



AGENDA

BARTONVILLE TOWN COUNCIL

NOTICE OF SPECIAL MEETING BY VIDEO CONFERENCE

April 21, 2020

BARTONVILLE TOWN HALL, 1941 E. JETER, BARTONVILLE, TX 76226

7:00 PM

In accordance with order of the Office of the Governor issued March 31, 2020, the Bartonville Town Council will conduct a special meeting by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting agenda is posted online at www.townofbartonville.com.

The link to the video conference is www.townofbartonville.com/videomeeting *Please note there is an approximate 30 second delay.*

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. The public toll-free dial-in number to participate in public comment is 877 853 5257, the meeting ID number is 945 4661 3954 and the passcode is 585159. To request to speak at the appropriate time, enter *9.

The identity of each speaker must be clearly stated prior to speaking.

A. CALL TO ORDER

B. PUBLIC COMMENT

C. PRESENTATIONS

COVID-19 Presentation from Denton County Emergency Services District

D. MONTHLY REPORTS FOR MARCH

Town Secretary – Financial Report including 1st Quarter Investment Report; Engineering Report; Animal Control Report

E. REGULAR ITEMS

1. Discussion and update on the 2019 Residential Streets project.

2. Discussion on COVID-19 status and requirements at the federal, state, county, and local levels.

F. CLOSED SESSION

The Town Council to convene into a closed meeting pursuant to Texas Government Code Chapter 551, sections 551.071, and 551.074 to discuss matters relating to consultation with Town Attorney, and personnel as follows:

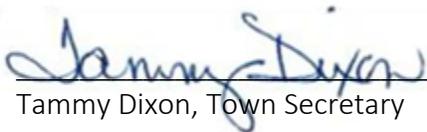
- a. Consultation with Town Attorney regarding Ordinance 685-20 declaring a local state of disaster due to a public health emergency.
- b. Consultation with Town Attorney regarding legal issues related to police operations.
- c. Consultation with Town Attorney regarding legal issues related to Waste Connections Franchise Agreement.
- d. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator.

G. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

H. ADJOURNMENT

I do hereby certify the Notice of Meeting was posted on the bulletin board at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times and said Notice was posted on the following date and time: Saturday, April 18, 2020, at 1:10 p.m. at least 72 hours prior to the time of said special meeting.



Tammy Dixon, Town Secretary

The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.



Monthly Finance Report As of March 31, 2020

General Fund Revenues

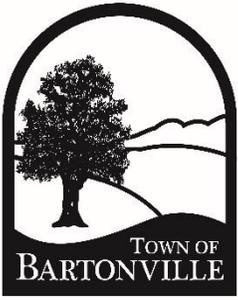
Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary					
Other/Transfer	857.99	15,378.77	19,000.00	80.94%	3,621.23
Property Taxes	23,315.96	814,103.40	814,385.00	99.97%	281.60
Sales Tax	32,878.08	304,913.16	485,000.00	62.87%	180,086.84
Permits	22,471.01	74,112.96	117,150.00	63.26%	43,037.04
Franchise Fees	5,299.01	97,429.78	157,500.00	61.86%	60,070.22
Development Fees	0.00	2,500.00	4,900.00	51.02%	2,400.00
Municipal Court	6,393.23	25,174.95	60,000.00	41.96%	34,825.05
Revenue Totals	91,215.28	1,333,613.02	1,657,935.00	80.44%	324,321.98

General Fund Expenses

Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Expense Summary					
Other	2,971.99	15,700.83	57,650.00	27.23%	41,949.17
Salary & Benefits	44,257.64	321,684.92	708,420.00	45.41%	386,735.08
Contracted Service	15,159.59	77,771.70	191,999.00	40.51%	114,227.30
Supplies	1,275.64	28,321.80	65,500.00	43.24%	37,178.20
Lantana Town Center Grant	4,161.72	86,788.24	200,000.00	43.39%	113,211.76
Maintenance	1,993.87	21,913.00	60,500.00	36.22%	38,587.00
Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
Expense Totals	69,820.45	926,066.48	1,657,935.00	55.86%	731,868.52

Town Administrator Notes:

- Independent Bank has notified staff that the interest rate will be reduced from 1.41% to 0.55% due to economic conditions.
- Staff is monitoring the potential reduction in revenue due to the COVID-19 Pandemic and has frozen any future large expenditures. If needed a budget amendment will be brought forward in the future months.



Town of Bartonville Cash and Fund Balance Report as of March 31, 2020

Name	Fund #	Cash Balance	Fund Balance*
General	100	\$441,839	\$622,717
Reserve	150	\$314,032	\$314,032
Wastewater	160	\$15,477	\$18,103
Street Maintenance	170	\$1,171,488	\$1,232,755
Economic Development Liability	180	\$228,719	\$228,719
Interest & Sinking	200	\$1,238,854	\$1,238,854
Court Security	210	\$3,737	\$3,737
Court Technology	220	\$3,106	\$3,106
Capital Improvement	300	\$56,247	\$56,247
Vehicle and Equipment Replacement	301	\$39,957	\$39,957
Community Development	800	\$501,657	\$531,769
Crime Prevention	900	\$85,266	\$97,434
TOTAL		\$4,100,379	\$4,387,430

*Fund Balance does not include fixed assets

Town of Bartonville
 Balance Sheet
 As of March 31, 2020

4/3/2020 1:37 PM

Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Assets				
	100-1000	Consolidated Cash Equity - General Fund	441,839.91	
	100-1003	Economic Development Tax Grants	0.00	
	100-1051	Petty Cash-Town Hall	200.00	
	100-1053	Petty Cash-NS Spirit Day	0.00	
	100-1054	Petty Cash-Municipal Court	0.00	
	100-1100	Accounts Receivable	165,177.31	
	100-1150	Tax Receivable	12,443.32	
	100-1155	Property Tax Receivable	0.00	
	100-1190	Employee Receivable	0.00	
	100-1400	Inventory	0.00	
	100-1610	Buildings	0.00	
	100-1620	Land	0.00	
	100-1621	Landscaping	0.00	
	100-1650	Computer-Office Equipment	0.00	
	100-1655	Office Furniture & Fixtures	0.00	
	100-1660	Police Equipment	0.00	
	100-1710	Public Works	0.00	
	100-1800	Accumulated Depreciation	0.00	
	100-1920	Prepaid Expense	3,057.32	
	100-1930	Receivable Overpayment Sev.	0.00	
	100-1990	Undeposited Funds	0.00	
	100-1999	Pass Thru Revenue	0.00	
	Total Assets		<u>622,717.86</u>	<u>622,717.86</u>

Town of Bartonville
 Balance Sheet
 As of March 31, 2020

4/3/2020 1:37 PM

Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Liabilities				
	100-2000	Accounts Payable	(17,537.27)	
	100-2001	Accounts Payable to be closed out from conversion	0.00	
	100-2003	Year End Auditor Payables	3,500.11	
	100-2004	Police Department Retirement	0.00	
	100-2005	Sales Tax	0.00	
	100-2006	TMRS Payable	0.00	
	100-2007	Credit Card Fees Due	514.63	
	100-2012	FICA Payable	(0.01)	
	100-2015	Unemployment - TWC Payable	53.20	
	100-2019	AFLAC - Employee Contribution Payable	0.00	
	100-2020	HSA Due to Employee	0.00	
	100-2026	Accrued Vacation/Comp	0.00	
	100-2028	Dependent Insurance Payable	(330.03)	
	100-2029	Deferred Comp Payable	0.00	
	100-2030	New York Life	(319.79)	
	100-2031	Federal Income Tax (FIT) Payable	0.00	
	100-2035	Wages Payable	0.00	
	100-2041	Court Fines/Fees Collection Fees	0.00	
	100-2049	Collections Agency Fee	598.50	
	100-2051	State Fee	10,310.59	
	100-2064	Child Safety Funds	7,536.53	
	100-2073	Tx Seatbelt State Payables	0.00	
	100-2074	Warrant Fees Payable	54.00	
	100-2075	Deferred Revenue	0.00	
	100-2202	Due To Crime Prevention	0.00	
	100-2203	Due To Fixed Assets	0.00	
	100-2204	Due To Reserve Fund	0.00	
	100-2205	Due To Wastewater	0.00	
	100-2206	Due To Street Maintenance	0.00	
	100-2207	Due To I&S Fund	0.00	
	100-2208	Due To Court Security Fund	0.00	
	100-2209	Due To Court Technology Fund	0.00	
	100-2210	Due To Capital Improvement	0.00	
	100-2211	Due To Vehicle & Equipment Replacement Fund	0.00	
	100-2212	Due To General Long Term Debt	0.00	

Town of Bartonville
 Balance Sheet
 As of March 31, 2020

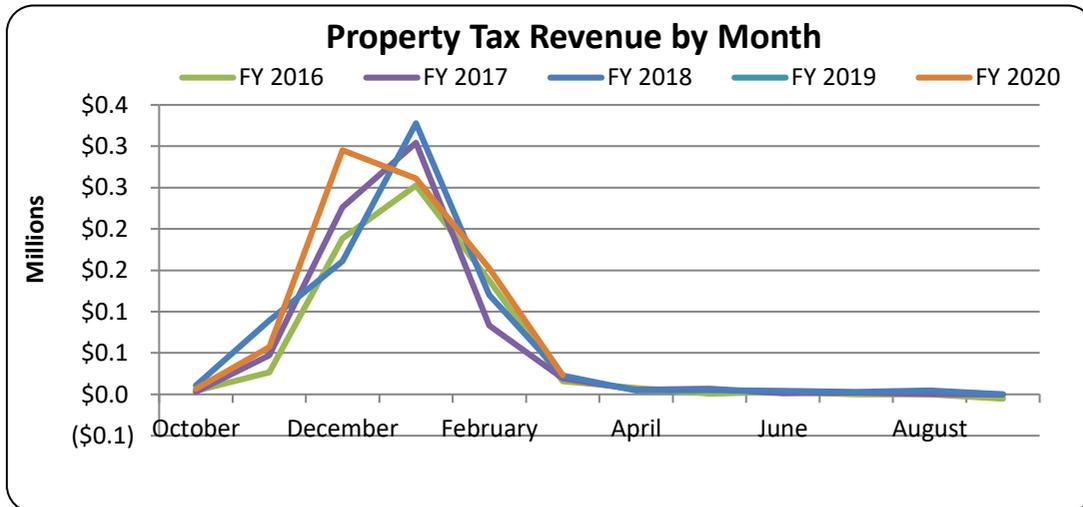
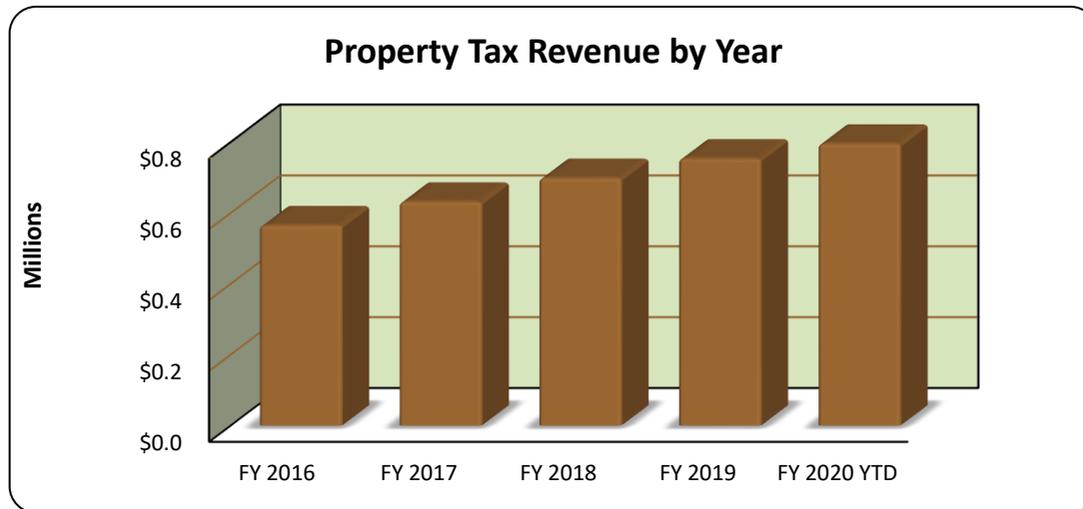
4/3/2020 1:37 PM

Account Type	Account Number	Description	Balance	Total
100 - General Fund				
Liabilities				
	100-2213	Due To Bartonville Community Development	0.00	
	100-2540	Accrued Interest Payable	0.00	
	100-2550	Accrued Wages	0.00	
	100-2567	Bonds Escrow Liability	0.00	
	100-2568	Bond Refund Payable	0.00	
	100-2570	Building Permit Deposit Refund Payable	0.00	
	100-2571	Building Permit Deposit Liability	0.00	
	100-2795	PD - Restricted Donations LEOSE	0.00	
	100-2796	P D - Restricted Donations	0.00	
	100-2820	Unearned Revenues	12,345.39	
	100-2835	Payable to Eco Development Corp	(522.14)	
	100-2840	Payable to ED Tax Grants	0.00	
	100-2841	Lacey Oaks Substation Legal Fees	0.00	
	100-2845	TML PD/Veh Ins Claim Proceeds	0.00	
	100-2850	TML Property Ins Claim proceeds	0.00	
	100-2900	Bank Rec Pass Through	0.00	
	Total Liabilities		<u>16,203.71</u>	
Fund Balance				
	100-3000	Fund Balance	<u>175,392.18</u>	
	Total Fund Balance		<u>175,392.18</u>	
	Total Revenue		1,333,613.02	
	Total Expenses		<u>926,066.48</u>	
	Current Year Increase (Decrease)		431,121.97	
	Fund Balance Total		175,392.18	
	Current Year Increase (Decrease)		<u>431,121.97</u>	
	Total Fund Balance/Equity		<u>606,514.15</u>	
	Total Liabilities & Fund Balance			<u><u>622,717.86</u></u>



Property Tax Revenue General Fund FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$958	\$4,107	\$2,960	\$10,819	\$6,588	(\$4,231)	-39.1%
November	34,117	26,562	47,245	89,284	57,135	(\$32,149)	-36.0%
December	212,125	188,437	226,312	161,044	295,153	\$134,109	83.3%
January	183,779	252,529	304,190	327,835	260,938	(\$66,897)	-20.4%
February	102,179	137,806	83,148	120,142	152,580	\$32,438	27.0%
March	11,131	15,838	19,099	22,870	23,315	445	1.9%
April	4,689	7,908	5,580	4,578			
May	5,743	941	6,731	5,042			
June	1,099	2,945	1,069	4,288			
July	3,109	17	2,295	2,882			
August	2,471	20	439	4,831			
September	3,931	(5,310)	(189)	165			
Total	\$565,331	\$631,800	\$698,879	\$753,780	\$795,709	\$63,715	8.7%

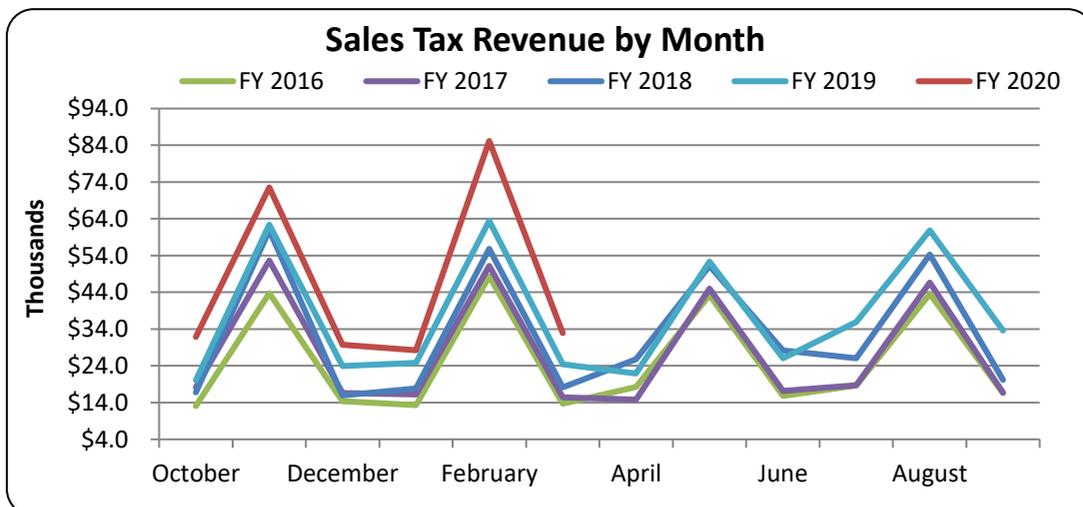
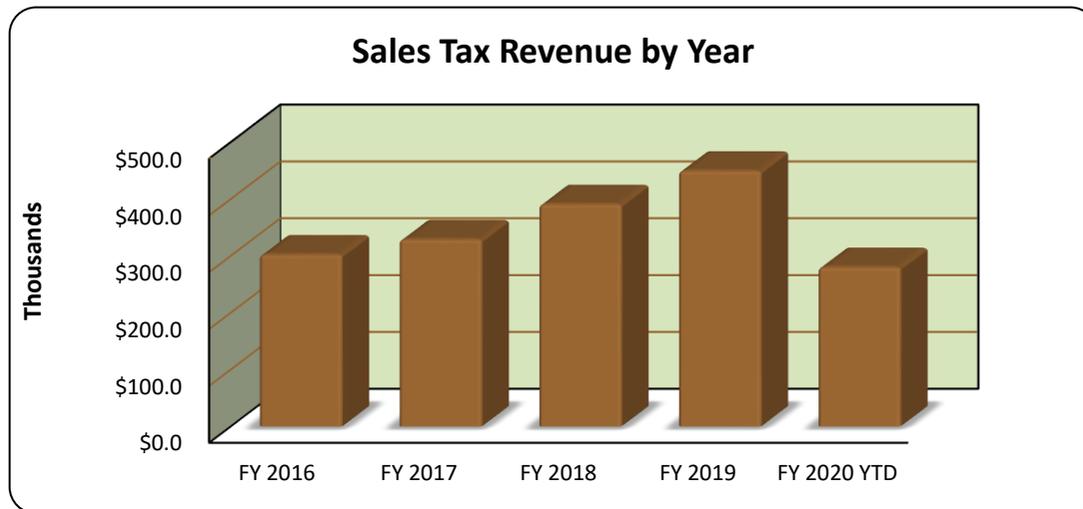




Sales Tax Revenue General Fund FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$13,053	\$18,108	\$16,817	\$20,075	\$31,831	\$11,756	58.6%
November	43,778	52,644	60,915	62,429	72,525	\$10,096	16.2%
December	14,355	16,627	15,938	23,908	29,711	\$5,803	24.3%
January	13,318	16,167	17,865	24,850	28,242	\$3,392	13.6%
February	48,335	51,143	55,867	63,452	85,167	\$21,715	34.2%
March	13,726	15,446	18,190	24,378	32,878	8,500	34.9%
April	18,240	14,802	25,773	21,864			
May	43,285	44,996	51,169	52,345			
June	15,784	17,193	28,193	26,105			
July	18,667	18,711	26,048	35,966			
August	43,510	46,694	54,247	60,883			
September	16,585	16,715	20,126	33,639			
Total	\$302,636	\$329,246	\$391,148	\$449,895	\$280,354	\$61,262	28.0%

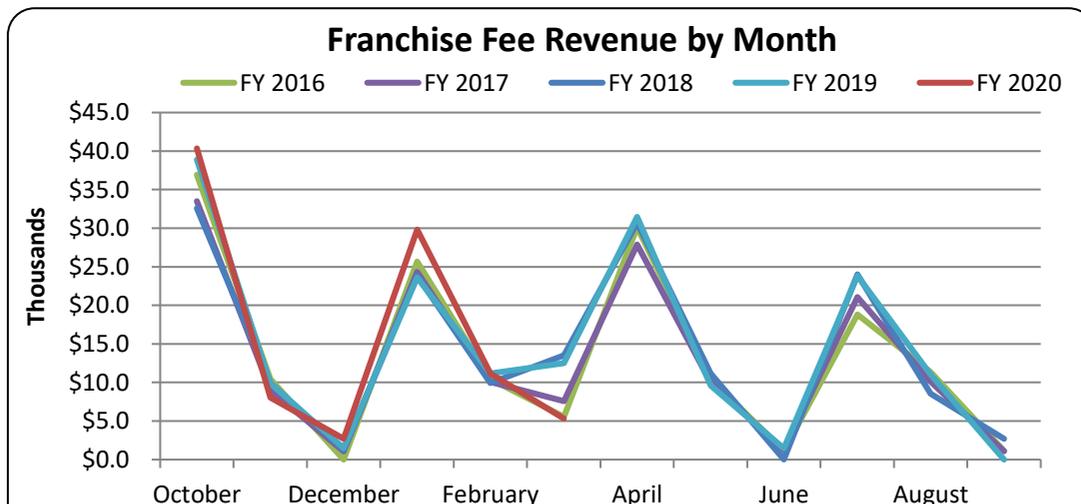
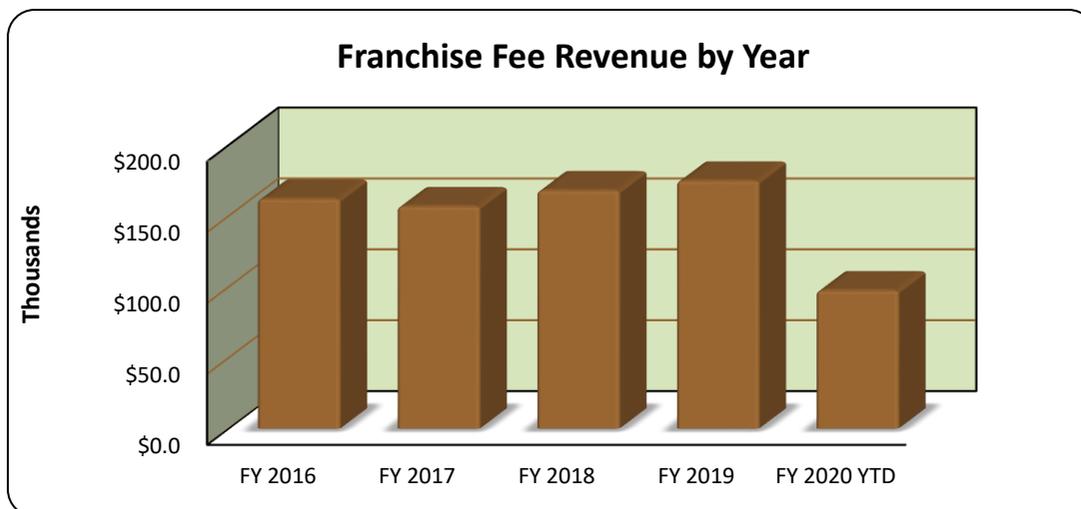
Special Note: The latest entry for the current fiscal year is listed in the month the tax was collected by the merchant. This amount is not received by the Town until two months later. By tracking information in this manner, the report and analysis will match the Town's Fiscal Year.



Franchise Fee Revenue General Fund FY 2019-2020

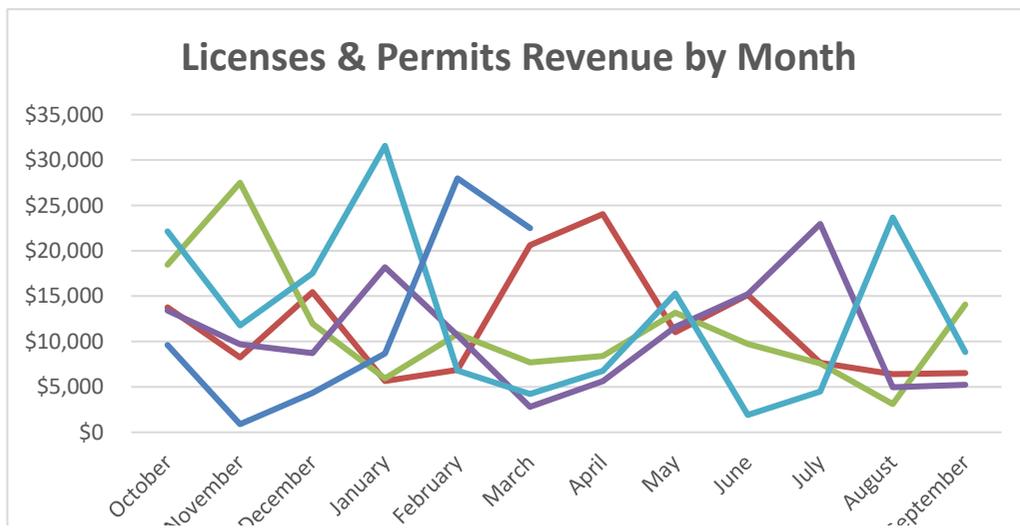
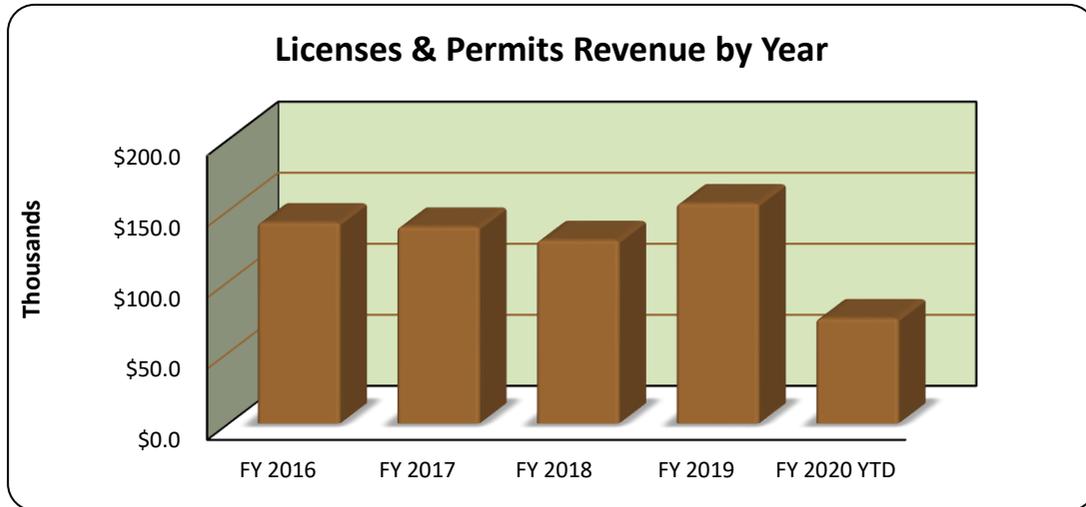
Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$36,925	\$33,503	\$32,582	\$38,889	\$40,346	\$1,457	3.7%
November	10,447	8,946	9,905	9,872	8,056	(\$1,816)	-18.4%
December	0	1,061	1,206	1,483	2,702	\$1,219	82.2%
January	25,685	24,339	23,827	23,598	29,838	\$6,240	26.4%
February	10,417	10,053	9,919	11,148	11,186	\$38	0.3%
March	5,534	7,568	13,529	12,496	5,299	(\$7,197)	-57.6%
April	30,147	27,902	30,686	31,486			
May	10,480	9,948	11,177	9,602			
June	1,128	1,208	17	1,440			
July	18,814	21,080	24,025	23,830			
August	11,365	10,126	8,528	11,032			
September	1,136	1,088	2,682	0			
Total	\$162,078	\$156,822	\$168,083	\$174,876	\$97,427	(\$59)	-0.1%

Special Note: Franchise Fees are typically received on a quarterly basis.



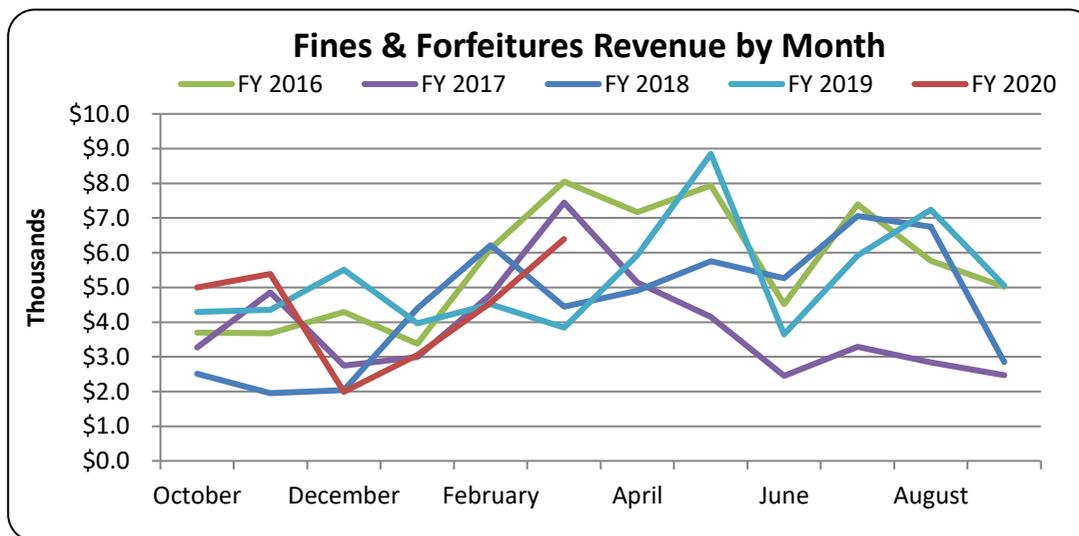
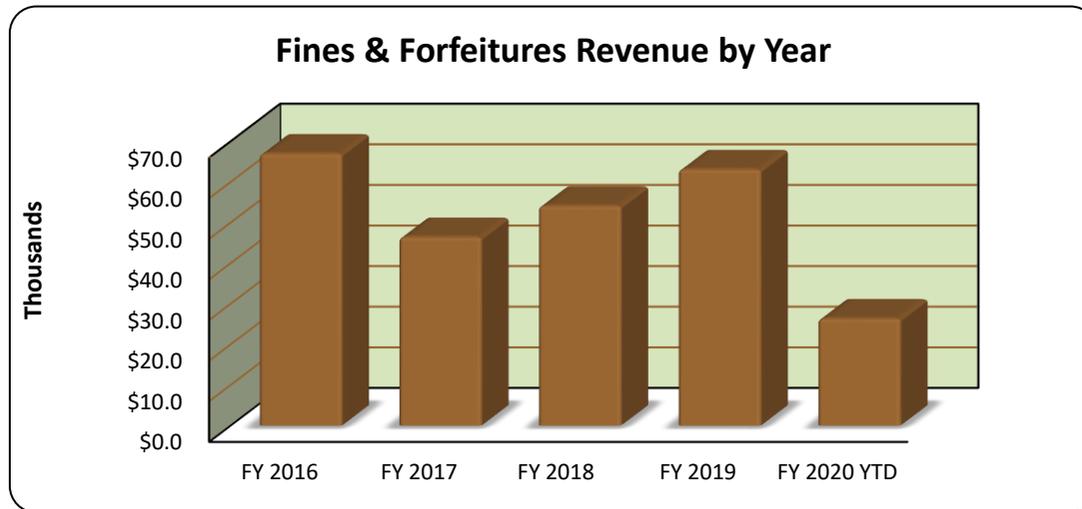
**Licenses & Permits Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$13,765	\$18,458	\$13,418	\$22,123	\$9,617	(\$12,506)	-56.5%
November	8,254	27,491	9,687	11,756	895	(\$10,861)	-92.4%
December	15,449	11,950	8,710	17,518	4,335	(\$13,183)	-75.3%
January	5,649	5,944	18,170	31,560	8,692	(\$22,868)	-72.5%
February	6,889	10,821	10,655	6,810	27,976	\$21,166	310.8%
March	20,626	7,705	2,805	4,201	22,471	18,270	434.9%
April	24,034	8,404	5,631	6,745			
May	11,032	13,160	11,604	15,273			
June	15,141	9,715	15,196	1,910			
July	7,678	7,594	22,952	4,475			
August	6,401	3,110	4,960	23,666			
September	6,524	14,096	5,226	8,854			
Total	\$141,442	\$138,448	\$129,014	\$154,891	\$73,986	(\$19,982)	-21.3%



**Fines & Forfeitures Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$3,695	\$3,270	\$2,514	\$4,292	\$4,998	\$706	16.4%
November	3,674	4,851	1,952	4,359	5,388	\$1,029	23.6%
December	4,294	2,748	2,041	5,514	1,992	(\$3,522)	-63.9%
January	3,378	2,998	4,390	3,966	3,057	(\$909)	-22.9%
February	6,109	4,796	6,218	4,518	4,554	\$36	0.8%
March	8,049	7,445	4,448	3,838	6,393	2,555	66.6%
April	7,167	5,137	4,905	5,932			
May	7,940	4,145	5,759	8,848			
June	4,517	2,452	5,263	3,647			
July	7,394	3,291	7,057	5,920			
August	5,768	2,840	6,749	7,244			
September	5,019	2,475	2,848	5,048			
Total	\$67,004	\$46,448	\$54,144	\$63,126	\$26,382	(\$105)	-0.4%



Town of Bartonville
 Financial Statement
 As of March 31, 2020

4/3/2020 01:39 PM

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary					
Other/Transfer	857.99	15,378.77	19,000.00	80.94%	3,621.23
Property Taxes	23,315.96	814,103.40	814,385.00	99.97%	281.60
Sales Tax	32,878.08	304,913.16	485,000.00	62.87%	180,086.84
Permits	22,471.01	74,112.96	117,150.00	63.26%	43,037.04
Franchise Fees	5,299.01	97,429.78	157,500.00	61.86%	60,070.22
Development Fees	0.00	2,500.00	4,900.00	51.02%	2,400.00
Municipal Court	6,393.23	25,174.95	60,000.00	41.96%	34,825.05
Revenue Totals	<u>91,215.28</u>	<u>1,333,613.02</u>	<u>1,657,935.00</u>	<u>80.44%</u>	<u>324,321.98</u>
Expense Summary					
Other	2,971.99	15,700.83	57,650.00	27.23%	41,949.17
Salary & Benefits	44,257.64	321,684.92	708,420.00	45.41%	386,735.08
Contracted Service	15,159.59	77,771.70	191,999.00	40.51%	114,227.30
Supplies	1,275.64	28,321.80	65,500.00	43.24%	37,178.20
Lantana Town Center Grant	4,161.72	86,788.24	200,000.00	43.39%	113,211.76
Maintenance	1,993.87	21,913.00	60,500.00	36.22%	38,587.00
Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
Capital	0.00	19.99	0.00	0.00%	(19.99)
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Expense Totals	<u>69,820.45</u>	<u>926,066.48</u>	<u>1,657,935.00</u>	<u>55.86%</u>	<u>731,868.52</u>

Town of Bartonville
 Financial Statement
 As of March 31, 2020

4/3/2020 01:39 PM

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Other/Transfer					
100-4001 Past Fiscal Years	0.00	0.00	0.00	0.00%	0.00
100-4065 Administration Services	30.00	10,281.09	2,900.00	354.52%	(7,381.09)
100-4090 General Revenue	0.00	0.00	0.00	0.00%	0.00
100-4100 Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4116 Permits:Royalties/Other Income	0.00	0.00	0.00	0.00%	0.00
100-4130 Child Safety Collected	0.00	0.00	2,000.00	0.00%	2,000.00
100-4135 Open Records	19.80	41.40	0.00	0.00%	(41.40)
100-4160 LOESE Training Funds	0.00	851.85	0.00	0.00%	(851.85)
100-4220 Veterans Memorial Donation	0.00	0.00	0.00	0.00%	0.00
100-4248 EDC Interest Earned	0.00	0.00	0.00	0.00%	0.00
100-4250 Interest Earned	808.19	4,204.43	8,000.00	52.56%	3,795.57
100-4402 CoServ Grant	0.00	0.00	0.00	0.00%	0.00
100-4705 Sale of Surplus	0.00	0.00	0.00	0.00%	0.00
100-4710 Mowing/Demo Fees	0.00	0.00	0.00	0.00%	0.00
100-4720 TOB/CTWSC Agreement Payment	0.00	0.00	0.00	0.00%	0.00
100-4725 Transfer from BCCPD	0.00	0.00	1,000.00	0.00%	1,000.00
100-4730 Transfer from BCDC	0.00	0.00	5,000.00	0.00%	5,000.00
100-4850 NSF Fees	0.00	0.00	100.00	0.00%	100.00
100-4920 General Fund Transfer -Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4925 FM ILA - Transfer to Street	0.00	0.00	0.00	0.00%	0.00
100-4930 Hat Creek Construction Costs	0.00	0.00	0.00	0.00%	0.00
100-4999 Transfer In	0.00	0.00	0.00	0.00%	0.00
Other/Transfer Totals	<u>857.99</u>	<u>15,378.77</u>	<u>19,000.00</u>	<u>80.94%</u>	<u>3,621.23</u>
Property Taxes					
100-4002 Ad Valorem Current O & M	21,778.49	813,028.53	809,385.00	100.45%	(3,643.53)
100-4003 Ad Valorem Pent & Int	1,555.10	878.31	2,500.00	35.13%	1,621.69
100-4010 Ad Valorem Deliquent	(17.63)	196.56	2,500.00	7.86%	2,303.44
Property Taxes Totals	<u>23,315.96</u>	<u>814,103.40</u>	<u>814,385.00</u>	<u>99.97%</u>	<u>281.60</u>

Sales Tax

100-4025 Sales Tax Revenue	32,878.08	280,356.22	450,000.00	62.30%	169,643.78
100-4060 Mixed Beverage Allocation	0.00	24,556.94	35,000.00	70.16%	10,443.06
Sales Tax Totals	<u>32,878.08</u>	<u>304,913.16</u>	<u>485,000.00</u>	<u>62.87%</u>	<u>180,086.84</u>

Permits

100-4039 Right of Way (ROW) Revenue	0.00	0.00	0.00	0.00%	0.00
100-4101 Permits:Accessory Bldg Permit	0.00	0.00	0.00	0.00%	0.00
100-4103 Permits:Business C of O Permits	0.00	0.00	1,000.00	0.00%	1,000.00
100-4104 Permits:Commercial Bldg Permits	0.00	1,360.00	10,000.00	13.60%	8,640.00
100-4105 Permits:Contractor Registration	375.00	2,500.00	4,000.00	62.50%	1,500.00
100-4106 Permits:Culvert/Driveway Permit	0.00	0.00	0.00	0.00%	0.00
100-4107 Permits:Gas Well Inspection Fees	3,800.00	12,200.00	29,200.00	41.78%	17,000.00
100-4108 Permits:Health/Food Permits	0.00	5,850.00	6,000.00	97.50%	150.00
100-4109 Permits:Mobile/Utility/Other	0.00	0.00	0.00	0.00%	0.00
100-4110 Permits:Oil/Gas Drilling Permit	0.00	0.00	0.00	0.00%	0.00
100-4111 Permits:Pool Permit Fees	0.00	0.00	0.00	0.00%	0.00
100-4112 Permits:Red Tag Fees	0.00	75.00	500.00	15.00%	425.00
100-4113 Permits:Remodel/Addition Permit	0.00	0.00	0.00	0.00%	0.00
100-4114 Permits:Residential Bldg Permits	16,976.01	48,792.96	60,000.00	81.32%	11,207.04
100-4115 Permits:ROW Permit/License	0.00	0.00	0.00	0.00%	0.00
100-4117 Permits:Septic Permit Fee	1,220.00	3,160.00	6,000.00	52.67%	2,840.00
100-4118 Permits:Sign or Tree Permits	75.00	150.00	300.00	50.00%	150.00
100-4119 Permits:Special Event/Race Permit	0.00	0.00	50.00	0.00%	50.00
100-4120 Permits:Truck Permit	25.00	25.00	100.00	25.00%	75.00
100-4121 Permits:Water Well/Sprinkler	0.00	0.00	0.00	0.00%	0.00
Permits Totals	<u>22,471.01</u>	<u>74,112.96</u>	<u>117,150.00</u>	<u>63.26%</u>	<u>43,037.04</u>

Franchise Fees

100-4041 Electric/Gas Franchise Fees	3,958.24	69,361.48	110,000.00	63.06%	40,638.52
100-4042 Telephone Franchise Fees	11.90	15,793.38	20,000.00	78.97%	4,206.62
100-4045 Solidwaste Franchise Fees	1,328.87	10,050.65	15,000.00	67.00%	4,949.35
100-4046 Water Franchise Fees	0.00	2,224.27	12,500.00	17.79%	10,275.73
Franchise Fees Totals	<u>5,299.01</u>	<u>97,429.78</u>	<u>157,500.00</u>	<u>61.86%</u>	<u>60,070.22</u>

Development Fees

100-4102 Permits:BOA Application Fees	0.00	1,350.00	900.00	150.00%	(450.00)
100-4122	0.00	1,150.00	4,000.00	28.75%	2,850.00

Development Fees Totals	<u>0.00</u>	<u>2,500.00</u>	<u>4,900.00</u>	<u>51.02%</u>	<u>2,400.00</u>
Municipal Court					
100-4150 Municipal Court Fines	5,295.40	20,935.20	60,000.00	34.89%	39,064.80
100-4157 Court Costs	1,097.83	4,239.75	0.00	0.00%	(4,239.75)
100-4158 Building Security Fees	0.00	0.00	0.00	0.00%	0.00
100-4161 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00%	0.00
Municipal Court Totals	<u>6,393.23</u>	<u>25,174.95</u>	<u>60,000.00</u>	<u>41.96%</u>	<u>34,825.05</u>
Revenue Totals	<u><u>91,215.28</u></u>	<u><u>1,333,613.02</u></u>	<u><u>1,657,935.00</u></u>	<u><u>80.44%</u></u>	<u><u>324,321.98</u></u>

Town of Bartonville
 Financial Statement
 As of March 31, 2020

4/3/2020 01:39:06 PM

100 - General Fund	Administration	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Salary & Benefits	15,872.55	127,187.97	239,564.00	53.09%	112,376.03
	Other	2,954.99	15,458.83	55,650.00	27.78%	40,191.17
	Contracted Service	15,159.59	69,712.49	178,100.00	39.14%	108,387.51
	Supplies	1,055.33	23,778.16	44,500.00	53.43%	20,721.84
	Lantana Town Center Grant	0.00	0.00	0.00	0.00%	0.00
	Capital	0.00	0.00	0.00	0.00%	0.00
	Maintenance	1,416.37	12,520.29	37,500.00	33.39%	24,979.71
	Transfer	0.00	0.00	0.00	0.00%	0.00
	Administration Totals	<u>36,458.83</u>	<u>248,657.74</u>	<u>555,314.00</u>	<u>44.78%</u>	<u>306,656.26</u>

100 - General Fund	Police	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Maintenance	577.50	9,392.71	23,000.00	40.84%	13,607.29
	Salary & Benefits	27,507.94	187,018.49	445,210.00	42.01%	258,191.51
	Other	17.00	242.00	2,000.00	12.10%	1,758.00
	Contracted Service	0.00	5,759.21	7,899.00	72.91%	2,139.79
	Supplies	220.31	4,543.64	21,000.00	21.64%	16,456.36
	Capital	0.00	19.99	0.00	0.00%	(19.99)
	Police Totals	<u>28,322.75</u>	<u>206,976.04</u>	<u>499,109.00</u>	<u>41.47%</u>	<u>292,132.96</u>

100 - General Fund	Municipal Court	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Contracted Service	0.00	2,300.00	6,000.00	38.33%	3,700.00
	Salary & Benefits	877.15	7,478.46	23,646.00	31.63%	16,167.54
	Municipal Court Totals	<u>877.15</u>	<u>9,778.46</u>	<u>29,646.00</u>	<u>32.98%</u>	<u>19,867.54</u>

100 - General Fund	Transfers	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Not Categorized	0.00	0.00	0.00	0.00%	0.00

Lantana Town Center Grant	4,161.72	86,788.24	200,000.00	43.39%	113,211.76
Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
Other	0.00	0.00	0.00	0.00%	0.00
Transfers Totals	<u>4,161.72</u>	<u>460,654.24</u>	<u>573,866.00</u>	<u>80.27%</u>	<u>113,211.76</u>
Expense Totals	<u>69,820.45</u>	<u>926,066.48</u>	<u>1,657,935.00</u>	<u>55.86%</u>	<u>731,868.52</u>

Town of Bartonville
 Financial Statement
 As of March 31, 2020

4/3/2020 01:39 PM

100 - General Fund	Administration	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-10-2998	Test Check	0.00	0.00	0.00	0.00%	0.00
100-10-5002	Certification Wages	184.62	1,200.03	2,400.00	50.00%	1,199.97
100-10-5007	Overtime Wages	0.00	0.00	0.00	0.00%	0.00
100-10-5008	Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-10-5012	Administrator Salary	6,338.46	41,107.69	82,400.00	49.89%	41,292.31
100-10-5013	Town Secretary Salary	6,153.86	42,400.02	82,400.00	51.46%	39,999.98
100-10-5015	Court Clerk Salary	0.00	0.00	0.00	0.00%	0.00
100-10-5016	Admin Assistant Salary	933.75	4,695.00	11,700.00	40.13%	7,005.00
100-10-5018	Longevity Pay	0.00	780.00	780.00	100.00%	0.00
100-10-5019	Mileage Pay	0.00	396.50	2,000.00	19.83%	1,603.50
100-10-5020	Retirement - TMRS	1,985.22	13,259.28	26,184.00	50.64%	12,924.72
100-10-5023	FICA	197.36	1,321.07	3,000.00	44.04%	1,678.93
100-10-5025	Health and Dental	79.28	19,515.56	22,000.00	88.71%	2,484.44
100-10-5030	Unemployment Benefits	0.00	0.00	0.00	0.00%	0.00
100-10-5053	Advertisements and Notices	137.50	851.60	2,000.00	42.58%	1,148.40
100-10-5063	Animal Control	960.00	4,800.00	12,800.00	37.50%	8,000.00
100-10-5079	Appraisal Fees	0.00	0.00	0.00	0.00%	0.00
100-10-5080	Appraisal District	1,254.39	2,508.78	6,000.00	41.81%	3,491.22
100-10-5081	Audit Entries	0.00	0.00	0.00	0.00%	0.00
100-10-5082	Audit & Accounting Expense	0.00	0.00	3,750.00	0.00%	3,750.00
100-10-5102	Bank Service Charges	10.00	21.47	100.00	21.47%	78.53
100-10-5103	Banners and Signs	2,250.99	2,895.99	15,000.00	19.31%	12,104.01
100-10-5113	Building Inspections/Code Enfor	3,440.00	11,355.00	30,000.00	37.85%	18,645.00
100-10-5128	Cell Phone Charges	0.00	300.00	1,200.00	25.00%	900.00
100-10-5140	Clean Up Day	400.00	2,000.00	10,000.00	20.00%	8,000.00
100-10-5142	Codification	0.00	2,100.00	2,700.00	77.78%	600.00
100-10-5147	Computer Software	577.50	19,991.66	26,000.00	76.89%	6,008.34
100-10-5154	Contract Labor	0.00	0.00	0.00	0.00%	0.00
100-10-5157	Copier Lease/Supplies/Maint	0.00	1,663.45	5,000.00	33.27%	3,336.55
100-10-5158	Copier/Printing Expense and Sup	193.50	489.68	2,500.00	19.59%	2,010.32
100-10-5161	County Filing Fees	156.50	156.50	0.00	0.00%	(156.50)

100-10-5162 County Tax Collection	0.00	1,881.00	3,000.00	62.70%	1,119.00
100-10-5207 Dues & Certs	0.00	1,976.00	2,400.00	82.33%	424.00
100-10-5220 Veterans Memorial	0.00	0.00	0.00	0.00%	0.00
100-10-5225 ED Sales Tax Grants	0.00	0.00	0.00	0.00%	0.00
100-10-5226 Election Expense	0.00	0.00	12,500.00	0.00%	12,500.00
100-10-5230 Engineering/Surveying Services	1,673.00	8,752.79	20,000.00	43.76%	11,247.21
100-10-5275 Gas Well Inspections	5,386.30	11,672.60	24,750.00	47.16%	13,077.40
100-10-5276 Gas Well Complaint Invest.	0.00	0.00	0.00	0.00%	0.00
100-10-5281 LTC Property Tax Grant	0.00	0.00	0.00	0.00%	0.00
100-10-5303 Historic Marker	0.00	0.00	0.00	0.00%	0.00
100-10-5337 Insurance - Property & Liability	0.00	2,212.82	5,500.00	40.23%	3,287.18
100-10-5381 Legal	1,945.90	19,993.40	50,000.00	39.99%	30,006.60
100-10-5404 Maintenance/Repair/Cleaning	889.75	7,066.47	20,000.00	35.33%	12,933.53
100-10-5405 Tree Trimming	0.00	0.00	3,000.00	0.00%	3,000.00
100-10-5406 Public Transportation	0.00	0.00	1,800.00	0.00%	1,800.00
100-10-5416 Mixed Beverage	0.00	0.00	0.00	0.00%	0.00
100-10-5477 Office Supplies/Sm Ofc Equip	90.35	543.52	4,000.00	13.59%	3,456.48
100-10-5479 Operations and Supplies	193.98	1,089.85	4,000.00	27.25%	2,910.15
100-10-5482 Other	0.00	0.00	0.00	0.00%	0.00
100-10-5513 Planning Services	0.00	692.50	10,000.00	6.93%	9,307.50
100-10-5514 Postage	0.00	830.53	3,000.00	27.68%	2,169.47
100-10-5530 Professional Services	0.00	0.00	0.00	0.00%	0.00
100-10-5537 Publications/Subscriptions	0.00	150.75	1,000.00	15.08%	849.25
100-10-5600 Reconciliation Discrepancies	0.00	0.00	0.00	0.00%	0.00
100-10-5601 Records Management	0.00	4,456.42	6,000.00	74.27%	1,543.58
100-10-5630 Sanitarian & Health Inspections	500.00	3,600.00	10,000.00	36.00%	6,400.00
100-10-5703 TCEQ Fees	0.00	110.00	150.00	73.33%	40.00
100-10-5710 Town Meetings/Events	0.00	55.49	1,800.00	3.08%	1,744.51
100-10-5712 Transfer CIP - Town Hall Impr	0.00	0.00	0.00	0.00%	0.00
100-10-5713 Transfer to Street Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5714 Transfer to Reserve Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5715 Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5716 Transfer to Public Safety Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5717 Travel & Training	0.00	4,310.50	5,000.00	86.21%	689.50
100-10-5727 Utilities	526.62	5,453.82	17,500.00	31.16%	12,046.18
100-10-5780 Tax Note	0.00	0.00	0.00	0.00%	0.00
100-10-6008 Equipment	0.00	0.00	0.00	0.00%	0.00
Administration Totals	<u>36,458.83</u>	<u>248,657.74</u>	<u>555,314.00</u>	<u>44.78%</u>	<u>306,656.26</u>



100 - General Fund	Police	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-20-5002	Certification Wages	396.14	2,407.59	8,500.00	28.32%	6,092.41
100-20-5003	Police Officer Wages	11,896.00	57,923.06	154,363.00	37.52%	96,439.94
100-20-5004	Sergeant	4,555.20	29,229.24	59,225.00	49.35%	29,995.76
100-20-5007	Overtime Wages	243.06	3,609.00	15,000.00	24.06%	11,391.00
100-20-5008	Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-20-5014	Police Chief Salary	5,942.32	38,538.47	77,250.00	49.89%	38,711.53
100-20-5018	Longevity Pay	0.00	1,266.00	1,278.00	99.06%	12.00
100-20-5020	Retirement - TMRS	3,606.94	20,641.50	47,894.00	43.10%	27,252.50
100-20-5023	FICA	333.97	1,928.13	5,000.00	38.56%	3,071.87
100-20-5025	Health and Dental	182.52	22,044.66	55,000.00	40.08%	32,955.34
100-20-5029	Workers Compensation	0.00	4,630.06	10,000.00	46.30%	5,369.94
100-20-5030	Unemployment Benefits	33.95	53.20	0.00	0.00%	(53.20)
100-20-5084	Auto Maint/Repair/CarWash	0.00	2,267.39	8,000.00	28.34%	5,732.61
100-20-5128	Cell Phone Charges	317.84	1,590.96	4,200.00	37.88%	2,609.04
100-20-5134	Child Safety	0.00	0.00	0.00	0.00%	0.00
100-20-5145	Computer Maintenance	577.50	7,125.32	15,000.00	47.50%	7,874.68
100-20-5172	Criminal Invest & Background	0.00	360.21	2,000.00	18.01%	1,639.79
100-20-5204	DCSO Communications Contract	0.00	5,399.00	5,399.00	100.00%	0.00
100-20-5205	DCSO Support Contract	0.00	0.00	500.00	0.00%	500.00
100-20-5208	Dues & Memberships	0.00	0.00	1,000.00	0.00%	1,000.00
100-20-5264	Fuel & Lubricants	0.00	2,349.77	11,000.00	21.36%	8,650.23
100-20-5334	Insurance - Auto	0.00	834.00	3,000.00	27.80%	2,166.00
100-20-5336	Insurance - Police Liability	0.00	1,495.62	2,500.00	59.82%	1,004.38
100-20-5337	Insurance - Property & Liability	0.00	827.00	2,000.00	41.35%	1,173.00
100-20-5420	Motorola Solutions	0.00	0.00	0.00	0.00%	0.00
100-20-5479	Operations and Supplies	220.31	1,516.26	4,000.00	37.91%	2,483.74
100-20-5647	Small Equipment Purchase/Repa	0.00	121.08	2,500.00	4.84%	2,378.92
100-20-5717	Travel & Training	17.00	242.00	1,000.00	24.20%	758.00
100-20-5726	Uniform & Apparel Expense	0.00	556.53	3,500.00	15.90%	2,943.47
100-20-5785	Vehicle Replacement Fund Trans	0.00	0.00	0.00	0.00%	0.00
100-20-6008	Equipment	0.00	19.99	0.00	0.00%	(19.99)
Police Totals		<u>28,322.75</u>	<u>206,976.04</u>	<u>499,109.00</u>	<u>41.47%</u>	<u>292,132.96</u>

100 - General Fund	Municipal Court	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-30-5015	Court Clerk Salary	749.00	6,394.25	19,500.00	32.79%	13,105.75
100-30-5020	Retirement - TMRS	117.29	991.49	3,054.00	32.47%	2,062.51
100-30-5023	FICA	10.86	92.72	1,092.00	8.49%	999.28
100-30-5030	Unemployment Benefits	0.00	0.00	0.00	0.00%	0.00
100-30-5421	Municipal Court Expenses	0.00	2,300.00	6,000.00	38.33%	3,700.00
Municipal Court Totals		<u>877.15</u>	<u>9,778.46</u>	<u>29,646.00</u>	<u>32.98%</u>	<u>19,867.54</u>

100 - General Fund	Transfers	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-90-5713	Transfer to Street Fund	0.00	0.00	0.00	0.00%	0.00
100-90-5714	Transfer to Reserve Fund	0.00	0.00	0.00	0.00%	0.00
100-90-5720	Transfer to Economic Developm	4,161.72	86,788.24	200,000.00	43.39%	113,211.76
100-90-5721	Transfer to Vehicle/Equip Replac	0.00	16,400.00	16,400.00	100.00%	0.00
100-90-5722	Transfer to I&S Fund	0.00	357,466.00	357,466.00	100.00%	0.00
100-90-5780	Tax Note	0.00	0.00	0.00	0.00%	0.00
100-90-5999	Transfers Out	0.00	0.00	0.00	0.00%	0.00
Transfers Totals		<u>4,161.72</u>	<u>460,654.24</u>	<u>573,866.00</u>	<u>80.27%</u>	<u>113,211.76</u>
Expense Totals		<u><u>69,820.45</u></u>	<u><u>926,066.48</u></u>	<u><u>1,657,935.00</u></u>	<u><u>55.86%</u></u>	<u><u>731,868.52</u></u>

TOWN OF BARTONVILLE, TEXAS
 CURRENT INVESTMENT PORTFOLIO AS OF
 MARCH 31, 2020

ALL FUND TYPES (EXCPET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Securty	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Term	Days Held 3/31/2020	Days to Maturity 3/31/2020	% TOTAL	Weighted Average Maturity
<u>Cash Positions: Bank Cash Investments</u>										
Independent Bank (Consolidated Cash)	DDA	\$ 2,491,462	1.41%	03/31/2020	04/01/2020	1	0	1	71.18%	1
Independent Bank (Reserve Fund)	DDA	\$ 314,032	1.41%	03/31/2020	04/01/2020	1	0	1	8.97%	1
Subtotal Cash Positions		<u>\$ 2,805,494</u>								
<u>Cash Positions: Pooled Investments</u>										
LOGIC	Pool	\$ 694,543	1.42%	03/31/2020	04/01/2020	1	0	1	19.84%	35
Grand Total		\$ 3,500,037							100.00%	

TOWN OF BARTONVILLE, TEXAS
 CURRENT INVESTMENT PORTFOLIO AS OF
 MARCH 31, 2020

ALL FUND TYPES (EXC PET BCDC & CCD) AS DEFINED IN TOWN'S INVESTMENT POLICY

CUSIP	Type of Security	PAR	Current Rate	Purchase Settlement Date	Maturity Date	Book Value			Market Value		
						Beginning 01/01/2020	Ending 03/31/2020	Change	Beginning 01/01/2020	Ending 03/31/2020	Change
<u>Cash Positions: Bank Cash Investments</u>											
Independent Bank (Consolidated Cash)	DDA	\$ 2,491,462	1.41%	03/31/2020	04/01/2020	\$ 1,778,872	\$ 2,491,462	\$ 712,590	\$ 1,778,872	\$ 2,491,462	\$ 712,590
Independent Bank (Reserve Fund)	DDA	\$ 314,032	1.41%	03/31/2020	04/01/2020	\$ 312,941	\$ 314,032	\$ 1,091	\$ 312,941	\$ 314,032	\$ 1,091
Subtotal Cash Positions		\$ 2,805,494				\$ 2,091,813	\$ 2,805,494	\$ 713,681	\$ 2,091,813	\$ 2,805,494	\$ 713,681
<u>Cash Positions: Pooled Investments</u>											
LOGIC	Pool	\$ 694,543	1.42%	03/31/2020	04/01/2020	\$ 817,181	\$ 694,543	\$ (122,638)	\$ 817,181	\$ 694,543	\$ (122,638)
Grand Total		\$ 2,805,494				\$ 2,908,994	\$ 3,500,037	\$ 591,043	\$ 2,908,994	\$ 3,500,037	\$ 591,043

INTEREST EARNED FOR QUARTER

Month	Type of Security	Average Balance	Average Rate	Interest Earned
<u>Cash Positions: Bank Cash Investments</u>				
Jan-20	DDA	\$ 2,312,684	1.41%	\$ 2,728
Feb-20	DDA	\$ 2,690,425	1.41%	\$ 2,965
Mar-20	DDA	\$ 2,798,237	1.41%	\$ 3,316
	Subtotal			\$ 9,009
<u>Cash Positions: Pooled Investments</u>				
Jan-20	Pool	\$ 817,181	1.79%	\$ 1,247
Feb-20	Pool	\$ 818,508	1.76%	\$ 1,145
Mar-20	Pool	\$ 738,357	1.42%	\$ 900
	Subtotal			\$ 3,292

TOTAL INTEREST EARNED FOR THIS QUARTER \$ 12,301



TOWN OF BARTONVILLE

April 8, 2020 *Via E-Mail*

To: Michael Montgomery, Town Administrator

From: Gary L. Vickery, P.E., CFM
Town Engineer

REF: TNP No. BRT19024

Specific Project Schedule

Development Plats As Needed

Plan & Plat Review

- Reviewed a grading plan for home construction at 1008 Hat Creek Road.

Streets

- The 2019 Streets project continues, plagued by a very wet early 2020. Unfortunately, the punch list items for the streets substantially completed in 2019 are not yet complete. Hunter Court has now been completed, and Dove Creek is underway. Cement stabilization is going down today, and one lane should be paved next week. Glenview will be the only street remaining.

Miscellaneous

- The pedestrian walk between the Corner Store and Town Hall is substantially complete, other than a few minor punch list items.

Address	Notes	Code
Mar 26, 2020 9:57 AM	Patrolled city focusing on stray animals.	Animal Control
Mar 17, 2020 3:49 PM	Patrolled city focusing on stray animals.	Animal Control
Mar 12, 2020 2:23 PM	Patrolled city focusing on stray animals.	Animal Control
Mar 12, 2020 12:23 PM 980 porter road	we responded and removed a dead animal from the road	Animal Control
Mar 12, 2020 12:22 PM 1941 e jeter	we responded and removed a dead animal from the road	Animal Control
Mar 5, 2020 10:17 AM	Patrolled city focusing on stray animals.	Animal Control