$16,817	$20,075	$31,831	$11,756	58.6%
November	43,778	52,644	60,915	62,429	72,525	$10,096	16.2%
December	14,355	16,627	15,938	23,908	29,711	$5,803	24.3%
January	13,318	16,167	17,865	24,850	28,242	$3,392	13.6%
February	48,335	51,143	55,867	63,452	85,167	$21,715	34.2%
March	13,726	15,446	18,190	24,378			
April	18,240	14,802	25,773	21,864			
May	43,285	44,996	51,169	52,345			
June	15,784	17,193	28,193	26,105			
July	18,667	18,711	26,048	35,966			
August	43,510	46,694	54,247	60,883			
September	16,585	16,715	20,126	33,639			
Total	**$302,636**	**$329,246**	**$391,148**	**$449,895**	**$247,476**	**$52,762**	**27.1%**

Special Note: The latest entry for the current fiscal year is listed in the month the tax was collected by the merchant. This amount is not received by the Town until two months later. By tracking information in this manner, the report and analysis will match the Town's Fiscal Year.



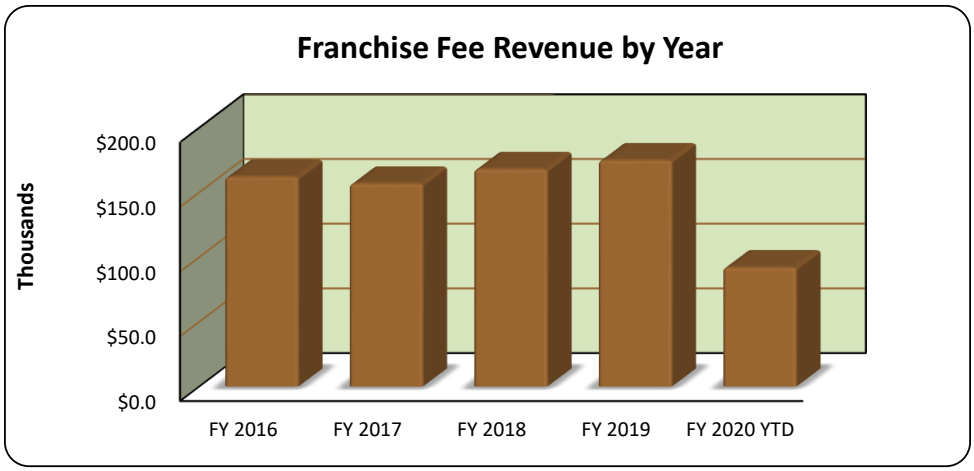


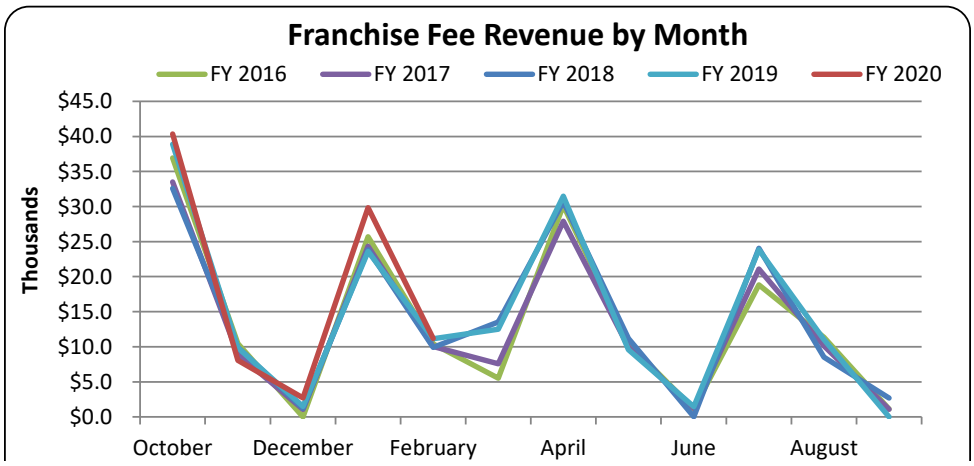
Unaudited

Franchise Fee Revenue
General Fund
FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	$36,925	$33,503	$32,582	$38,889	$40,346	$1,457	3.7%
November	10,447	8,946	9,905	9,872	8,056	($1,816)	-18.4%
December	0	1,061	1,206	1,483	2,702	$1,219	82.2%
January	25,685	24,339	23,827	23,598	29,838	$6,240	26.4%
February	10,417	10,053	9,919	11,148	11,186	$38	0.3%
March	5,534	7,568	13,529	12,496			
April	30,147	27,902	30,686	31,486			
May	10,480	9,948	11,177	9,602			
June	1,128	1,208	17	1,440			
July	18,814	21,080	24,025	23,830			
August	11,365	10,126	8,528	11,032			
September	1,136	1,088	2,682	0			
Total	**$162,078**	**$156,822**	**$168,083**	**$174,876**	**$92,128**	**$7,138**	**8.4%**

Special Note: Franchise Fees are typically received on a quarterly basis.

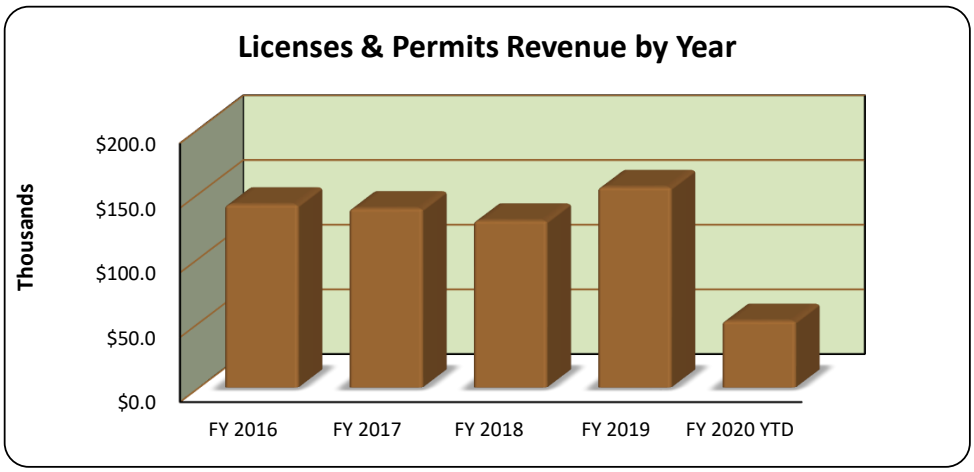


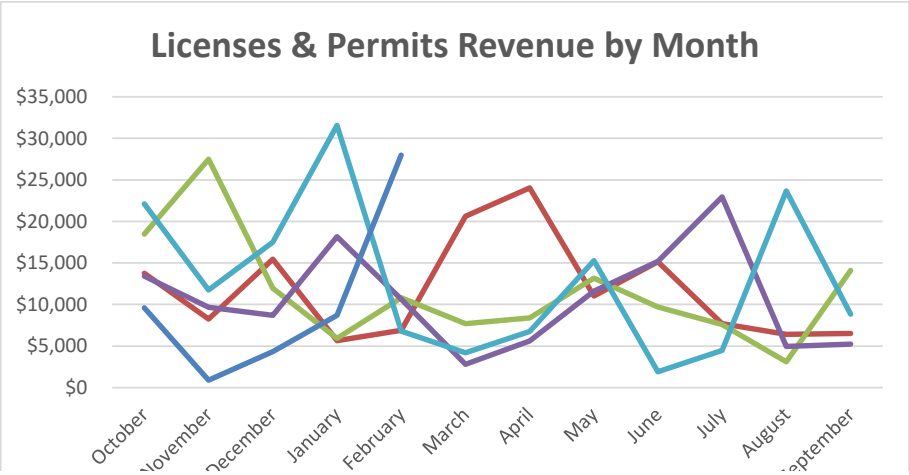


Unaudited

Licenses & Permits Revenue
General Fund
FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	$13,765	$18,458	$13,418	$22,123	$9,617	($12,506)	-56.5%
November	8,254	27,491	9,687	11,756	895	($10,861)	-92.4%
December	15,449	11,950	8,710	17,518	4,335	($13,183)	-75.3%
January	5,649	5,944	18,170	31,560	8,692	($22,868)	-72.5%
February	6,889	10,821	10,655	6,810	27,976	$21,166	310.8%
March	20,626	7,705	2,805	4,201			
April	24,034	8,404	5,631	6,745			
May	11,032	13,160	11,604	15,273			
June	15,141	9,715	15,196	1,910			
July	7,678	7,594	22,952	4,475			
August	6,401	3,110	4,960	23,666			
September	6,524	14,096	5,226	8,854			
Total	**$141,442**	**$138,448**	**$129,014**	**$154,891**	**$51,515**	**($38,252)**	**-42.6%**

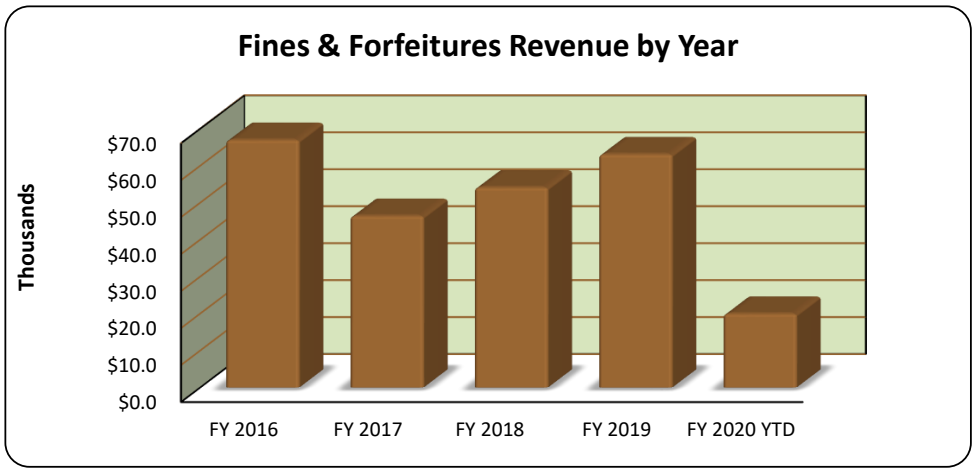


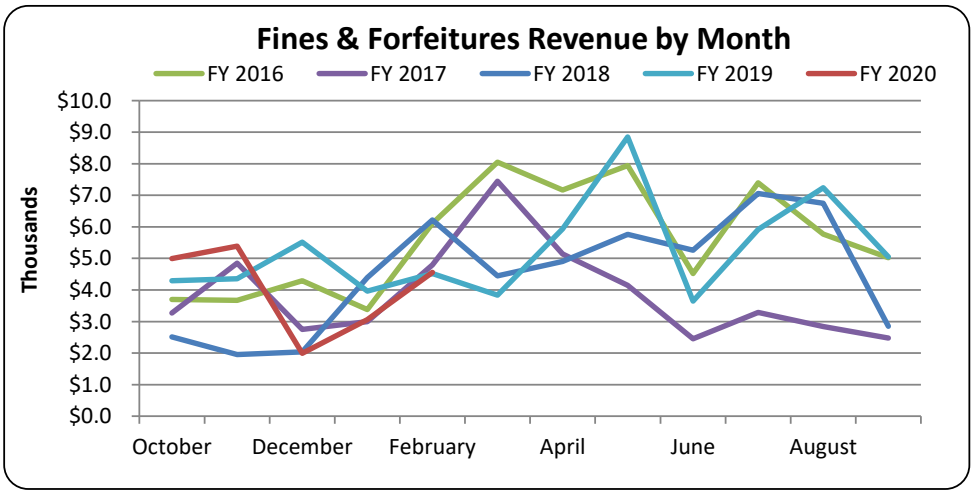


Unaudited

Fines & Forfeitures Revenue
General Fund
FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	$3,695	$3,270	$2,514	$4,292	$4,998	$706	16.4%
November	3,674	4,851	1,952	4,359	5,388	$1,029	23.6%
December	4,294	2,748	2,041	5,514	1,992	($3,522)	-63.9%
January	3,378	2,998	4,390	3,966	3,057	($909)	-22.9%
February	6,109	4,796	6,218	4,518	4,554	$36	0.8%
March	8,049	7,445	4,448	3,838			
April	7,167	5,137	4,905	5,932			
May	7,940	4,145	5,759	8,848			
June	4,517	2,452	5,263	3,647			
July	7,394	3,291	7,057	5,920			
August	5,768	2,840	6,749	7,244			
September	5,019	2,475	2,848	5,048			
Total	**$67,004**	**$46,448**	**$54,144**	**$63,126**	**$19,989**	**($2,660)**	**-11.7%**





Unaudited

Town of Bartonville
Financial Statement
As of February 29, 2020

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
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Maintenance	4,636.27	19,919.13	60,500.00	32.92%	40,580.87
Transfer	373,866.00	373,866.00	373,866.00	100.00%	0.00
Capital	0.00	19.99	0.00	0.00%	(19.99)
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Expense Totals	487,197.79	856,275.55	1,657,935.00	51.65%	801,659.45

Town of Bartonville
Financial Statement
As of February 29, 2020

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Other/Transfer					
100-4001 Past Fiscal Years	0.00	0.00	0.00	0.00%	0.00
100-4065 Adminstration Services	10,442.10	10,251.09	2,900.00	353.49%	(7,351.09)
100-4090 General Revenue	0.00	0.00	0.00	0.00%	0.00
100-4100 Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4116 Permits:Royalties/Other Income	0.00	0.00	0.00	0.00%	0.00
100-4130 Child Safety Collected	0.00	0.00	2,000.00	0.00%	2,000.00
100-4135 Open Records	15.00	21.60	0.00	0.00%	(21.60)
100-4160 LOESE Training Funds	851.85	851.85	0.00	0.00%	(851.85)
100-4220 Veterans Memorial Donation	0.00	0.00	0.00	0.00%	0.00
100-4248 EDC Interest Earned	0.00	0.00	0.00	0.00%	0.00
100-4250 Interest Earned	1,859.51	3,396.24	8,000.00	42.45%	4,603.76
100-4402 CoServ Grant	0.00	0.00	0.00	0.00%	0.00
100-4705 Sale of Surplus	0.00	0.00	0.00	0.00%	0.00
100-4710 Mowing/Demo Fees	0.00	0.00	0.00	0.00%	0.00
100-4720 TOB/CTWSC Agreement Payment	0.00	0.00	0.00	0.00%	0.00
100-4725 Transfer from BCCPD	0.00	0.00	1,000.00	0.00%	1,000.00
100-4730 Transfer from BCDC	0.00	0.00	5,000.00	0.00%	5,000.00
100-4850 NSF Fees	0.00	0.00	100.00	0.00%	100.00
100-4920 General Fund Transfer -Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4925 FM ILA - Transfer to Street	0.00	0.00	0.00	0.00%	0.00
100-4930 Hat Creek Construction Costs	0.00	0.00	0.00	0.00%	0.00
100-4999 Transfer In	0.00	0.00	0.00	0.00%	0.00
Other/Transfer Totals	13,168.46	14,520.78	19,000.00	76.43%	4,479.22
Property Taxes					
100-4002 Ad Valorem Current O & M	153,443.79	791,250.04	809,385.00	97.76%	18,134.96
100-4003 Ad Valorem Pent & Int	(863.04)	(676.79)	2,500.00	(27.07%)	3,176.79
100-4010 Ad Valorem Deliquent	0.00	214.19	2,500.00	8.57%	2,285.81

Property Taxes Totals	152,580.75	790,787.44	814,385.00	97.10%	23,597.56
Sales Tax					
100-4025 Sales Tax Revenue	85,167.73	247,478.14	450,000.00	55.00%	202,521.86
100-4060 Mixed Beverage Allocation	0.00	24,556.94	35,000.00	70.16%	10,443.06
Sales Tax Totals	85,167.73	272,035.08	485,000.00	56.09%	212,964.92
Permits					
100-4039 Right of Way (ROW) Revenue	0.00	0.00	0.00	0.00%	0.00
100-4101 Permits:Accessory Bldg Permit	0.00	0.00	0.00	0.00%	0.00
100-4103 Permits:Business C of O Permits	0.00	0.00	1,000.00	0.00%	1,000.00
100-4104 Permits:Commercial Bldg Permits	0.00	1,360.00	10,000.00	13.60%	8,640.00
100-4105 Permits:Contractor Registration	1,375.00	2,125.00	4,000.00	53.13%	1,875.00
100-4106 Permits:Culvert/Driveway Permit	0.00	0.00	0.00	0.00%	0.00
100-4107 Permits:Gas Well Inspection Fees	5,500.00	8,400.00	29,200.00	28.77%	20,800.00
100-4108 Permits:Health/Food Permits	150.00	5,850.00	6,000.00	97.50%	150.00
100-4109 Permits:Mobile/Utility/Other	0.00	0.00	0.00	0.00%	0.00
100-4110 Permits:Oil/Gas Drilling Permit	0.00	0.00	0.00	0.00%	0.00
100-4111 Permits:Pool Permit Fees	0.00	0.00	0.00	0.00%	0.00
100-4112 Permits:Red Tag Fees	0.00	75.00	500.00	15.00%	425.00
100-4113 Permits:Remodel/Addition Permit	0.00	0.00	0.00	0.00%	0.00
100-4114 Permits:Residential Bldg Permits	19,721.90	31,817.05	60,000.00	53.03%	28,182.95
100-4115 Permits:ROW Permit/License	0.00	0.00	0.00	0.00%	0.00
100-4117 Permits:Septic Permit Fee	1,230.00	1,940.00	6,000.00	32.33%	4,060.00
100-4118 Permits:Sign or Tree Permits	0.00	75.00	300.00	25.00%	225.00
100-4119 Permits:Special Event/Race Permit	0.00	0.00	50.00	0.00%	50.00
100-4120 Permits:Truck Permit	0.00	0.00	100.00	0.00%	100.00
100-4121 Permits:Water Well/Sprinkler	0.00	0.00	0.00	0.00%	0.00
Permits Totals	27,976.90	51,642.05	117,150.00	44.08%	65,507.95
Franchise Fees					
100-4041 Electric/Gas Franchise Fees	2,033.82	65,403.24	110,000.00	59.46%	44,596.76
100-4042 Telephone Franchise Fees	7,691.09	15,781.48	20,000.00	78.91%	4,218.52
100-4045 Solidwaste Franchise Fees	1,461.49	8,721.78	15,000.00	58.15%	6,278.22
100-4046 Water Franchise Fees	0.00	2,224.27	12,500.00	17.79%	10,275.73
Franchise Fees Totals	11,186.40	92,130.77	157,500.00	58.50%	65,369.23
Development Fees					

100-4102 Permits:BOA Application Fees	0.00	1,350.00	900.00	150.00%	(450.00)
100-4122	0.00	1,150.00	4,000.00	28.75%	2,850.00
Development Fees Totals	0.00	2,500.00	4,900.00	51.02%	2,400.00
Municipal Court					
100-4150 Municipal Court Fines	3,698.90	15,639.80	60,000.00	26.07%	44,360.20
100-4157 Court Costs	855.20	3,141.92	0.00	0.00%	(3,141.92)
100-4158 Building Security Fees	0.00	0.00	0.00	0.00%	0.00
100-4161 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00%	0.00
Municipal Court Totals	4,554.10	18,781.72	60,000.00	31.30%	41,218.28
Revenue Totals	294,634.34	1,242,397.84	1,657,935.00	74.94%	415,537.16

Town of Bartonville
Financial Statement
As of February 29, 2020

100 - General Fund	Administration	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Salary & Benefits		18,889.28	111,315.43	239,564.00	46.47%	128,248.57
Other		3,444.74	12,550.85	55,650.00	22.55%	43,099.15
Contracted Service		13,635.11	54,552.90	178,100.00	30.63%	123,547.10
Supplies		1,725.27	22,707.83	44,500.00	51.03%	21,792.17
Lantana Town Center Grant		0.00	0.00	0.00	0.00%	0.00
Capital		0.00	0.00	0.00	0.00%	0.00
Maintenance		3,044.17	11,103.92	37,500.00	29.61%	26,396.08
Transfer		0.00	0.00	0.00	0.00%	0.00
Administration Totals		40,738.57	212,230.93	555,314.00	38.22%	343,083.07

100 - General Fund	Police	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Maintenance		1,592.10	8,815.21	23,000.00	38.33%	14,184.79
Salary & Benefits		34,886.58	159,508.05	445,210.00	35.83%	285,701.95
Other		0.00	225.00	2,000.00	11.25%	1,775.00
Contracted Service		75.00	5,759.21	7,899.00	72.91%	2,139.79
Supplies		1,319.56	4,323.33	21,000.00	20.59%	16,676.67
Capital		0.00	19.99	0.00	0.00%	(19.99)
Police Totals		37,873.24	178,650.79	499,109.00	35.79%	320,458.21

100 - General Fund	Municipal Court	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Contracted Service		550.00	2,300.00	6,000.00	38.33%	3,700.00
Salary & Benefits		1,134.51	6,601.31	23,646.00	27.92%	17,044.69
Municipal Court Totals		1,684.51	8,901.31	29,646.00	30.03%	20,744.69

100 - General Fund	Transfers	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining

Not Categorized	0.00	0.00	0.00	0.00%	0.00
Lantana Town Center Grant	33,035.47	82,626.52	200,000.00	41.31%	117,373.48
Transfer	373,866.00	373,866.00	373,866.00	100.00%	0.00
Other	0.00	0.00	0.00	0.00%	0.00
Transfers Totals	406,901.47	456,492.52	573,866.00	79.55%	117,373.48
Expense Totals	487,197.79	856,275.55	1,657,935.00	51.65%	801,659.45

Town of Bartonville
Financial Statement
As of February 29, 2020

100 - General Fund Administration	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-10-2998 Test Check	0.00	0.00	0.00	0.00%	0.00
100-10-5002 Certification Wages	184.62	1,015.41	2,400.00	42.31%	1,384.59
100-10-5007 Overtime Wages	0.00	0.00	0.00	0.00%	0.00
100-10-5008 Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-10-5012 Administrator Salary	6,338.46	34,769.24	82,400.00	42.20%	47,630.76
100-10-5013 Town Secretary Salary	6,153.86	36,246.16	82,400.00	43.99%	46,153.84
100-10-5015 Court Clerk Salary	0.00	0.00	0.00	0.00%	0.00
100-10-5016 Admin Assistant Salary	907.50	3,761.25	11,700.00	32.15%	7,938.75
100-10-5018 Longevity Pay	0.00	780.00	780.00	100.00%	0.00
100-10-5019 Mileage Pay	0.00	396.50	2,000.00	19.83%	1,603.50
100-10-5020 Retirement - TMRS	1,985.22	11,274.06	26,184.00	43.06%	14,909.94
100-10-5023 FICA	196.98	1,123.71	3,000.00	37.46%	1,876.29
100-10-5025 Health and Dental	2,922.64	19,436.28	22,000.00	88.35%	2,563.72
100-10-5030 Unemployment Benefits	0.00	0.00	0.00	0.00%	0.00
100-10-5053 Advertisements and Notices	172.40	714.10	2,000.00	35.71%	1,285.90
100-10-5063 Animal Control	960.00	3,840.00	12,800.00	30.00%	8,960.00
100-10-5079 Appraisal Fees	0.00	0.00	0.00	0.00%	0.00
100-10-5080 Appraisal District	0.00	1,254.39	6,000.00	20.91%	4,745.61
100-10-5081 Audit Entries	0.00	0.00	0.00	0.00%	0.00
100-10-5082 Audit & Accounting Expense	0.00	0.00	3,750.00	0.00%	3,750.00
100-10-5102 Bank Service Charges	0.00	58.48	100.00	58.48%	41.52
100-10-5103 Banners and Signs	0.00	645.00	15,000.00	4.30%	14,355.00
100-10-5113 Building Inspections/Code Enfor	1,540.00	7,915.00	30,000.00	26.38%	22,085.00
100-10-5128 Cell Phone Charges	0.00	300.00	1,200.00	25.00%	900.00
100-10-5140 Clean Up Day	400.00	1,600.00	10,000.00	16.00%	8,400.00
100-10-5142 Codification	1,600.00	2,100.00	2,700.00	77.78%	600.00
100-10-5147 Computer Software	607.49	19,399.16	26,000.00	74.61%	6,600.84
100-10-5154 Contract Labor	0.00	0.00	0.00	0.00%	0.00
100-10-5157 Copier Lease/Supplies/Maint	722.57	1,663.45	5,000.00	33.27%	3,336.55
100-10-5158 Copier/Printing Expense and Su	296.18	296.18	2,500.00	11.85%	2,203.82
100-10-5161 County Filing Fees	0.00	0.00	0.00	0.00%	0.00

100-10-5162 County Tax Collection	0.00	1,881.00	3,000.00	62.70%	1,119.00
100-10-5207 Dues & Certs	591.00	1,976.00	2,400.00	82.33%	424.00
100-10-5220 Veterans Memorial	0.00	0.00	0.00	0.00%	0.00
100-10-5225 ED Sales Tax Grants	0.00	0.00	0.00	0.00%	0.00
100-10-5226 Election Expense	0.00	0.00	12,500.00	0.00%	12,500.00
100-10-5230 Engineering/Surveying Services	2,957.40	7,079.79	20,000.00	35.40%	12,920.21
100-10-5275 Gas Well Inspections	0.00	6,286.30	24,750.00	25.40%	18,463.70
100-10-5276 Gas Well Complaint Invest.	0.00	0.00	0.00	0.00%	0.00
100-10-5281 LTC Property Tax Grant	0.00	0.00	0.00	0.00%	0.00
100-10-5303 Historic Marker	0.00	0.00	0.00	0.00%	0.00
100-10-5337 Insurance - Property & Liability	200.00	2,212.82	5,500.00	40.23%	3,287.18
100-10-5381 Legal	4,220.96	18,047.50	50,000.00	36.10%	31,952.50
100-10-5404 Maintence/Repair/Cleaning	1,684.00	6,176.72	20,000.00	30.88%	13,823.28
100-10-5405 Tree Trimming	0.00	0.00	3,000.00	0.00%	3,000.00
100-10-5406 Public Transportation	0.00	0.00	1,800.00	0.00%	1,800.00
100-10-5416 Mixed Beverage	0.00	0.00	0.00	0.00%	0.00
100-10-5477 Office Supplies/Sm Ofc Equip	0.00	453.17	4,000.00	11.33%	3,546.83
100-10-5479 Operations and Supplies	99.03	895.87	4,000.00	22.40%	3,104.13
100-10-5482 Other	0.00	0.00	0.00	0.00%	0.00
100-10-5513 Planning Services	173.75	692.50	10,000.00	6.93%	9,307.50
100-10-5514 Postage	661.34	830.53	3,000.00	27.68%	2,169.47
100-10-5530 Professional Services	0.00	0.00	0.00	0.00%	0.00
100-10-5537 Publications/Subscriptions	0.00	150.75	1,000.00	15.08%	849.25
100-10-5600 Reconciliation Discrepancies	0.00	0.00	0.00	0.00%	0.00
100-10-5601 Records Management	3,383.00	4,456.42	6,000.00	74.27%	1,543.58
100-10-5630 Sanitarian & Health Inspections	400.00	3,100.00	10,000.00	31.00%	6,900.00
100-10-5703 TCEQ Fees	0.00	110.00	150.00	73.33%	40.00
100-10-5710 Town Meetings/Events	0.00	55.49	1,800.00	3.08%	1,744.51
100-10-5712 Transfer CIP - Town Hall Impr	0.00	0.00	0.00	0.00%	0.00
100-10-5713 Transfer to Street Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5714 Transfer to Reserve Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5715 Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5716 Transfer to Public Safety Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5717 Travel & Training	20.00	4,310.50	5,000.00	86.21%	689.50
100-10-5727 Utilities	1,360.17	4,927.20	17,500.00	28.16%	12,572.80
100-10-5780 Tax Note	0.00	0.00	0.00	0.00%	0.00
100-10-6008 Equipment	0.00	0.00	0.00	0.00%	0.00

Administration Totals	40,738.57	212,230.93	555,314.00	38.22%	343,083.07

100 - General Fund Police	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-20-5002 Certification Wages	396.14	2,011.45	8,500.00	23.66%	6,488.55
100-20-5003 Police Officer Wages	11,896.00	46,027.06	154,363.00	29.82%	108,335.94
100-20-5004 Sergeant	4,555.21	24,674.04	59,225.00	41.66%	34,550.96
100-20-5007 Overtime Wages	482.70	3,365.94	15,000.00	22.44%	11,634.06
100-20-5008 Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-20-5014 Police Chief Salary	5,942.32	32,596.15	77,250.00	42.20%	44,653.85
100-20-5018 Longevity Pay	0.00	1,266.00	1,278.00	99.06%	12.00
100-20-5020 Retirement - TMRS	3,644.47	17,034.56	47,894.00	35.57%	30,859.44
100-20-5023 FICA	337.45	1,594.16	5,000.00	31.88%	3,405.84
100-20-5025 Health and Dental	7,306.60	21,859.64	55,000.00	39.74%	33,140.36
100-20-5029 Workers Compensation	0.00	4,630.06	10,000.00	46.30%	5,369.94
100-20-5030 Unemployment Benefits	7.85	19.25	0.00	0.00%	(19.25)
100-20-5084 Auto Maint/Repair/CarWash	1,014.60	2,267.39	8,000.00	28.34%	5,732.61
100-20-5128 Cell Phone Charges	317.84	1,273.12	4,200.00	30.31%	2,926.88
100-20-5134 Child Safety	0.00	0.00	0.00	0.00%	0.00
100-20-5145 Computer Maintenance	577.50	6,547.82	15,000.00	43.65%	8,452.18
100-20-5172 Criminal Invest & Background	75.00	360.21	2,000.00	18.01%	1,639.79
100-20-5204 DCSO Communications Contract	0.00	5,399.00	5,399.00	100.00%	0.00
100-20-5205 DCSO Support Contract	0.00	0.00	500.00	0.00%	500.00
100-20-5208 Dues & Memberships	0.00	0.00	1,000.00	0.00%	1,000.00
100-20-5264 Fuel & Lubricants	998.61	2,349.77	11,000.00	21.36%	8,650.23
100-20-5334 Insurance - Auto	0.00	834.00	3,000.00	27.80%	2,166.00
100-20-5336 Insurance - Police Liability	0.00	1,495.62	2,500.00	59.82%	1,004.38
100-20-5337 Insurance - Property & Liability	0.00	827.00	2,000.00	41.35%	1,173.00
100-20-5420 Motorola Solutions	0.00	0.00	0.00	0.00%	0.00
100-20-5479 Operations and Supplies	320.95	1,295.95	4,000.00	32.40%	2,704.05
100-20-5647 Small Equipment Purchase/Repa	0.00	121.08	2,500.00	4.84%	2,378.92
100-20-5717 Travel & Training	0.00	225.00	1,000.00	22.50%	775.00
100-20-5726 Uniform & Apparel Expense	0.00	556.53	3,500.00	15.90%	2,943.47
100-20-5785 Vehicle Replacement Fund Trans	0.00	0.00	0.00	0.00%	0.00
100-20-6008 Equipment	0.00	19.99	0.00	0.00%	(19.99)
Police Totals	37,873.24	178,650.79	499,109.00	35.79%	320,458.21

100 - General Fund	Municipal Court	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-30-5015 Court Clerk Salary		968.75	5,645.25	19,500.00	28.95%	13,854.75
100-30-5020 Retirement - TMRS		151.71	874.20	3,054.00	28.62%	2,179.80
100-30-5023 FICA		14.05	81.86	1,092.00	7.50%	1,010.14
100-30-5030 Unemployment Benefits		0.00	0.00	0.00	0.00%	0.00
100-30-5421 Municipal Court Expenses		550.00	2,300.00	6,000.00	38.33%	3,700.00
Municipal Court Totals		1,684.51	8,901.31	29,646.00	30.03%	20,744.69

100 - General Fund	Transfers	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-90-5713 Transfer to Street Fund		0.00	0.00	0.00	0.00%	0.00
100-90-5714 Transfer to Reserve Fund		0.00	0.00	0.00	0.00%	0.00
100-90-5720 Transfer to Economic Developm		33,035.47	82,626.52	200,000.00	41.31%	117,373.48
100-90-5721 Transfer to Vehicle/Equip Replac		16,400.00	16,400.00	16,400.00	100.00%	0.00
100-90-5722 Transfer to I&S Fund		357,466.00	357,466.00	357,466.00	100.00%	0.00
100-90-5780 Tax Note		0.00	0.00	0.00	0.00%	0.00
100-90-5999 Transfers Out		0.00	0.00	0.00	0.00%	0.00
Transfers Totals		406,901.47	456,492.52	573,866.00	79.55%	117,373.48
Expense Totals		487,197.79	856,275.55	1,657,935.00	51.65%	801,659.45

TOWN OF BARTONVILLE

March 11, 2020 *Via E-Mail*

To: Michael Montgomery, Town Administrator

From: Gary L. Vickery, P.E., CFM
Town Engineer

REF: TNP No. BRT19024

Specific Project Schedule

Development Plats ..... As Needed

Plan & Plat Review

- We reviewed a grading plan for 1013 Hat Creek Road, and a grading plan for 916 Hat Creek Road, reviewed the Palmer Estates plat and the Meadowlakes Farm replat.

Streets

- The 2019 Streets project continues, plagued by a very wet early 2020. Unfortunately, the punch list items for the streets substantially completed in 2019 are not yet complete. Hunter Court has been cement stabilized, but there are some areas that will need additional work prior to paving. Cardinal Court has been substantially completed, and Glenview and Dove Creek, along with Hunter Court, still remain.

Miscellaneous

- Visited Roadrunner with Michael to coordinate the drainage improvements being done downstream of Roadrunner.

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All American Dogs, Inc.

City Of Bartonville Report

Feb 1, 2020 - Feb 29, 2020

Address	Notes	Code
Feb 27, 2020 3:31 PM	Patrolled city focusing on stray animals.	Animal Control
Feb 25, 2020 9:52 AM 700 blk broome rd	we responded and removed a dead skunk from the roadway	Animal Control
Feb 19, 2020 9:50 AM 1206 oecan dr	we responded to the area in response to a loose dog call.	Animal Control
Feb 18, 2020 3:31 PM	Patrolled city focusing on stray animals.	Animal Control
Feb 13, 2020 3:31 PM	Patrolled city focusing on stray animals.	Animal Control
Feb 10, 2020 3:01 PM 1089 roadrunner	we responded to this address and picked up two stray dogs.	Animal Control
Feb 4, 2020 6:14 PM 1042 E JETER	WE REMOVED TWO SKUNKS FROM TRAPS AT THIS LOCATION	Animal Control
Feb 4, 2020 3:17 PM	Patrolled city focusing on stray animals.	Animal Control

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TOWN COUNCIL AGENDA ITEM NO. 1

CONSENT ITEM

DATE: March 17, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

SUMMARY:
The Town Council and Planning and Zoning Commission held a joint work session on February 18,2020.

FISCAL IMPACT:
N/A

LEGAL REVIEW:
N/A

ATTACHMENTS:
- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a joint work session of the Town Council and Planning and Zoning Commission held on February 18, 2020.

THE BARTONVILLE TOWN COUNCIL AND PLANNING AND ZONING COMMISSION HELD A JOINT WORK SESSION ON THE 18th DAY OF FEBRUARY 2020, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS AT 6:30 P.M.

The Town Council and Planning and Zoning Commission met in work session with the following members present:

Town Council:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3

Josh Phillips, Councilmember Place 5

with the following absent: Bridget Melson, Councilmember Place 4

Planning and Zoning Commission:

Ralph Arment, Chair
Gloria McDonald, Vice Chair
Don Abernathy
Harry Otto
Brenda Hoyt-Stenovitch, Alternate Member
Jim Roberts, Alternate Member

With the following absent: Gregory Peck and Jim Roberts, Alternate Member.

Staff Present: Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; and Ed Voss, Town Attorney.

A. CALL WORK SESSION TO ORDER

Mayor Scherer called the work session to order at 6:30 p.m.
Chairman Arment called the work session to order at 6:30 p.m.

B. WORK SESSION ITEM

1. Discussion on Town's Land Use Plan and Land Use Table.

The Town Council and Planning and Zoning Commission discussed the future of Bartonville regarding the development of large parcels of land that are zoned and/or land used at 5 acres and Agriculture (10 acres) compared to 2-acre developments.

Councilmember Traylor entertained discussion to possibly consider allowing 2-acre residential development on larger tracts of land (minimum 100 acres) providing there was a

minimum of 5-acre buffer/transition next to adjacent properties with the goal of keeping the area compatible with the Town's natural features and existing neighborhoods.

Following discussion, it was the consensus that if a request came forward for development of larger tracts of land that did not conform to the Town's Land Use Plan for staff to follow the Town's guidelines and schedule Development Review Committee meeting to review.

There was also discussion of reviewing the regulations for Equestrian Centers. Mayor Scherer asked for a committee of four to include two members of the Planning and Zoning Commission and two members of the Town Council to review. The following volunteered to serve on the committee: Councilmember Traylor, Mayor Pro Tem Carrington, Commissioner McDonald and Commissioner Otto.

C. ADJOURNMENT

Mayor Scherer adjourned the work session at 7:16 p.m.
Chairman Arment adjourned the work session at 7:16 p.m.

Planning and Zoning Commission approved this the 4th day of March 2020.

Approved:

_____
Ralph Arment, Chair

Attest:

_____
Michael Montgomery, Town Administrator

Town Council approved this the 4th day of March 2020.

Approved:

_____
Bill Scherer, Mayor

Attest:

_____
Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 2

CONSENT ITEM

DATE: March 17, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the February 18, 2020, Town Council regular meeting minutes.

SUMMARY:
The Town Council held a regular meeting on February 18,2020.

FISCAL IMPACT:
N/A

LEGAL REVIEW:
N/A

ATTACHMENTS:
- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a regular meeting of the Town Council held on February 18, 2020.

THE BARTONVILLE TOWN COUNCIL HELD A REGULAR MEETING ON THE 18th DAY OF FEBRUARY 2020, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS AT 7:00 P.M.

The Town Council met in regular meeting with the following members present:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3
Josh Phillips, Councilmember Place 5

with the following member absent: Bridget Melson, Councilmember Place 4

Staff Present: Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; Bobby Dowell, Chief of Police; and Ed Voss, Town Attorney.

A. CALL REGULAR MEETING ORDER

Mayor Scherer called the meeting to order at 7:25 p.m.

B. PLEDGE OF ALLEGIANCE

Mayor Scherer led the pledge of allegiance.

C. PUBLIC PARTICIPATION/CITIZEN APPEARANCES

There were none.

D. ANNOUNCEMENTS

Announce recent and upcoming civic and social events.

Mayor Scherer announced the following:

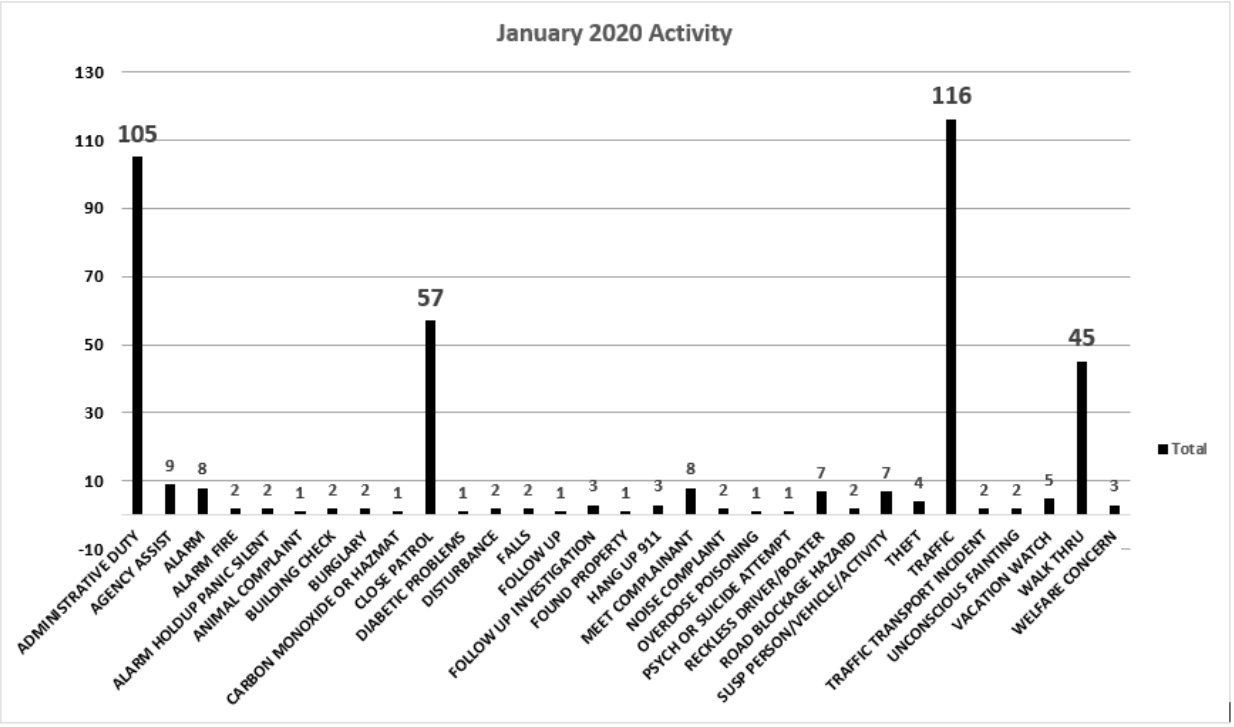
- The Town's Annual Spring Clean Up Day was scheduled for Saturday, March 28, 2020, 8:00 – 11 a.m.

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1 – Mr. Strange distributed a copy of a report for the District's January 23, 2020 meeting.

2. Police Chief Report - Department Statistics/Activities for January 2020.

Chief Dowell reviewed the January calls for service as follows:



Total: 407

Citations:	42					Crash:	2
Warnings:	69						
Other:	5						
Total:	116	Self-Initiated:	109	Administrative Duty:	105	Reports:	77

Chief Dowell provided a summary of the 2019 Racial Profiling Report which was on the consent agenda for acceptance; and reported that Sergeant Pendleton coordinated a blood drive to be held at Town Hall on Saturday, April 25, 2020, in conjunciton with the National Drug Take Back Day event.

3. Town Administrator
Monthly Reports: Financial Statement- January 2020; Engineering, Animal Control Report.

Mr. Montgomery provided an update on the 2019 Residential Street Project and answered questions from the Town Council.

4. Town Secretary – May 2, 2020 Elections

Ms. Dixon stated the filing deadline for placement on the ballot was February 14, 2020, and that only the incumbents filed. She stated she would prepare a Certification of Unopposed Candidates and resolution to cancel the General Election for approval at the March meeting.

She explained a Special Election for the purpose to reauthorize the streets sales and use tax would still occur and asked the Town Council for direction if they wanted Town Hall to be a polling location since the county charges more if an entity requests to be an early voting and election day polling location. The consensus of the Town Council was to share a polling location with other entities to reduce the expense.

F. CONSENT AGENDA

Mayor Pro Tem Carrington moved to approve consent items 1-3. Councilmember Phillips seconded the motion. The items, as approved by consent, are restated below along with the approved recommendation, for the record.

1. Consider approval of the January 21, 2020, regular meeting minutes.

RECOMMENDATION: Approve the January 21, 2020, regular meeting minutes.

2. Consider acceptance of the Fiscal Year 2018-2019 Audit as prepared and presented by William C. Spore, P.C., Certified Public Accountant.

RECOMMENDATION: Accept the Fiscal Year 2018-2019 Audit as prepared and presented by William C. Spore, P.C., Certified Public Accountant.

3. Consider acceptance of the 2019 Racial Profiling Report.

RECOMMENDATION: Accept the 2019 Racial Profiling Report.

VOTE ON THE MOTION
AYES: Phillips, Sams, Carrington, Traylor
NAYS: None
ABSENT: Melson
VOTE: **4/0/1**

G. REGULAR ITEMS

4. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit "A," Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division I, General Requirements, Chapter 3 Site Plans, Section 3.2, General Site Plan, to add public notice provisions to that section. ***(The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at their February 5, 2020, meeting.)***

Mr. Montgomery stated a member of the Town Council requested that the same public notice provisions that apply to zoning changes be applied to Site Plan submissions.

Mayor Scherer opened the public hearing at 7:47 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 7:48 p.m.

Councilmember Traylor moved to approve Ordinance 681-20 amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit "A," Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division I, General Requirements, Chapter 3 Site Plans, Section 3.2, General Site Plan, to add public notice provisions to that section. Councilmember Sams seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 681-20

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, ARTICLE 14.02, EXHIBIT A, ZONING ORDINANCE, BY AMENDING DIVISION I, GENERAL REQUIREMENTS, CHAPTER 3, ENTITLED "SITE PLANS," SECTION 3.2, ENTITLED "GENERAL SITE PLAN," TO ADD PUBLIC NOTICE PROVISIONS TO THAT SECTION; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION
AYES: Phillips, Sams, Carrington, Traylor
NAYS: None
ABSENT: Melson
VOTE: **4/0/1**

5. Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 6, "Health and Sanitation," Article 6.04, "Grass, Weeds, Brush and Other Vegetation," by amending sections 6.04.001, "Definitions," 6.04.002, "Prohibited Conditions," and 6.04.003, "Duty to Cut and Remove".

Mr. Montgomery stated the proposed ordinance would amend the maintenance of vegetation within the Town's rights-of-way to include the parkway, the area between the edge of a street or roadway and the adjacent owner's property line, to ensure the ordinance covers all property owners within the Town with respect to maintaining the barditches.

A discussion ensued regarding the definition and enforcement of Prohibited Conditions.

Mayor Pro Tem Carrington moved to approve Ordinance No. 682-20 amending the Town of Bartonville Code of Ordinances, Chapter 6, "Health and Sanitation," Article 6.04, "Grass, Weeds, Brush and Other Vegetation," by amending sections 6.04.001, "Definitions," 6.04.002, "Prohibited Conditions," and 6.04.003, "Duty to Cut and Remove". Councilmember Phillips seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 682-20

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 6, "HEALTH AND SANITATION," ARTICLE 6.04, "GRASS, WEEDS, BRUSH AND OTHER VEGETATION," BY AMENDING SECTIONS 6.04.001, "DEFINITIONS," 6.04.002, "PROHIBITED CONDITIONS," AND 6.04.003, "DUTY TO CUT AND REMOVE"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT;

PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION
AYES: Phillips, Sams, Carrington, Traylor
NAYS: None
ABSENT: Melson
VOTE: **4/0/1**

6. Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 7, Municipal Court, by repealing in its entirety Article 7.02, entitled "Fines, Costs and Special Expenses" and adopting a new Article 7.02, Entitled "Fines, Costs, and Special Expenses".

Ms. Dixon stated Senate Bill 346 of the 86th Legislature consolidated and allocated criminal court costs and fees and the proposed ordinance would bring the Town into compliance with State Law. She explained the Local Consolidated Fee was $14 to four separate restricted funds as outlined on the following chart:

LOCAL CONSOLIDATED FEE ALLOCATION

The Local Consolidated Fee is a $14 cost collected on all nonjailable misdemeanor offenses, including criminal violation of a municipal ordinance (Section 134.103, Local Government Code). The municipal treasurer is required to allocate the $14 to four separate funds or accounts outlined below, based on percentages in the statute, and maintain that individual fund or account. The money in the fund or account may only be used for the purposes provided by law (Section 134.151(a), Local Government Code).

	Allocation	Specific Statute	Percentage	Dollar Amount	Allowed Uses
Local Consolidated Fee	**Municipal Court Building Security Fund**	Article 102.017, Code of Criminal Procedure	35%	4.90	May only be used for security personnel, services, and items related to buildings that house the operation of municipal court. A non-exhaustive list of potential uses is included in Article 102.017(c), Code of Criminal Procedure.
	Local Truancy Prevention and Diversion Fund	Section 134.156, Local Government Code	35.7143%	5.00	May only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager.
	Municipal Court Technology Fund	Article 102.0172, Code of Criminal Procedure	28.5714%	4.00	May only be used to finance the purchase of or to maintain technological enhancements for a municipal court. A non-exhaustive list of potential uses is included in Article 102.0172(b), Code of Criminal Procedure.
	Municipal Jury Fund	Section 134.154, Local Government Code	0.7143%	.10	May only be used by municipality to fund juror reimbursements and otherwise finance jury services

Councilmember Sams moved to approve Ordinance No. 683-20 amending the Town of Bartonville Code of Ordinances, Chapter 7, Municipal Court, by repealing in its entirety Article 7.02, entitled "Fines, Costs and Special Expenses" and adopting a new Article 7.02, Entitled "Fines, Costs, and Special Expenses". Mayor Pro Tem seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 683-20

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 7, MUNICIPAL COURT, BY REPEALING IN ITS ENTIRETY ARTICLE 7.02, ENTITLED "FINES,

COSTS AND SPECIAL EXPENSES" AND ADOPTING A NEW ARTICLE 7.02, ENTITLED "FINES, COSTS, AND SPECIAL EXPENSES"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION
AYES: Phillips, Sams, Carrington, Traylor
NAYS: None
ABSENT: Melson
VOTE: **4/0/1**

7. Update on pedestrian walkway between the Bartonville Store and Bartonville Town Hall.

Ms. Dixon stated at the January 21, 2020, Town Council meeting, it was requested that the Town Engineer explore the possibility of installing a 2' stem wall along the roadway.

She explained the Town Engineer Gary Vickery reviewed all the options with his Traffic Engineer, and it was recommended not to utilize a railing, wall, or bollards along the roadway side as it would require a crash barrier on each end and there wasn't enough room.

Ms. Dixon stated it was the Town Engineer's recommendation that the sidewalk be installed all the way between the parking lots with a pedestrian railing at the headwall, and a raised sidewalk across the culvert to provide a 6" curb that would help separate the traffic from sidewalk.

The Town Council did not have any issues with the Town Engineers recommendation.

8. Discussion on Chair term limits for Boards and Commissions.

Councilmember Traylor requested an opportunity for the Town Council to review limits for successive terms of Chair position for members of the Board of Adjustment and the Zoning Commission.

The Town's ordinances provide for the appointment of members by the Town Council and the election of the chair positions by the respective board but is silent regarding limitation of successive terms of office for either the members or chair. State law does not establish a limitation of successive terms of office for either body.

Following discussion, it was the consensus of the Town Council to limit how long a person can serve as Chair to allow other members to serve in a leadership role similar to how the Town Council typically appoints a different Mayor Pro Tem each year. The Town Council directed staff to bring forward an ordinance for consideration.

H. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

There were none.

I. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 8:14 p.m.

PPROVED this the 17th day of March 2020.

Approved:

_____
Bill Scherer, Mayor

Attest:

_____
Tammy Dixon, Town Secretary

TOWN COUNCIL AGENDA ITEM NO. 3

REGULAR ITEM

DATE: March 17, 2020

FROM: Michael Montgomery, Town Administrator

ITEM: Discuss and consider approval of Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by $47,043,15; and authorizing the Town Administrator to execute same of behalf of the Town.

SUMMARY:
The attached change order results in a increase in the contract with Rock Solid Inc. in the amount of $47,043.15 and includes the following changes:

- Add a paving grid to the Glenview reconstruction
- Change Hunter to reconstruction with cement stabilization from mill and overlay due to subgrade issues
- Revise traffic control on Dove Creek to split the project at Roadrunner with traffic restricted to one lane.

FISCAL IMPACT:
Increase of contract by $47,043,15

LEGAL REVIEW:
N/A

ATTACHMENTS:
- Change Order No. 4

RECOMMENDATION: Move to approve Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by $47,043,15; and authorize the Town Administrator to execute same of behalf of the Town.

CHANGE ORDER NO. 4
TO
PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
TOWN OF BARTONVILLE, TEXAS

2019 Residential Streets

Issued Jan. XX, 2020

Owner: Town of Bartonville
1941 E. Jeter
Bartonville, TX 76226

Contractor: Rock Solid, Inc.
664 Manor Drive
Argyle, TX 76226

Contract Date: May 21, 2019

Original Contract Amount: $ 1,102,040.41

****

Nature of Change Order:

1. Add a paving grid to the Glenview project; pave Hunter Court the full width of the existing pavement after removing pavement and repairing base; change Hunter to complete reconstruction with cement stabilization; revise traffic control on Dove Creek to split the project at Roadrunner with traffic restricted to one lane.

Contract Price			Contract Time	
Original Contract Price	$ 1,102,040.41		Original Contract Time	200 Calendar Days
Previous Change Orders	$ (13,836.00)		Previous Change Orders	0
Current Contract Price	$ 1,088,204.41		Current Contract Time	200 Calendar Days
This Change Order	$ 47,043.15		This Change Order	70 Calendar Days
Revised Contract Price	$ 1,135,247.56		Revised Contract Time	270 Calendar Days

By: _____ Date: 3/5/2020
Teague Nall and Perkins, Inc.

By: _____ Date: 3/5/2020
Rock Solid, Inc.

By: _____ Date: _____
Town of Bartonville

CHANGE ORDER NO. 4
TO
PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
TOWN OF BARTONVILLE, TEXAS

2019 Residential Streets
Detailed Scope

Item	Qty	Unit	Unit Price	Total Price
Glenview Lane				
Tensar Glaspave 50 Paving Mat	1,655	SY	$ 12.17	$ 20,143.15
Hunter Court				
~~2" Asphalt Paving (to full width)~~	~~443~~	~~SY~~	~~$ 9.00~~	~~$ 3,987.00~~ CEC
Shape & Cement Treat Base	4,100	SY	$ 4.00	$ 16,400.00
Portland Cement	50	Tons	$ 160	$ 8,000.00
Dove Creek				
Traffic Control	1	LS	$ 2500.00	$ 2500.00

(Split work into two phases at Roadrunner, restrict traffic to one lane, sign to Yield to Oncoming Traffic)

Total Change Order No. 4 $ 47,043.15

Construction Time
Liquidated damages for each individual remaining road (Cardinal, Dove Creek, Glenview and Hunter Court) will remain as spelled out in the contract. Total contract time for the remaining work will be revised to 60 calendar days and will be subject to the $1,000 per day as outlined in the contract.

☆ We are Requesting 10 additional calender Days for splitting work on Dove Creek. CEC

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TOWN COUNCIL AGENDA ITEM NO. 4

REGULAR ITEM

DATE: March 17, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Accept Certification of Unopposed Candidates and adopt a resolution cancelling the May 2, 2020, General Election.

SUMMARY:
In accordance with State Law, a general election has been ordered for May 2, 2020 to elect a Mayor and two councilmembers Place 2 and Place 4 to serve on the Town Council.

The filing deadline for placement on the ballot and declaration of write-in candidacy has passed. In these circumstances, Title 1, Chapter C, Subsection C, Section 2.053 of the Texas Election Code authorizes a governing body of a political subdivision, by order, to declare each unopposed candidate elected to office and cancel the election.

As the authority responsible for having the official ballot prepared, I will present the certification that the following candidates are unopposed for election to office in the election scheduled for May 2, 2020:

Bill Scherer	Mayor
Jaclyn Carrington	Councilmember Place 2
Bridget Melson	Councilmember Place 4

Per State Law the candidates cannot take office until the regular canvassing period would have taken place. The newly elected members will be issued a certificate of election at take their Oath of Office at the May 19, 2020, regular meeting.

FISCAL IMPACT:
N/A

ATTACHMENTS:
- Certificate of Unopposed Candidates
- Resolution

RECOMMENDATION: Move to accept the Certification of Unopposed Candidates and adopt a resolution cancelling the May 2, 2020, General Election.

Town of Bartonville, Texas

Certification of Unopposed Candidates

I, Tammy Dixon, certify that I am the Town Secretary of the Town of Bartonville, Texas and the authority responsible for preparing the ballot for the May 2, 2020, town election. I further certify that no person has made a declaration of write-in candidacy, and all of the following candidates are unopposed:

Candidate	Place
Bill Scherer	Mayor
Jaclyn Carrington	Place 2
Bridget Melson	Place 4

Dated this 11th day of March, 2020.

Tammy Dixon, Town Secretary

RESOLUTION NO. 2020 -

AN RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE CANCELLING THE MAY 2, 2020 GENERAL ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS RESOLUTION SHALL BE CUMULATIVE OF ALL RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Town of Bartonville, Texas ("Town") is a Type A General Law Municipality located in Denton County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, in accordance with law a general election has been ordered for May 2, 2020, for the purpose of electing a Mayor and Town Council members Place 1 and Place 2 to serve on the Town Council of the Town of Bartonville; and

WHEREAS, the Town Secretary has certified in writing that each candidate on the ballot is unopposed for election to office (Exhibit A); and

WHEREAS, the filing deadlines for placement on the ballot has passed; and

WHEREAS, in these circumstances Subchapter C of Chapter 2 of the Election Code authorizes a governing body to declare each unopposed candidate elected to office and to cancel the election.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

SECTION 1.

The following candidates, who are unopposed in the May 2, 2020 general election are hereby declared elected to office, and shall be issued a certificate of election following the time the election would have been canvassed:

Candidate	Place
Bill Scherer	Mayor
Jaclyn Carrington	Place 2
Bridget Melson	Place 4

SECTION 2.

The May 2, 2020 General Election is hereby cancelled and the Town Secretary is directed to cause a copy of an Order of Cancellation to be posted on Election Day at each polling place that would have been used in the election (Exhibit B).

ORDER OF CANCELLATION
ORDER DE CANCELACIÓN

The Town of Bartonville, Texas hereby cancels the election scheduled to be held on May 2, 2020, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Town of Bartonville por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 2 de Mayo 2020 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate *(Candidato)*	**Office Sought *(Cargo al que presenta candidatura)***
Bill Scherer	**Mayor**
Jaclyn Carrington	**Councilmember Place 2**
Bridget Melson	**Councilmember Place 4**

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Dated March 17, 2020

_____
Bill Scherer, Mayor *(alcalde masculino)*

_____
Tammy Dixon, Town Secretary *(Secretario)*

SECTION 4.

It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs, and sections of this resolution are severable, and if any phrase, clause sentence, paragraph or section of this resolution shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this resolution, since the same would have been enacted by the Town Council without the incorporation in this resolution of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

This Resolution be in effect from and after its passage and it is so ordained.

PASSED AND APPROVED THIS 17th DAY OF MARCH, 2020.

_____

Bill Scherer, Mayor

ATTEST:

_____

Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 5

REGULAR ITEM

DATE: March 17, 2020

FROM: Michael Montgomery, Town Administrator

ITEM: Discuss and consider changing the date of the April 21, 2020, Town Council regular meeting.

SUMMARY:

The regular meeting for April is scheduled for April 21, 2020.

Early Voting for the May 2, 2020, Special Election will be conducted in the Town Council room beginning April 20, 2020 through April 28, 2020.

The Lantana Community Church was unavailable for April 21, 2020; therefore, it is recommended to move the meeting date to Tuesday, April 14, 2020.

According to Chapter 1, Article 1.03, Section 1.03.034 (a): The regular monthly meeting date and/or time may be temporarily moved to another date or time for up to four (4) months at a time upon the affirmative vote of three (3) members of council.

FISCAL IMPACT:
N/A

LEGAL REVIEW:
N/A

ATTACHMENTS:
N/A

RECOMMENDATION:
Move to approve changing the April meeting to April 14, 2020.

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TOWN COUNCIL AGENDA ITEM NO. 6

REGULAR ITEM

DATE: March 17, 2020

FROM: Michael Montgomery, Town Administrator

ITEM: Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled "Boards, Commissions, Committees", by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment.

SUMMARY:

At the February 18, 2020, meeting staff was directed to bring forward an ordinance to add a limitation of successive terms for a person to serve as a chair on the Planning and Zoning Commission and the Board of Adjustment.

This item is not limiting the term a person can serve on a board, only the length that can be served as a chair.

The draft ordinance provides that no person shall serve as Chair for more than two (2) successive one-year terms beginning with the appointment of the Chair in October 2020.

FISCAL IMPACT:
N/A

LEGAL REVIEW:
The draft ordinance has been reviewed by Ed Voss, Town Attorney.

ATTACHMENTS:
Draft Ordinance

RECOMMENDATION:
Move to approve an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled "Boards, Commissions, Committees", by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment.

TOWN OF BARTONVILLE
ORDINANCE NO.

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 1, GENERAL PROVISIONS, ARTICLE 1.04 ENTITLED "BOARDS, COMMISSIONS, COMMITTEES," BY AMENDING SECTIONS 1.04.035 AND 1.04.062 BY ADDING A LIMITATION ON THE NUMBER OF SUCCESSIVE TERMS OF OFFICE FOR THE CHAIR POSITIONS OF THE PLANNING AND ZONING COMMISSION AND OF THE BOARD OF ADJUSMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Bartonville, Texas, is a Type A General Law Municipality located in Denton County, Texas, created in accordance with provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Town of Bartonville, Texas, is a general law municipality empowered under the Texas Local Government Code, Section 51.001, to adopt an ordinance or rule that is for the good government of the Town; and

WHEREAS, the governing body of the Town of Bartonville, Texas, after all statutory and constitutional requirements for the passage of this Ordinance have been adhered to, including but not limited to the Texas Open Meetings Act, has determined that the Town's Code of Ordinances should be amended as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

SECTION 1.
INCORPORATION OF PREMISES

All of the above premises are found to be true and correct legislative determinations and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.
AMENDMENT TO SECTION 1.04.035 ADOPTED

From and after the effective date of this Ordinance, the Town of Bartonville Code of Ordinances, Chapter 1, "General Provisions," Article 1.04, "Boards, Commissions, Committees," Division 2, "Planning and Zoning Commission," Section 1.04.035, entitled "Meetings and organization," is hereby amended to read as follows:

"Sec. 1.04.035 Meetings and organization
The planning and zoning commission shall meet once each month and at such other times as the chairman or the majority of the members of the commission may direct. The commission shall appoint its own chairman and vice-chairman and shall adopt rules for the conduct of meetings and such other activities as may be appropriate. No person shall serve as Chair for more than two (2) successive one-year terms beginning with the appointment of the Chair in October 2020. Three members of the commission shall constitute a quorum. However, no portion of the comprehensive plan shall be adopted by less than the affirmative vote of a majority of the entire commission."

SECTION 3.
AMENDMENT TO SECTION 1.04.062 ADOPTED

From and after the effective date of this Ordinance, the Town of Bartonville Code of Ordinances, Chapter 1, "General Provisions," Article 1.04, "Boards, Commissions, Committees," Division 3, "Board of Adjustment," Section 1.04.062, "Organization and procedures," Subsection (a), entitled "Membership," is hereby amended to read as follows:

"Sec. 1.04.062 Organization and procedures
(a) Membership. The board shall consist of five (5) citizens as full-time members of the board and two (2) citizens as alternate members of the board who shall serve in the absence of one or more regular members when requested to do so by the mayor. Each board member and alternate board member is to be appointed or reappointed by the mayor and confirmed by the town council for staggered terms of two (2) years, respectively. Each member of the board shall be removable for just cause by the town council upon written charges and after a public hearing. Vacancies shall be filled by the town alternate member whose term becomes vacant. The board shall elect its own chairman, who shall serve for a period of one (1) year or until his successor is elected. No person shall serve as Chair for more than two (2) successive one-year terms beginning with the appointment of the Chair in October 2020."

SECTION 4.
REPEALING

This Ordinance shall be cumulative of all provisions of Ordinances of the Town of Bartonville, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

SECTION 5.
SEVERABILITY

It is hereby declared to be the intention of the Town Council of the Town of Bartonville, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are

severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 6.
ENGROSS AND ENROLL

The Town Secretary of the Town of Bartonville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the Town Council of the Town of Bartonville and by filing this Ordinance in the Ordinance records of the Town.

SECTION 7.
PUBLICATION

The Town Secretary of the Town of Bartonville is hereby directed to publish in the Official Newspaper of the Town of Bartonville the Caption and the Effective Date of this Ordinance for two (2) days.

SECTION 8.
EFFECTIVE DATE

This Ordinance shall be in full force and effect upon passage and publication of its caption, as the law in such cases provides.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the Town Council of the Town of Bartonville, Texas, on the _____ day of _____2020.

APPROVED:

_____
Bill Scherer, Mayor

ATTEST:

_____
Tammy Dixon, Town Secretary