



AGENDA

BARTONVILLE TOWN COUNCIL REGULAR MEETING

May 19, 2020

6:30 PM

In accordance with order of the Office of the Governor issued March 31, 2020, and in accordance with subsequent orders issued by Office of the Governor issued after that date, the Bartonville Town Council will conduct a special meeting by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting agenda is posted online at www.townofbartonville.com.

The link to the video conference is www.townofbartonville.com/videomeeting *Please note there is an approximate 30 second delay.*

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. The public toll-free dial-in number to participate in public comment is 877 853 5257, the meeting ID number is **859 8363 7365** and the passcode is **480639**. To request to speak at the appropriate time, enter *9.

The identity of each speaker must be clearly stated prior to speaking.

A. CALL MEETING TO ORDER

B. CLOSED SESSION

The Town Council to convene into a closed meeting pursuant to Texas Government Code Chapter 551, section 551.071 and 551.074 to discuss matters relating to consultation with Town Attorney and personnel as follows:

- a. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employee; to wit:
 - 1) Discuss and consider election of Mayor Pro Tem; and
 - 2) Town Administrator.
- b. Consultation with Town Attorney regarding Ordinance 686-20 declaring a local state of disaster due to a public health emergency.
- c. Consultation with Town Attorney regarding legal issues related to police operations.

C. RECONVENE OPEN MEETING

The Town Council to reconvene into an open meeting and consider action, if any, on items discussed in closed session.

D. PUBLIC PARTICIPATION

E. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Police Chief Report - Department Statistics/Activities for April 2020

2. Town Secretary

- Monthly Reports for April: Financial Statement; Engineering Report; Animal Control Report; Building Permit Report
- Elections
- Children’s Advocacy Center of Denton County Letter

F. CONSENT AGENDA

This agenda consists of non-controversial or “housekeeping” items required by law. Items may be approved with a single motion. Items may be removed from the Consent Agenda by any Councilmember by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the March 17, 2020, Town Council regular meeting minutes.
2. Consider approval of the March 17, 2020, Town Council emergency meeting minutes.
3. Consider approval of the March 24, 2020, Town Council special meeting minutes.
4. Consider approval of the April 7, 2020, Town Council special meeting minutes.
5. Consider approval of the April 21, 2020, Town Council special meeting minutes.
6. Consider approval of the April 29 ,2020, Town Council special meeting minutes.
7. Consider approval of a resolution re-appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Clerk, and Deputy Municipal Court Clerk.
8. Consider approval of an Interlocal Cooperative Purchasing Agreement with Denton County; and authorization for the Town Secretary to execute same on behalf of the Town.

G. REGULAR ITEMS

9. Discussion on the 2019 Residential Streets Project.
10. Discuss and consider ratification of Change Order No. 5 to the 2019 Residential Street Project with Rock Solid, Inc., in the amount of \$4500.00.

11. Discuss and consider approval of Work Order #1 with SPI Asphalt, LLC, for spot repairs and crack sealing throughout the Town; and authorization for the Town Secretary to execute same on behalf of the Town.
12. Discuss and consider approval of the exterior color scheme, lettering and graphics of the Cross Timbers Water Supply Corporation's elevated water tower located at 1250 I.T. Neely Road, Bartonville, TX, in accordance with Section G. of the Conditional Use Permit (Ordinance No. 570-14).
13. Discuss and consider approval of a resolution nominating Jim Carter to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

H. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

I. ADJOURNMENT

I do hereby certify that the Notice of Meeting was posted on the bulletin board at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times and said Notice was posted on the following date and time: Saturday, May 16, 2020, at 2:30 p.m. at least 72 hours prior to the time of said meeting.



Tammy Dixon, TRMC, CMC, Town Secretary

The City Council reserves the right to adjourn into a closed meeting or executive session as authorized by Texas Government Code, Sections 551.001, et seq. (the Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.088 of the Texas Open Meetings Act. Any final action, decision, or vote on a matter deliberated in a closed meeting will only be taken in an open meeting that is held in compliance with Texas Government Code, Chapter 551.

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Monthly Finance Report As of April 30, 2020

General Fund Revenues

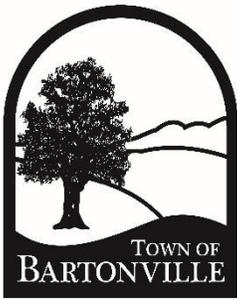
Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary					
Other/Transfer	210.67	15,589.44	19,000.00	82.05%	3,410.56
Property Taxes	2,843.78	816,947.18	814,385.00	100.31%	(2,562.18)
Sales Tax	41,043.96	345,957.12	485,000.00	71.33%	139,042.88
Permits	15,165.52	89,278.48	117,150.00	76.21%	27,871.52
Franchise Fees	32,943.81	130,373.59	157,500.00	82.78%	27,126.41
Development Fees	450.00	2,950.00	4,900.00	60.20%	1,950.00
Municipal Court	3,946.46	29,147.61	60,000.00	48.58%	30,852.39
Revenue Totals	96,604.20	1,430,243.42	1,657,935.00	86.27%	227,691.58

General Fund Expenses

Category	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Expense Summary					
Other	2,821.09	18,528.05	57,650.00	32.14%	39,121.95
Salary & Benefits	78,515.77	400,200.69	708,420.00	56.49%	308,219.31
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Contracted Service	11,122.90	88,894.60	191,999.00	46.30%	103,104.40
Supplies	2,604.15	30,940.95	65,500.00	47.24%	34,559.05
Lantana Town Center Grant	5,418.24	92,206.48	200,000.00	46.10%	107,793.52
Maintenance	5,418.71	27,331.71	60,500.00	45.18%	33,168.29
Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
Capital	0.00	19.99	0.00	0.00%	(19.99)
Expense Totals	105,900.86	1,031,988.47	1,657,935.00	62.25%	625,946.53

Notes:

- Independent Bank interest reduced from 1.41% to 0.55% and was reflected on the April bank statements.
- A line item has been created to track all COVID-19 expenditures.
- Staff continues to monitor the potential reduction in revenue due to the COVID-19 Pandemic.



Town of Bartonville Cash and Fund Balance Report as of April 30, 2020

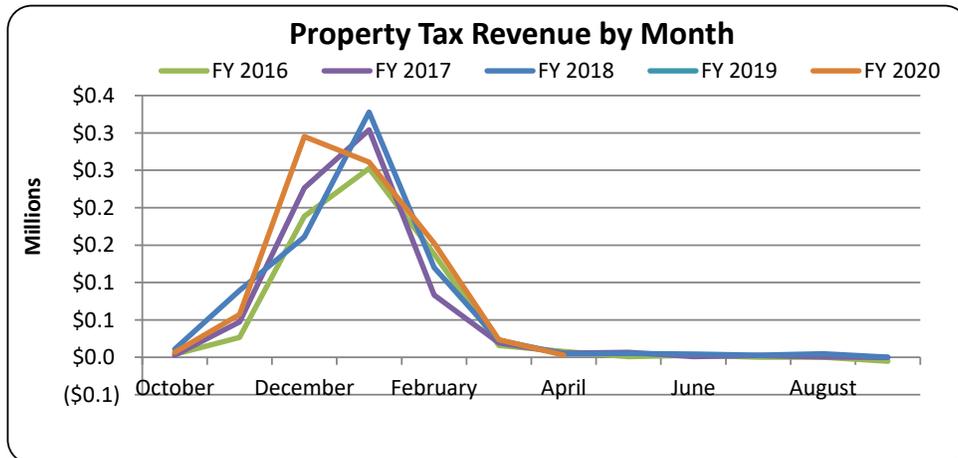
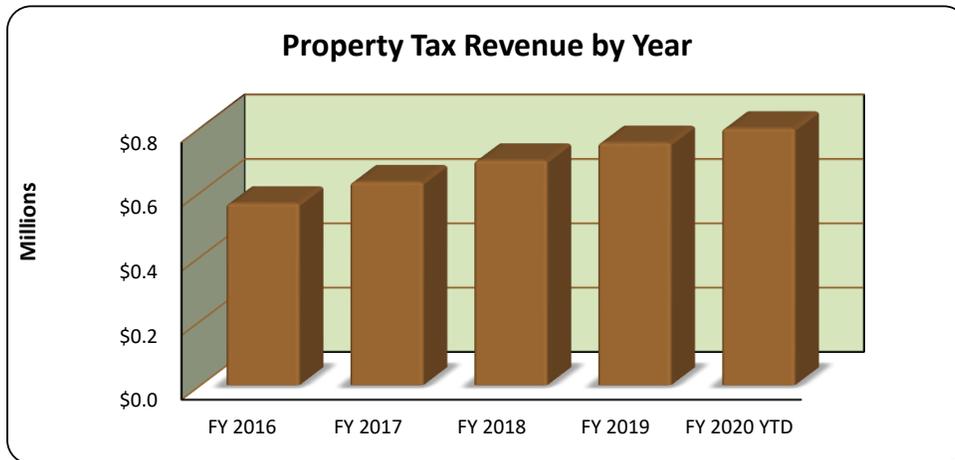
Name	Fund #	Cash Balance	Fund Balance*
General	100	\$ 446,783	\$ 627,661
Reserve	150	314,174	314,174
Wastewater	160	12,156	14,783
Street Maintenance	170	1,086,406	1,147,673
Economic Development Liability	180	(969)	(969)
Interest & Sinking	200	1,239,485	1,239,485
Court Security	210	3,804	3,804
Court Technology	220	3,212	3,212
Capital Improvement	300	56,277	56,277
Vehicle and Equipment Replacement	301	39,978	39,978
Community Development	800	462,577	492,689
Crime Prevention	900	89,932	102,101
TOTAL		3,753,816	4,040,868

*Fund Balance does not include fixed assets



Property Tax Revenue General Fund FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$958	\$4,107	\$2,960	\$10,819	\$6,588	(\$4,231)	-39.1%
November	34,117	26,562	47,245	89,284	57,135	(\$32,149)	-36.0%
December	212,125	188,437	226,312	161,044	295,153	\$134,109	83.3%
January	183,779	252,529	304,190	327,835	260,938	(\$66,897)	-20.4%
February	102,179	137,806	83,148	120,142	152,580	\$32,438	27.0%
March	11,131	15,838	19,099	22,870	23,315	445	1.9%
April	4,689	7,908	5,580	4,578	2,844	(1,734)	-37.9%
May	5,743	941	6,731	5,042			
June	1,099	2,945	1,069	4,288			
July	3,109	17	2,295	2,882			
August	2,471	20	439	4,831			
September	3,931	(5,310)	(189)	165			
Total	\$565,331	\$631,800	\$698,879	\$753,780	\$798,553	\$61,981	8.5%

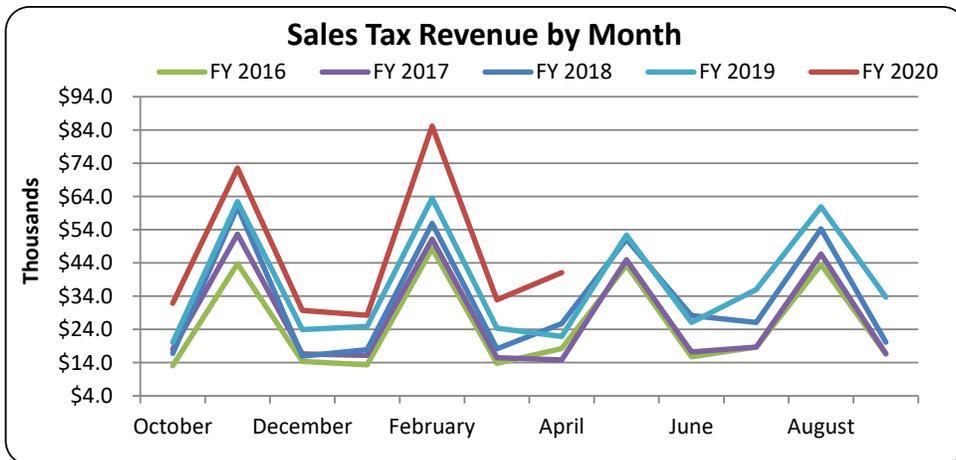
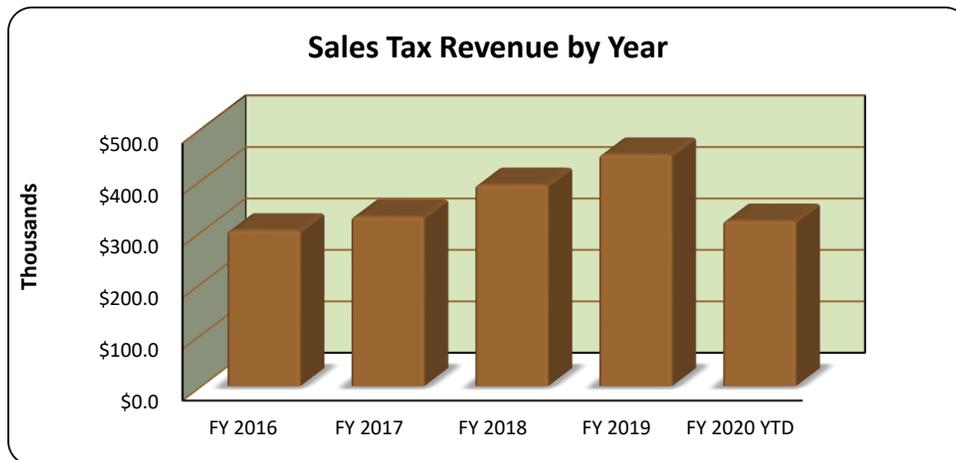




Sales Tax Revenue General Fund FY 2019-2020

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$13,053	\$18,108	\$16,817	\$20,075	\$31,831	\$11,756	58.6%
November	43,778	52,644	60,915	62,429	72,525	\$10,096	16.2%
December	14,355	16,627	15,938	23,908	29,711	\$5,803	24.3%
January	13,318	16,167	17,865	24,850	28,242	\$3,392	13.6%
February	48,335	51,143	55,867	63,452	85,167	\$21,715	34.2%
March	13,726	15,446	18,190	24,378	32,878	8,500	34.9%
April	18,240	14,802	25,773	21,864	41,044	19,180	87.7%
May	43,285	44,996	51,169	52,345			
June	15,784	17,193	28,193	26,105			
July	18,667	18,711	26,048	35,966			
August	43,510	46,694	54,247	60,883			
September	16,585	16,715	20,126	33,639			
Total	\$302,636	\$329,246	\$391,148	\$449,895	\$321,398	\$80,441	36.7%

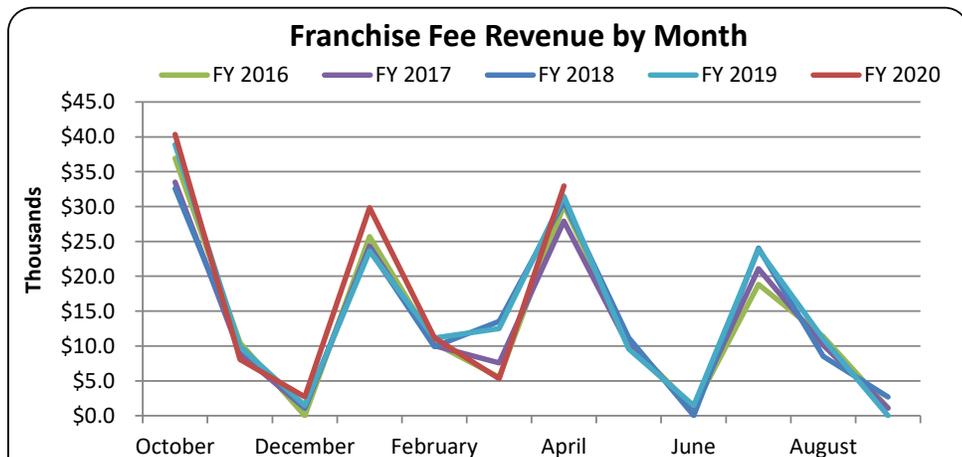
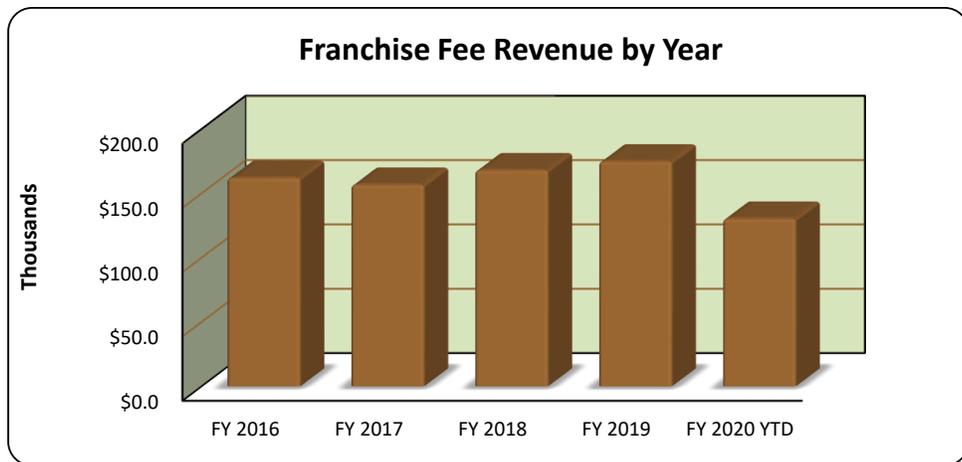
Special Note: The latest entry for the current fiscal year is listed in the month the tax was collected by the merchant. This amount is not received by the Town until two months later. By tracking information in this manner, the report and analysis will match the Town's Fiscal Year.



**Franchise Fee Revenue
General Fund
FY 2019-2020**

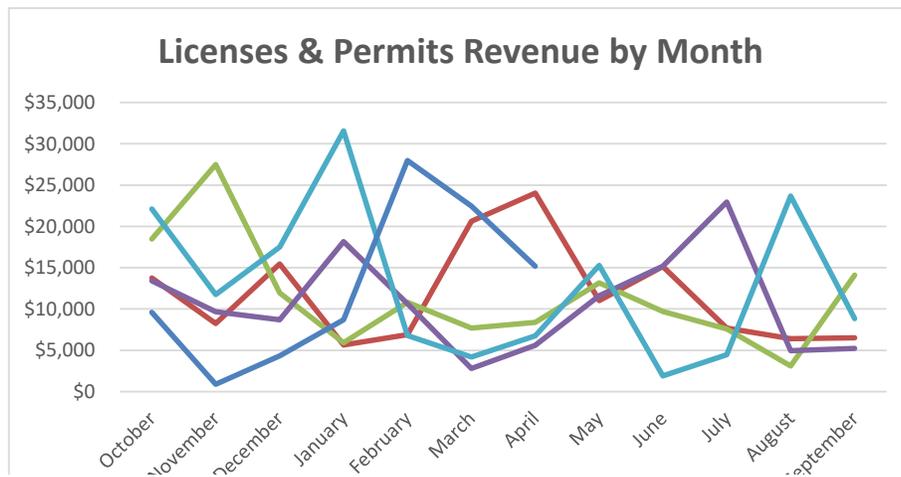
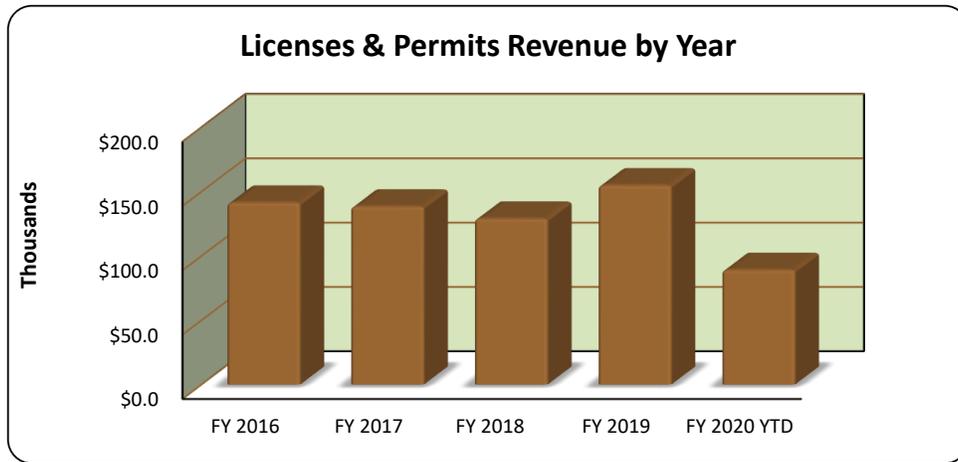
Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$36,925	\$33,503	\$32,582	\$38,889	\$40,346	\$1,457	3.7%
November	10,447	8,946	9,905	9,872	8,056	(\$1,816)	-18.4%
December	0	1,061	1,206	1,483	2,702	\$1,219	82.2%
January	25,685	24,339	23,827	23,598	29,838	\$6,240	26.4%
February	10,417	10,053	9,919	11,148	11,186	\$38	0.3%
March	5,534	7,568	13,529	12,496	5,299	(\$7,197)	-57.6%
April	30,147	27,902	30,686	31,486	32,944	1,458	4.6%
May	10,480	9,948	11,177	9,602			
June	1,128	1,208	17	1,440			
July	18,814	21,080	24,025	23,830			
August	11,365	10,126	8,528	11,032			
September	1,136	1,088	2,682	0			
Total	\$162,078	\$156,822	\$168,083	\$174,876	\$130,371	\$1,399	1.4%

Special Note: Franchise Fees are typically received on a quarterly basis.



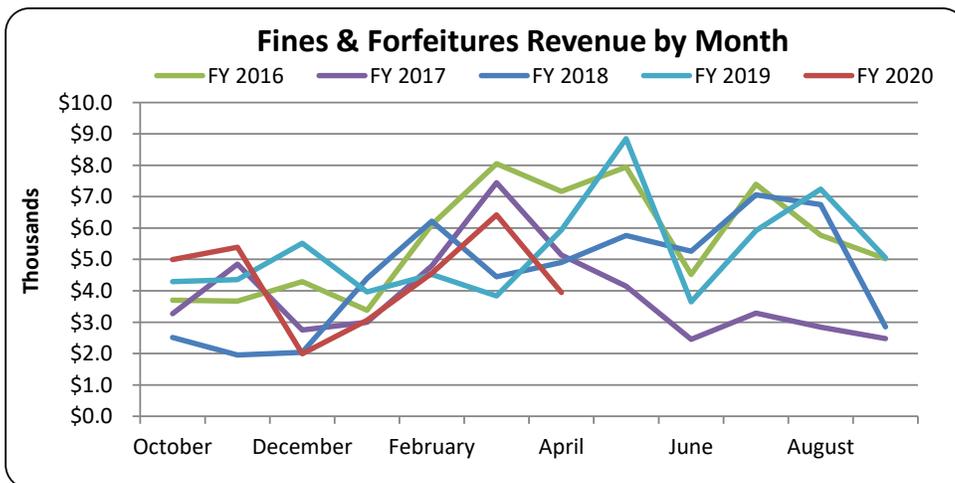
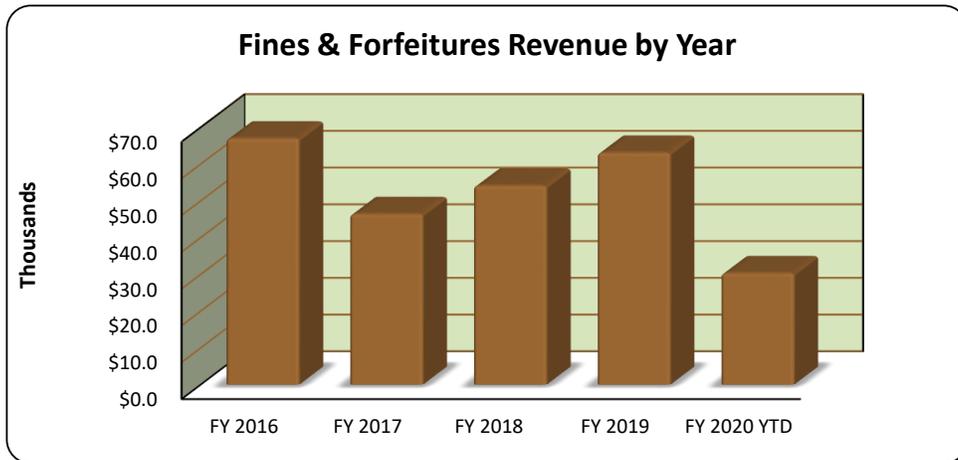
**Licenses & Permits Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$13,765	\$18,458	\$13,418	\$22,123	\$9,617	(\$12,506)	-56.5%
November	8,254	27,491	9,687	11,756	895	(\$10,861)	-92.4%
December	15,449	11,950	8,710	17,518	4,335	(\$13,183)	-75.3%
January	5,649	5,944	18,170	31,560	8,692	(\$22,868)	-72.5%
February	6,889	10,821	10,655	6,810	27,976	\$21,166	310.8%
March	20,626	7,705	2,805	4,201	22,471	18,270	434.9%
April	24,034	8,404	5,631	6,745	15,166	8,421	124.9%
May	11,032	13,160	11,604	15,273			
June	15,141	9,715	15,196	1,910			
July	7,678	7,594	22,952	4,475			
August	6,401	3,110	4,960	23,666			
September	6,524	14,096	5,226	8,854			
Total	\$141,442	\$138,448	\$129,014	\$154,891	\$89,152	(\$11,561)	-12.3%



**Fines & Forfeitures Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$3,695	\$3,270	\$2,514	\$4,292	\$4,998	\$706	16.4%
November	3,674	4,851	1,952	4,359	5,388	\$1,029	23.6%
December	4,294	2,748	2,041	5,514	1,992	(\$3,522)	-63.9%
January	3,378	2,998	4,390	3,966	3,057	(\$909)	-22.9%
February	6,109	4,796	6,218	4,518	4,554	\$36	0.8%
March	8,049	7,445	4,448	3,838	6,419	2,581	67.2%
April	7,167	5,137	4,905	5,932	3,946	(1,986)	-33.5%
May	7,940	4,145	5,759	8,848			
June	4,517	2,452	5,263	3,647			
July	7,394	3,291	7,057	5,920			
August	5,768	2,840	6,749	7,244			
September	5,019	2,475	2,848	5,048			
Total	\$67,004	\$46,448	\$54,144	\$63,126	\$30,354	(\$2,065)	-7.8%



Town of Bartonville
 Financial Statement
 As of April 30, 2020

5/15/2020 01:22 PM

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary					
Other/Transfer	210.67	15,589.44	19,000.00	82.05%	3,410.56
Property Taxes	2,843.78	816,947.18	814,385.00	100.31%	(2,562.18)
Sales Tax	41,043.96	345,957.12	485,000.00	71.33%	139,042.88
Permits	15,165.52	89,278.48	117,150.00	76.21%	27,871.52
Franchise Fees	32,943.81	130,373.59	157,500.00	82.78%	27,126.41
Development Fees	450.00	2,950.00	4,900.00	60.20%	1,950.00
Municipal Court	3,946.46	29,147.61	60,000.00	48.58%	30,852.39
Revenue Totals	<u>96,604.20</u>	<u>1,430,243.42</u>	<u>1,657,935.00</u>	<u>86.27%</u>	<u>227,691.58</u>
Expense Summary					
Other	2,821.09	18,528.05	57,650.00	32.14%	39,121.95
Salary & Benefits	78,515.77	400,200.69	708,420.00	56.49%	308,219.31
Not Categorized	0.00	0.00	0.00	0.00%	0.00
Contracted Service	11,122.90	88,894.60	191,999.00	46.30%	103,104.40
Supplies	2,604.15	30,940.95	65,500.00	47.24%	34,559.05
Lantana Town Center Grant	5,418.24	92,206.48	200,000.00	46.10%	107,793.52
Maintenance	5,418.71	27,331.71	60,500.00	45.18%	33,168.29
Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
Capital	0.00	19.99	0.00	0.00%	(19.99)
Expense Totals	<u>105,900.86</u>	<u>1,031,988.47</u>	<u>1,657,935.00</u>	<u>62.25%</u>	<u>625,946.53</u>

Town of Bartonville
 Financial Statement
 As of April 30, 2020

5/15/2020 01:22 PM

100 - General Fund	Current Month Actual	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Other/Transfer					
100-4001 Past Fiscal Years	0.00	0.00	0.00	0.00%	0.00
100-4065 Administration Services	0.00	10,281.09	2,900.00	354.52%	(7,381.09)
100-4090 General Revenue	0.00	0.00	0.00	0.00%	0.00
100-4100 Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4116 Permits:Royalties/Other Income	0.00	0.00	0.00	0.00%	0.00
100-4130 Child Safety Collected	0.00	0.00	2,000.00	0.00%	2,000.00
100-4135 Open Records	0.00	41.40	0.00	0.00%	(41.40)
100-4160 LOESE Training Funds	0.00	851.85	0.00	0.00%	(851.85)
100-4220 Veterans Memorial Donation	0.00	0.00	0.00	0.00%	0.00
100-4248 EDC Interest Earned	0.00	0.00	0.00	0.00%	0.00
100-4250 Interest Earned	210.67	4,415.10	8,000.00	55.19%	3,584.90
100-4402 CoServ Grant	0.00	0.00	0.00	0.00%	0.00
100-4705 Sale of Surplus	0.00	0.00	0.00	0.00%	0.00
100-4710 Mowing/Demo Fees	0.00	0.00	0.00	0.00%	0.00
100-4720 TOB/CTWSC Agreement Payment	0.00	0.00	0.00	0.00%	0.00
100-4725 Transfer from BCCPD	0.00	0.00	1,000.00	0.00%	1,000.00
100-4730 Transfer from BCDC	0.00	0.00	5,000.00	0.00%	5,000.00
100-4850 NSF Fees	0.00	0.00	100.00	0.00%	100.00
100-4920 General Fund Transfer -Tax Note	0.00	0.00	0.00	0.00%	0.00
100-4925 FM ILA - Transfer to Street	0.00	0.00	0.00	0.00%	0.00
100-4930 Hat Creek Construction Costs	0.00	0.00	0.00	0.00%	0.00
100-4999 Transfer In	0.00	0.00	0.00	0.00%	0.00
Other/Transfer Totals	<u>210.67</u>	<u>15,589.44</u>	<u>19,000.00</u>	<u>82.05%</u>	<u>3,410.56</u>
Property Taxes					
100-4002 Ad Valorem Current O & M	1,472.23	814,500.76	809,385.00	100.63%	(5,115.76)
100-4003 Ad Valorem Pent & Int	22.33	900.64	2,500.00	36.03%	1,599.36
100-4010 Ad Valorem Deliquent	<u>1,349.22</u>	<u>1,545.78</u>	<u>2,500.00</u>	<u>61.83%</u>	<u>954.22</u>

Property Taxes Totals	2,843.78	816,947.18	814,385.00	100.31%	(2,562.18)
Sales Tax					
100-4025 Sales Tax Revenue	28,805.94	309,162.16	450,000.00	68.70%	140,837.84
100-4060 Mixed Beverage Allocation	12,238.02	36,794.96	35,000.00	105.13%	(1,794.96)
Sales Tax Totals	41,043.96	345,957.12	485,000.00	71.33%	139,042.88
Permits					
100-4039 Right of Way (ROW) Revenue	0.00	0.00	0.00	0.00%	0.00
100-4101 Permits:Accessory Bldg Permit	0.00	0.00	0.00	0.00%	0.00
100-4103 Permits:Business C of O Permits	0.00	0.00	1,000.00	0.00%	1,000.00
100-4104 Permits:Commercial Bldg Permits	0.00	1,360.00	10,000.00	13.60%	8,640.00
100-4105 Permits:Contractor Registration	875.00	3,375.00	4,000.00	84.38%	625.00
100-4106 Permits:Culvert/Driveway Permit	0.00	0.00	0.00	0.00%	0.00
100-4107 Permits:Gas Well Inspection Fees	0.00	12,200.00	29,200.00	41.78%	17,000.00
100-4108 Permits:Health/Food Permits	0.00	5,850.00	6,000.00	97.50%	150.00
100-4109 Permits:Mobile/Utility/Other	0.00	0.00	0.00	0.00%	0.00
100-4110 Permits:Oil/Gas Drilling Permit	0.00	0.00	0.00	0.00%	0.00
100-4111 Permits:Pool Permit Fees	0.00	0.00	0.00	0.00%	0.00
100-4112 Permits:Red Tag Fees	0.00	75.00	500.00	15.00%	425.00
100-4113 Permits:Remodel/Addition Permit	0.00	0.00	0.00	0.00%	0.00
100-4114 Permits:Residential Bldg Permits	12,650.52	61,443.48	60,000.00	102.41%	(1,443.48)
100-4115 Permits:ROW Permit/License	0.00	0.00	0.00	0.00%	0.00
100-4117 Permits:Septic Permit Fee	1,640.00	4,800.00	6,000.00	80.00%	1,200.00
100-4118 Permits:Sign or Tree Permits	0.00	150.00	300.00	50.00%	150.00
100-4119 Permits:Special Event/Race Permit	0.00	0.00	50.00	0.00%	50.00
100-4120 Permits:Truck Permit	0.00	25.00	100.00	25.00%	75.00
100-4121 Permits:Water Well/Sprinkler	0.00	0.00	0.00	0.00%	0.00
Permits Totals	15,165.52	89,278.48	117,150.00	76.21%	27,871.52
Franchise Fees					
100-4041 Electric/Gas Franchise Fees	23,183.88	92,545.36	110,000.00	84.13%	17,454.64
100-4042 Telephone Franchise Fees	0.00	15,793.38	20,000.00	78.97%	4,206.62
100-4045 Solidwaste Franchise Fees	0.00	10,050.65	15,000.00	67.00%	4,949.35
100-4046 Water Franchise Fees	9,759.93	11,984.20	12,500.00	95.87%	515.80
Franchise Fees Totals	32,943.81	130,373.59	157,500.00	82.78%	27,126.41
Development Fees					

100-4102 Permits:BOA Application Fees	0.00	1,350.00	900.00	150.00%	(450.00)
100-4122	450.00	1,600.00	4,000.00	40.00%	2,400.00
Development Fees Totals	<u>450.00</u>	<u>2,950.00</u>	<u>4,900.00</u>	<u>60.20%</u>	<u>1,950.00</u>
Municipal Court					
100-4150 Municipal Court Fines	3,201.70	24,136.90	60,000.00	40.23%	35,863.10
100-4157 Court Costs	744.76	5,010.71	0.00	0.00%	(5,010.71)
100-4158 Building Security Fees	0.00	0.00	0.00	0.00%	0.00
100-4161 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00%	0.00
Municipal Court Totals	<u>3,946.46</u>	<u>29,147.61</u>	<u>60,000.00</u>	<u>48.58%</u>	<u>30,852.39</u>
Revenue Totals	<u><u>96,604.20</u></u>	<u><u>1,430,243.42</u></u>	<u><u>1,657,935.00</u></u>	<u><u>86.27%</u></u>	<u><u>227,691.58</u></u>

Town of Bartonville
 Financial Statement
 As of April 30, 2020

5/15/2020 01:22:35 PM

100 - General Fund <input type="checkbox"/>	Administration	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Salary & Benefits	25,098.72	152,286.69	239,564.00	63.57%	87,277.31
	Other	2,531.09	17,996.05	55,650.00	32.34%	37,653.95
	Contracted Service	10,922.90	80,635.39	178,100.00	45.28%	97,464.61
	Supplies	1,743.37	25,536.53	44,500.00	57.39%	18,963.47
	Lantana Town Center Grant	0.00	0.00	0.00	0.00%	0.00
	Capital	0.00	0.00	0.00	0.00%	0.00
	Maintenance	4,841.21	17,361.50	37,500.00	46.30%	20,138.50
	Transfer	0.00	0.00	0.00	0.00%	0.00
	Not Categorized	0.00	0.00	0.00	0.00%	0.00
	Administration Totals	<u>45,137.29</u>	<u>293,816.16</u>	<u>555,314.00</u>	<u>52.91%</u>	<u>261,497.84</u>

100 - General Fund <input type="checkbox"/>	Police	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Maintenance	577.50	9,970.21	23,000.00	43.35%	13,029.79
	Salary & Benefits	51,599.49	238,617.98	445,210.00	53.60%	206,592.02
	Other	290.00	532.00	2,000.00	26.60%	1,468.00
	Contracted Service	200.00	5,959.21	7,899.00	75.44%	1,939.79
	Supplies	860.78	5,404.42	21,000.00	25.74%	15,595.58
	Capital	0.00	19.99	0.00	0.00%	(19.99)
	Not Categorized	0.00	0.00	0.00	0.00%	0.00
	Police Totals	<u>53,527.77</u>	<u>260,503.81</u>	<u>499,109.00</u>	<u>52.19%</u>	<u>238,605.19</u>

100 - General Fund <input type="checkbox"/>	Municipal Court	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Contracted Service	0.00	2,300.00	6,000.00	38.33%	3,700.00
	Salary & Benefits	1,817.56	9,296.02	23,646.00	39.31%	14,349.98
	Not Categorized	0.00	0.00	0.00	0.00%	0.00
	Municipal Court Totals	<u>1,817.56</u>	<u>11,596.02</u>	<u>29,646.00</u>	<u>39.11%</u>	<u>18,049.98</u>

100 - General Fund <input type="checkbox"/>	Transfers	Current Month Actual	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	Not Categorized	0.00	0.00	0.00	0.00%	0.00
	Lantana Town Center Grant	5,418.24	92,206.48	200,000.00	46.10%	107,793.52
	Transfer	0.00	373,866.00	373,866.00	100.00%	0.00
	Other	0.00	0.00	0.00	0.00%	0.00
	Transfers Totals	<u>5,418.24</u>	<u>466,072.48</u>	<u>573,866.00</u>	<u>81.22%</u>	<u>107,793.52</u>
	Expense Totals	<u><u>105,900.86</u></u>	<u><u>1,031,988.47</u></u>	<u><u>1,657,935.00</u></u>	<u><u>62.25%</u></u>	<u><u>625,946.53</u></u>

Town of Bartonville
 Financial Statement
 As of April 30, 2020

5/15/2020 01:22 PM

100 - General Fund	Administration	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-10-2998	Test Check	0.00	0.00	0.00	0.00%	0.00
100-10-5002	Certification Wages	53.93	1,453.88	2,400.00	60.58%	946.12
100-10-5007	Overtime Wages	0.00	0.00	0.00	0.00%	0.00
100-10-5008	Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-10-5012	Administrator Salary	272.86	48,244.47	82,400.00	58.55%	34,155.53
100-10-5013	Town Secretary Salary	2,366.86	51,630.80	82,400.00	62.66%	30,769.20
100-10-5015	Court Clerk Salary	0.00	0.00	0.00	0.00%	0.00
100-10-5016	Admin Assistant Salary	86.25	5,756.25	11,700.00	49.20%	5,943.75
100-10-5018	Longevity Pay	(40.97)	804.00	780.00	103.08%	(24.00)
100-10-5019	Mileage Pay	248.47	811.57	2,000.00	40.58%	1,188.43
100-10-5020	Retirement - TMRS	425.56	15,865.96	26,184.00	60.59%	10,318.04
100-10-5023	FICA	6.84	1,577.81	3,000.00	52.59%	1,422.19
100-10-5025	Health and Dental	1,082.76	22,430.92	22,000.00	101.96%	(430.92)
100-10-5030	Unemployment Benefits	0.00	0.00	0.00	0.00%	0.00
100-10-5035	COVID-19 Expenses	0.00	0.00	0.00	0.00%	0.00
100-10-5053	Advertisements and Notices	(74.00)	944.20	2,000.00	47.21%	1,055.80
100-10-5063	Animal Control	(106.24)	5,760.00	12,800.00	45.00%	7,040.00
100-10-5079	Appraisal Fees	0.00	0.00	0.00	0.00%	0.00
100-10-5080	Appraisal District	(499.80)	2,508.78	6,000.00	41.81%	3,491.22
100-10-5081	Audit Entries	0.00	0.00	0.00	0.00%	0.00
100-10-5082	Audit & Accounting Expense	(312.37)	0.00	3,750.00	0.00%	3,750.00
100-10-5102	Bank Service Charges	(12.06)	23.87	100.00	23.87%	76.13
100-10-5103	Banners and Signs	(1,218.25)	2,927.24	15,000.00	19.51%	12,072.76
100-10-5113	Building Inspections/Code Enfor	1,411.00	15,265.00	30,000.00	50.88%	14,735.00
100-10-5128	Cell Phone Charges	200.04	600.00	1,200.00	50.00%	600.00
100-10-5140	Clean Up Day	(433.33)	2,400.00	10,000.00	24.00%	7,600.00
100-10-5142	Codification	(225.00)	2,100.00	2,700.00	77.78%	600.00
100-10-5147	Computer Software	(1,474.35)	20,698.11	26,000.00	79.61%	5,301.89
100-10-5154	Contract Labor	0.00	0.00	0.00	0.00%	0.00
100-10-5157	Copier Lease/Supplies/Maint	101.60	2,181.55	5,000.00	43.63%	2,818.45
100-10-5158	Copier/Printing Expense and Su	84.85	782.86	2,500.00	31.31%	1,717.14

100-10-5161 County Filing Fees	90.50	247.00	0.00	0.00%	(247.00)
100-10-5162 County Tax Collection	(249.90)	1,881.00	3,000.00	62.70%	1,119.00
100-10-5207 Dues & Certs	(200.00)	1,976.00	2,400.00	82.33%	424.00
100-10-5220 Veterans Memorial	0.00	0.00	0.00	0.00%	0.00
100-10-5225 ED Sales Tax Grants	0.00	0.00	0.00	0.00%	0.00
100-10-5226 Election Expense	(1,041.25)	0.00	12,500.00	0.00%	12,500.00
100-10-5230 Engineering/Surveying Services	(1,336.00)	9,082.79	20,000.00	45.41%	10,917.21
100-10-5275 Gas Well Inspections	(2,061.67)	11,672.60	24,750.00	47.16%	13,077.40
100-10-5276 Gas Well Complaint Invest.	0.00	0.00	0.00	0.00%	0.00
100-10-5281 LTC Property Tax Grant	0.00	0.00	0.00	0.00%	0.00
100-10-5303 Historic Marker	0.00	0.00	0.00	0.00%	0.00
100-10-5337 Insurance - Property & Liability	440.06	3,111.03	5,500.00	56.56%	2,388.97
100-10-5381 Legal	1,240.40	25,398.80	50,000.00	50.80%	24,601.20
100-10-5404 Maintenance/Repair/Cleaning	2,156.00	10,888.47	20,000.00	54.44%	9,111.53
100-10-5405 Tree Trimming	(250.00)	0.00	3,000.00	0.00%	3,000.00
100-10-5406 Public Transportation	(150.00)	0.00	1,800.00	0.00%	1,800.00
100-10-5416 Mixed Beverage	0.00	0.00	0.00	0.00%	0.00
100-10-5477 Office Supplies/Sm Ofc Equip	(333.33)	543.52	4,000.00	13.59%	3,456.48
100-10-5479 Operations and Supplies	(92.69)	1,330.49	4,000.00	33.26%	2,669.51
100-10-5482 Other	0.00	0.00	0.00	0.00%	0.00
100-10-5513 Planning Services	(515.83)	1,010.00	10,000.00	10.10%	8,990.00
100-10-5514 Postage	250.10	1,330.53	3,000.00	44.35%	1,669.47
100-10-5530 Professional Services	0.00	0.00	0.00	0.00%	0.00
100-10-5537 Publications/Subscriptions	(83.33)	150.75	1,000.00	15.08%	849.25
100-10-5600 Reconciliation Discrepancies	0.00	0.00	0.00	0.00%	0.00
100-10-5601 Records Management	(499.80)	4,456.42	6,000.00	74.27%	1,543.58
100-10-5630 Sanitarian & Health Inspections	(833.00)	3,600.00	10,000.00	36.00%	6,400.00
100-10-5703 TCEQ Fees	(2.49)	120.00	150.00	80.00%	30.00
100-10-5710 Town Meetings/Events	1,240.47	1,445.96	1,800.00	80.33%	354.04
100-10-5712 Transfer CIP - Town Hall Impr	0.00	0.00	0.00	0.00%	0.00
100-10-5713 Transfer to Street Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5714 Transfer to Reserve Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5715 Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5716 Transfer to Public Safety Fund	0.00	0.00	0.00	0.00%	0.00
100-10-5717 Travel & Training	(396.67)	4,330.50	5,000.00	86.61%	669.50
100-10-5727 Utilities	(439.12)	6,473.03	17,500.00	36.99%	11,026.97
100-10-5780 Tax Note	0.00	0.00	0.00	0.00%	0.00

100-10-6008 Equipment

0.00

0.00

0.00

0.00%

0.00

Administration Totals

(1,122.90)

293,816.16

555,314.00

52.91%

261,497.84

100 - General Fund □ Police	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-20-5002 Certification Wages	(113.84)	3,001.80	8,500.00	35.32%	5,498.20
100-20-5003 Police Officer Wages	4,985.57	75,767.06	154,363.00	49.08%	78,595.94
100-20-5004 Sergeant	1,899.36	36,062.04	59,225.00	60.89%	23,162.96
100-20-5007 Overtime Wages	187.58	5,046.08	15,000.00	33.64%	9,953.92
100-20-5008 Vacation Buy Back	0.00	0.00	0.00	0.00%	0.00
100-20-5014 Police Chief Salary	2,478.56	47,451.95	77,250.00	61.43%	29,798.05
100-20-5018 Longevity Pay	(106.45)	1,266.00	1,278.00	99.06%	12.00
100-20-5020 Retirement - TMRS	1,588.78	26,219.85	47,894.00	54.75%	21,674.15
100-20-5023 FICA	100.02	2,444.65	5,000.00	48.89%	2,555.35
100-20-5025 Health and Dental	1,972.24	28,598.40	55,000.00	52.00%	26,401.60
100-20-5029 Workers Compensation	508.23	5,971.29	10,000.00	59.71%	4,028.71
100-20-5030 Unemployment Benefits	18.73	71.93	0.00	0.00%	(71.93)
100-20-5035 COVID-19 Expenses	0.00	0.00	0.00	0.00%	0.00
100-20-5084 Auto Maint/Repair/CarWash	(666.67)	2,267.39	8,000.00	28.34%	5,732.61
100-20-5128 Cell Phone Charges	41.04	1,982.00	4,200.00	47.19%	2,218.00
100-20-5134 Child Safety	0.00	0.00	0.00	0.00%	0.00
100-20-5145 Computer Maintenance	(672.00)	7,702.82	15,000.00	51.35%	7,297.18
100-20-5172 Criminal Invest & Background	33.40	560.21	2,000.00	28.01%	1,439.79
100-20-5204 DCSO Communications Contract	(449.73)	5,399.00	5,399.00	100.00%	0.00
100-20-5205 DCSO Support Contract	(41.67)	0.00	500.00	0.00%	500.00
100-20-5208 Dues & Memberships	206.67	290.00	1,000.00	29.00%	710.00
100-20-5264 Fuel & Lubricants	109.72	3,376.16	11,000.00	30.69%	7,623.84
100-20-5334 Insurance - Auto	167.10	1,251.00	3,000.00	41.70%	1,749.00
100-20-5336 Insurance - Police Liability	539.56	2,243.43	2,500.00	89.74%	256.57
100-20-5337 Insurance - Property & Liability	246.90	1,240.50	2,000.00	62.03%	759.50
100-20-5420 Motorola Solutions	0.00	0.00	0.00	0.00%	0.00
100-20-5479 Operations and Supplies	(190.37)	1,659.22	4,000.00	41.48%	2,340.78
100-20-5647 Small Equipment Purchase/Repa	(208.33)	121.08	2,500.00	4.84%	2,378.92
100-20-5717 Travel & Training	(83.33)	242.00	1,000.00	24.20%	758.00
100-20-5726 Uniform & Apparel Expense	(600.24)	247.96	3,500.00	7.08%	3,252.04
100-20-5785 Vehicle Replacement Fund Trans	0.00	0.00	0.00	0.00%	0.00
100-20-6008 Equipment	0.00	19.99	0.00	0.00%	(19.99)
Police Totals	11,950.83	260,503.81	499,109.00	52.19%	238,605.19

100 - General Fund <input type="checkbox"/>	Municipal Court	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
	100-30-5015 Court Clerk Salary	(72.35)	7,946.25	19,500.00	40.75%	11,553.75
	100-30-5020 Retirement - TMRS	(11.34)	1,234.54	3,054.00	40.42%	1,819.46
	100-30-5023 FICA	(68.45)	115.23	1,092.00	10.55%	976.77
	100-30-5030 Unemployment Benefits	0.00	0.00	0.00	0.00%	0.00
	100-30-5035 COVID-19 Expenses	0.00	0.00	0.00	0.00%	0.00
	100-30-5421 Municipal Court Expenses	(499.80)	2,300.00	6,000.00	38.33%	3,700.00
	Municipal Court Totals	<u>(651.94)</u>	<u>11,596.02</u>	<u>29,646.00</u>	<u>39.11%</u>	<u>18,049.98</u>

100 - General Fund <input type="checkbox"/>	Transfers	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-90-5713	Transfer to Street Fund	0.00	0.00	0.00	0.00%	0.00
100-90-5714	Transfer to Reserve Fund	0.00	0.00	0.00	0.00%	0.00
100-90-5720	Transfer to Economic Developm	(11,241.76)	92,206.48	200,000.00	46.10%	107,793.52
100-90-5721	Transfer to Vehicle/Equip Replac	(1,366.67)	16,400.00	16,400.00	100.00%	0.00
100-90-5722	Transfer to I&S Fund	(29,788.83)	357,466.00	357,466.00	100.00%	0.00
100-90-5780	Tax Note	0.00	0.00	0.00	0.00%	0.00
100-90-5999	Transfers Out	0.00	0.00	0.00	0.00%	0.00
Transfers Totals		<u>(42,397.26)</u>	<u>466,072.48</u>	<u>573,866.00</u>	<u>81.22%</u>	<u>107,793.52</u>
Expense Totals		<u><u>(32,221.27)</u></u>	<u><u>1,031,988.47</u></u>	<u><u>1,657,935.00</u></u>	<u><u>62.25%</u></u>	<u><u>625,946.53</u></u>

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TOWN OF BARTONVILLE

May 13, 2020 *Via E-Mail*

To: Tammy Dixon, Interim Town
Administrator

From: Gary L. Vickery, P.E., CFM
Town Engineer

REF: TNP No. BRT20024

Specific Project Schedule

Development Plats As Needed

Plan & Plat Review

- Reviewed a grading plan for home construction at 1136 W. Jeter.

Streets

- The 2019 Streets project is nearing completion. Hunter Court has now been completed, though there are some deficiencies. I will be sending remedy instructions to the contractor this week. Dove Creek is substantially complete. Glenview will be the only street remaining, along with cleanup and punch list items throughout the project.
- We are working on the Annual Work Order for spot repairs and crack sealing. This should be on the agenda for the May 19 Council meeting.

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Address	Notes	Code
Apr 28, 2020 12:31 PM	Patrolled city focusing on stray animals.	Animal Control
Apr 24, 2020 4:12 PM	Patrolled city focusing on stray animals.	Animal Control
Apr 24, 2020 10:08 AM 1105 BRASHER RD	we responded to a loose dog from this location, we were unable to make contact but left a door hanger.	Animal Control
Apr 16, 2020 2:55 PM	Patrolled city focusing on stray animals.	Animal Control
Apr 7, 2020 1:22 PM	Patrolled city focusing on stray animals.	Animal Control
Apr 2, 2020 3:38 PM	Patrolled city focusing on stray animals.	Animal Control

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Building Permits Issued - April 2020

Permit #	Property	Permit Type	Issued Date	Paid Amount
20-00067-01	1136 W Jeter Rd	Accessory Bldg (1,001 +) Non AC	4/10/2020	\$796.78
20-00062-01	1524 W Jeter Rd	Demolition Permit	4/6/2020	\$250.00
20-00078-01	1718 Bridle Bit Rd	Demolition Permit	4/30/2020	\$250.00
20-00073-01	1008 Hat Creek Road	Electrical Permit	4/24/2020	\$130.00
20-00059-01	1331 Latigo Ln	Hot Water Heater	4/1/2020	\$75.00
20-00069-01	218 Stonewood Blvd	Mechanical Permit	4/30/2020	\$130.00
20-00060-01	1214 Gibbons Rd S	New Residence Permit	4/1/2020	\$1,351.44
20-00064-01	1312 Lakeside Cir	New Residence Permit	4/19/2020	\$4,594.45
20-00056-01	1008 Hat Creek Road	New Residence Permit	4/1/2020	\$4,212.85
20-00075-01	324 Porter Rd	OSSF Permit - Residential	4/30/2020	\$410.00
20-00061-01	1312 Lakeside Cir	OSSF Permit - Residential	4/7/2020	\$410.00
20-00080-01	1920 W Jeter	OSSF Permit - Residential	4/30/2020	\$410.00
20-00070-01	218 Stonewood Blvd	Plumbing Permit	4/30/2020	\$130.00
20-00066-01	240 Green Oaks Dr	Plumbing Permit	4/10/2020	\$130.00
20-00071-01	913 Dove Creek Court	Pool/Spa (inground)	4/22/2020	\$650.00
15 Permits				\$13,930.52

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April 16, 2020

VIA EMAIL

Town Council of Bartonville
c/o Tammy Dixon, Town Secretary

Cc: Chief Bobby Dowell

Re: Children's Advocacy Center of Denton County

Dear Town Councillors,

I am writing to express my gratitude and thank you on behalf of the Children's Advocacy Center of Denton County (the "Advocacy Center") for your ongoing support, as well as to share some information about the Advocacy Center with you.

The Advocacy Center empowers child abuse victims, their families, and our community through education, healing and justice. We coordinate the investigation and prosecution of child abuse cases, provide advocacy and mental health services to children and families affected by abuse, and educate our community to recognize the signs of abuse and proactively protect children. We proudly work collaboratively with 41 law enforcement agencies, including Chief Dowell and the Bartonville Police Department. Together we bring together Department of Family Protective Services, The District Attorney's office, Sexual Assault Nurse Examiners, and our own staff to provide justice and healing for children.

In 2019, the Advocacy Center saw another year of rapid growth in Denton County, and not only faced a record setting increase in demand, but met the demand. The Advocacy Center opened two new facilities – which more than tripled direct service space in Denton County. The expansion of the Lewisville Center and the move into the Serve Denton Campus was crucial to meeting the substantial growth in services with added depth on the team, as demonstrated by the statistics below for 2019:

Forensic Interviews: Over 1000 children bravely told their story of abuse of child abuse to a Professional Interviewer in a neutral, child- friendly space.

Family Advocacy: Every family was met with a Family Advocate who ensured their concrete needs were met and that they had help navigating the complicated criminal justice system.

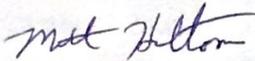
Therapy: We provided almost 13,000 Therapy sessions to reduce the symptoms of trauma in child abuse victims, making us one of the County's largest mental health providers.

Community Education: 7,191 Children educated on Body and Internet Safety throughout Denton County.

Bartonville has always been a supporter of Children's Advocacy Center, and we greatly appreciate your past and ongoing support. Unfortunately, our need continues to be great. Denton County is one of the fastest growing counties in the nation, and we expect to see an even greater increase in the number of child abuse cases this year. But by helping kids earlier in the process, abuse doesn't have to ruin their lives. I am so proud of the work that is done to make this community safer and to heal our kids.

I'd like to thank Chief Dowell, the entire Bartonville Police department, Mayor Scherer, the Town Council, and the Town staff for your time, and support of Children's Advocacy Center for Denton County.

Best regards,



Matt Haltom
Board Member
Children's Advocacy Center of Denton County



TOWN COUNCIL AGENDA ITEM NO. 1

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the March 17, 2020, regular meeting minutes.

SUMMARY:

The Town Council held a regular meeting on March 17, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a regular meeting of the Town Council held on March 17, 2020.

THE BARTONVILLE TOWN COUNCIL HELD A REGULAR MEETING ON THE 17th DAY OF MARCH 2020, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS AT 7:00 P.M.

The Town Council met in a regular meeting with the following members present:

Bill Scherer, Mayor
Jaelyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

with the following member absent: Clay Sams, Councilmember Place 3

Staff Present: Michael Montgomery, Town Administrator; and Tammy Dixon, Town Secretary.

The work session portion of the meeting scheduled at 6:30 pm. was cancelled

A. CALL WORK SESSION TO ORDER

B. WORK SESSION ITEM

1. Presentation and discussion on stationary license plate readers.

C. ADJOURN WORK SESSION

D. CALL REGULAR MEETING ORDER

Mayor Scherer called the regular meeting to order at 7:00 p.m.

E. PLEDGE OF ALLEGIANCE

Mayor Scherer led the pledge of allegiance.

F. PUBLIC PARTICIPATION/CITIZEN APPEARANCES

There were none.

G. ANNOUNCEMENTS

Announce recent and upcoming civic and social events.

Mayor Scherer announced the following:

- The Town's Annual Spring Clean Up Day scheduled for Saturday, March 28, 2020, would be cancelled.

H. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1 – Mr. Strange distributed a copy of a report for the District's February 2020 meeting and provided a brief summary.
2. Police Chief Report - Department Statistics/Activities for February 2020. – No report.

- 3. Town Administrator
Monthly Reports: Financial Statement- February 2020; Engineering, Animal Control Report.

Mr. Montgomery stated staff identified a one-time, non-recurring sales tax payment in the amount of approximately \$20,000. Historically, collection in February is \$63,452, this year it was \$85,167.

- 4. Town Secretary – May 2, 2020 Special Election.

Ms. Dixon stated the county requested Town Hall be a polling location and that the expense would be split with the Denton County Fresh Water District and Copper Canyon.

I. CONSENT AGENDA

Mayor Pro Tem Carrington moved to approve consent items 1-2. Councilmember Melson seconded the motion. The items, as approved by consent, are restated below along with the approved recommendation, for the record.

- 1. Consider approval of the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

RECOMMENDATION: Approve the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

- 2. Consider approval of the February 18, 2020, regular meeting minutes.

RECOMMENDATION: Approve the February 18, 2020, regular meeting minutes.

VOTE ON THE MOTION

AYES: Phillips, Melson, Carrington, Traylor
NAYS: None
ABSENT: Sams
VOTE: 4/0/1

J. REGULAR ITEMS

- 3. Discuss and consider approval of Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by \$47,043.15; and authorizing the Town Administrator to execute same of behalf of the Town.

Mr. Montgomery stated the change order resulted in an increase in the in the amount of \$47,043.15 and included the following changes:

- Add a paving grid to the Glenview reconstruction
- Change Hunter to reconstruction with cement stabilization from mill and overlay due to subgrade issues

- Revise traffic control on Dove Creek to split the project at Roadrunner with traffic restricted to one lane.

Councilmember Traylor moved to approve Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by \$47,043.15; and authorizing the Town Administrator to execute same of behalf of the Town. Mayor Pro Tem Carrington seconded the motion.

VOTE ON THE MOTION

AYES: Phillips, Melson, Carrington, Traylor
NAYS: None
ABSENT: Sams
VOTE: 4/0/1

4. Accept Certification of Unopposed Candidates and adopt a resolution cancelling the May 2, 2020 General Election.

Ms. Dixon presented the certification that the following candidates were unopposed for election to office in the election scheduled for May 2, 2020:

Bill Scherer	Mayor
Jaclyn Carrington	Councilmember Place 2
Bridget Melson	Councilmember Place 4

Mayor Pro Tem Carrington moved to accept the Certification of Unopposed Candidates and adopt Resolution 2020-03 cancelling the May 2, 2020 General Election. Councilmember Melson seconded the motion.

VOTE ON THE MOTION

AYES: Phillips, Melson, Carrington, Traylor
NAYS: None
ABSENT: Sams
VOTE: 4/0/1

5. Discuss and consider changing the date of the April 21, 2020, Town Council regular meeting.

Ms. Dixon stated the regular meeting for April was scheduled for April 21, 2020. Early Voting for the May 2, 2020, Special Election would be conducted in the Town Council room beginning April 20, 2020 through April 28, 2020. She further stated the Lantana Community Church was unavailable for April 21, 2020; therefore, it was recommended to move the meeting date to Tuesday, April 14, 2020.

Councilmember Phillips moved to change the date of the regular Town Council meeting in April from April 21, 2020 to April 14, 2020. Councilmember Traylor seconded the motion.

VOTE ON THE MOTION

AYES: Phillips, Melson, Carrington, Traylor
NAYS: None
ABSENT: Sams
VOTE: 4/0/1

- 6. Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled “Boards, Commissions, Committees”, by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment.

Ms. Dixon stated at the February 18, 2020, meeting staff was directed to bring forward an ordinance to add a limitation of successive terms for a person to serve as a chair on the Planning and Zoning Commission and the Board of Adjustment.

Ms. Dixon explained this item was not limiting the term a person could serve on a board, only the length that could be served as a chair. She further stated the draft ordinance provided that no person shall serve as Chair for more than two (2) successive one-year terms beginning with the appointment of the Chair in October 2020.

Councilmember Traylor moved to approve Ordinance 684-20 amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled “Boards, Commissions, Committees”, by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment. Mayor Pro Tem Carrington seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 684-20

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 1, GENERAL PROVISIONS, ARTICLE 1.04 ENTITLED “BOARDS, COMMISSIONS, COMMITTEES,” BY AMENDING SECTIONS 1.04.035 AND 1.04.062 BY ADDING A LIMITATION ON THE NUMBER OF SUCCESSIVE TERMS OF OFFICE FOR THE CHAIR POSITIONS OF THE PLANNING AND ZONING COMMISSION AND OF THE BOARD OF ADJUSTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Phillips, Melson, Carrington, Traylor
NAYS: None
ABSENT: Sams
VOTE: 4/0/1

K. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

There were none.

L. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:10 p.m.

APPROVED this the 19th day of May 2020.

Approved:

Bill Scherer, Mayor

Attest:

Tammy Dixon, Town Secretary



TOWN COUNCIL AGENDA ITEM NO. 2

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the March 17, 2020, emergency meeting minutes.

SUMMARY:

The Town Council held an emergency meeting on March 17, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from an emergency meeting of the Town Council held on March 17, 2020.

THE BARTONVILLE TOWN COUNCIL HELD AN EMERGENCY MEETING ON THE 17th DAY OF MARCH 2020, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS IMMEDIATELY FOLLOWING THE CONCLUSION OF THE REGULAR MEETING.

The Town Council met in an emergency meeting with the following members present:

Bill Scherer, Mayor
Jaelyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

with the following member absent: Clay Sams, Councilmember Place 3

Staff Present: Michael Montgomery, Town Administrator; and Tammy Dixon, Town Secretary.

1. CALL EMERGENCY MEETING ORDER

Mayor Scherer called the emergency meeting to order at 7:10 p.m.

2. DISCUSSION ON DISASTER DECLARATION REGARDING CORONAVIRUS

A discussion was held regarding the proposed local state of disaster for public health for the Town of Bartonville with respect to restaurants. Following discussion, it was agreed that the declaration would limit the occupancy of the following locations to 50% occupancy as set forth on the business' certificate(s) of occupancy:

- a. Restaurants
- b. Bars
- c. Coffee Shops

The declaration will only continue for a period of not more than seven (7) days from the date of the declaration, unless continued or renewed by the Town Council.

3. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:38 p.m.

APPROVED this the 19th day of May 2020.

Approved:

Bill Scherer, Mayor

Attest:

Tammy Dixon, Town Secretary



TOWN COUNCIL AGENDA ITEM NO. 3

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the March 24, 2020, special meeting minutes.

SUMMARY:

The Town Council held a special meeting on March 24, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a special meeting of the Town Council held on March 24, 2020.

THE BARTONVILLE TOWN COUNCIL SPECIAL MEETING HELD ON THE 24th DAY OF MARCH 2020, VIA TELECONFERENCE AT 7:00 P.M.

In accordance with order of the Office of the Governor issued March 16, 2020, the Bartonville Town Council conducted a special meeting by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The Town Council met in special meeting via teleconference with the following members present:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; and Ed Voss, Town Attorney.

A. CALL SPECIAL MEETING ORDER

Mayor Scherer called the special meeting to order at 7:00 p.m.

B. PUBLIC COMMENT

No one called in to speak.

C. NEW BUSINESS

1. Discuss and consider approval of an ordinance of the Town of Bartonville declaring a local state of disaster due to a public health emergency.

Mr. Montgomery and Mr. Voss reviewed the draft ordinance and answered questions from the Town Council members. The Council agreed the declaration should include the following:

- All Town-sponsored programs, activities be suspended through April 30, 2020.
- Bartonville Municipal Court delay all Court proceedings until April 30, 2020.
- All closures and cancellations to be reassessed and modified as conditions change.
- Regular Town Council and Board/Commission meetings to be cancelled until further notice.

- All development applications to be suspended until further notice.
- Town offices to remain closed to citizen traffic during normal operating hours, and for inquiries citizens could contact either the Town Administrator or the Town Secretary.

Mayor Pro Tem Carrington moved to approve Ordinance 685-20 declaring a local state of disaster due to a public health emergency. Councilmember Traylor seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 685-20

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, DECLARING A LOCAL STATE OF DISASTER DUE TO A PUBLIC HEALTH EMERGENCY; MAKING FINDINGS RELATED THERETO; PROVIDING AN EFFECTIVE DATE; PROVIDING AN EXPIRATION DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

VOTE ON THE MOTION

AYES: Phillips, Melson, Sams, Carrington, Traylor
NAYS: None
VOTE: 5/0

2. Discuss and consider approval of a resolution ordering that the Special Election scheduled to be held on Saturday, May 2, 2020, be postponed to Tuesday, November 3, 2020.

Mr. Voss explained the Governor issued a Proclamation suspending certain sections of the Texas Election Code, among others, to allow political subdivisions of the State that would otherwise hold elections on May 2, 2020, to postpone general and special elections to the next uniform election date, November 3, 2020; due to the COVID-19 outbreak; therefore the Town could adopted a resolution to postpone said special election in the Town from Saturday, May 2, 2020, to Tuesday, November 3, 2020.

Councilmember Phillips moved to approve Resolution 2020-04 that the Special Election scheduled to be held on Saturday, May 2, 2020, be postponed to Tuesday, November 3, 2020. Mayor Pro Tem Carrington seconded the motion.

VOTE ON THE MOTION

AYES: Phillips, Melson, Sams, Carrington, Traylor
NAYS: None
VOTE: 5/0

D./E. CLOSED/OPEN SESSION

The Town Council convened into a closed meeting at 7:14 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and 551.074 and reconvened into open session at 7:37 p.m. to discuss matters relating to consultation with Town Attorney and personnel as follows:

1. Consultation with Town Attorney regarding legal issues related to police operations. **No Action Taken.**
2. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator.

Mayor Pro Tem Carrington moved to accept Michael Montgomery’s resignation effective April 8, 2020 and authorize the Mayor to negotiation a contract with Mr. Montgomery for interim services if needed. Councilmember Sams seconded the motion

VOTE ON THE MOTION

AYES: Phillips, Sams, Melson, Carrington, Traylor
NAYS: None
VOTE: 5/0

D. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:41 p.m.

APPROVED this the 19th day of May 2020.

Approved:

 Bill Scherer, Mayor

Attest:

 Tammy Dixon, Town Secretary



TOWN COUNCIL AGENDA ITEM NO. 4

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the April 7, 2020, special meeting minutes.

SUMMARY:

The Town Council held a special meeting on April 7, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a special meeting of the Town Council held on April 7, 2020.

THE BARTONVILLE TOWN COUNCIL SPECIAL MEETING HELD ON THE 7th DAY OF APRIL 2020, VIA TELECONFERENCE AT 7:00 P.M.

In accordance with order of the Office of the Governor issued March 16, 2020, the Bartonville Town Council conducted a special meeting by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The Town Council met in special meeting via teleconference with the following members present:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; and Ed Voss, Town Attorney.

A. CALL SPECIAL MEETING ORDER

Mayor Scherer called the special meeting to order at 7:07 p.m.

B. PUBLIC COMMENT

No one called in to speak.

C. NEW BUSINESS

1. Discussion on COVID-19 requirements at the federal, state, county, and local levels.

Mr. Montgomery stated the Denton County Commissioners Court extended their Disaster Declaration through April 30 to match Gov. Greg Abbott’s executive order which includes a stay-at-home mandate and closure of non-essential businesses.

Mr. Voss stated the Town’s order had no conflicts with the county or State orders.

Mayor Scherer stated that the Community Development Corporation was using marketing funds to assist local Bartonville businesses with advertising and signs to let customers know they are open for takeout and delivery.

D./E. CLOSED/OPEN SESSION

The Town Council convened into a closed meeting at 7:16 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and 551.074 and reconvened into open session at 7:57 p.m. to discuss matters relating to consultation with Town Attorney and personnel as follows:

1. Consultation with Town Attorney regarding Ordinance 685-20 declaring a local state of disaster due to a public health emergency. **No Action Taken.**
2. Consultation with Town Attorney regarding legal issues related to police operations. **No Action Taken.**
3. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator. **No Action Taken.**

F. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:57 p.m.

APPROVED this the 19th day of May 2020.

Approved:

Bill Scherer, Mayor

Attest:

Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 5

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the April 21, 2020, special meeting minutes.

SUMMARY:

The Town Council held a special meeting on April 21, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a special meeting of the Town Council held on April 21, 2020.

THE BARTONVILLE TOWN COUNCIL SPECIAL MEETING HELD ON THE 21ST DAY OF APRIL 2020, VIA VIDEOCONFERENCE AT 7:00 P.M.

In accordance with order of the Office of the Governor issued March 31, 2020, the Bartonville Town Council will conduct a special meeting by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The Town Council met in special meeting via videoconference with the following members present:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; Ed Voss, Town Attorney; and Gary Vickery, Town Engineer.

A. CALL SPECIAL MEETING ORDER

Mayor Scherer called the special meeting to order at 7:07 p.m.

B. PUBLIC COMMENT

No one called in to speak.

C. PRESENTATIONS

COVID-19 Presentation from Denton County Emergency Services District

Chief Michael Lugo gave a power point presentation on COVID-19 (attached as Exhibit A).

D. MONTHLY REPORTS FOR MARCH

Town Secretary – Financial Report including 1st Quarter Investment Report; Engineering Report; Animal Control Report

Ms. Dixon reviewed the March Financial report, Engineering report and Animal Control report.

E. REGULAR ITEMS

1. Discussion and update on the 2019 Residential Streets project.

Town Engineer Gary Vickery stated Hunter Court was complete and Dove Creek was underway with Glenview being the only street remaining to be completed and it was his hope the project would be near completion by mid-May.

Mr. Vickery answered questions from the Town Council and advised he would bring the Spring Work order to the next Council meeting for approval.

- 2. Discussion on COVID-19 status and requirements at the federal, state, county, and local levels.

Mr. Voss stated there was not much new information to report on at this time.

F./G. CLOSED/OPEN SESSION

The Town Council convened into a closed meeting at 7:28 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and 551.074 and reconvened into open session at 7:57 p.m. to discuss matters relating to consultation with Town Attorney and personnel as follows:

- a. Consultation with Town Attorney regarding Ordinance 685-20 declaring a local state of disaster due to a public health emergency. **No Action Taken.**
- b. Consultation with Town Attorney regarding legal issues related to police operations. **No Action Taken.**
- c. Consultation with Town Attorney regarding legal issues related to Waste Connections Franchise Agreement. **No Action Taken.**
- d. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator. **No Action Taken.**

H. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:57 p.m.

APPROVED this the 19th day of May 2020.

Approved:

Bill Scherer, Mayor

Attest:

Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 6

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of the April 29, 2020, special meeting minutes.

SUMMARY:

The Town Council held a special meeting on April 29, 2020.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Minutes

RECOMMENDATION: Move to approve the minutes from a special meeting of the Town Council held on April 29, 2020.

THE BARTONVILLE TOWN COUNCIL SPECIAL MEETING HELD ON THE 29th DAY OF APRIL 2020, VIA VIDEOCONFERENCE AT 7:00 P.M.

In accordance with order of the Office of the Governor issued March 31, 2020, the Bartonville Town Council will conduct a special meeting by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The Town Council met in special meeting via videoconference with the following members present:

Bill Scherer, Mayor
Jaclyn Carrington, Mayor Pro Tem, Place 2
Jeff Traylor, Councilmember Place 1
Clay Sams, Councilmember Place 3
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; Ed Voss, Town Attorney

A. CALL SPECIAL MEETING ORDER

Mayor Scherer called the special meeting to order at 7:00 p.m.

B. PUBLIC COMMENT

No one called in to speak.

C./D. CLOSED/OPEN SESSION

The Town Council convened into a closed meeting at 7:03 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and reconvened into open session at 7:48 p.m. to discuss matters relating to consultation with Town Attorney as follows:

- a. Consultation with Town Attorney regarding Ordinance 685-20 declaring a local state of disaster due to a public health emergency.
No Action Taken.
- b. Consultation with Town Attorney regarding legal issues related to police operations.
No Action Taken.

E. ITEM

1. Discuss and consider an ordinance modifying or extending Ordinance No. 685-20 of the Town of Bartonville declaring a local state of disaster due to a public health emergency.

Mayor Pro Tem Carrington moved to approve Ordinance 686-20 modifying and extending Ordinance No. 685-20 of the Town of Bartonville declaring a local state of disaster due to a public health emergency. Councilmember Melson seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 686-20

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, DECLARING A LOCAL STATE OF DISASTER DUE TO A PUBLIC HEALTH EMERGENCY AND INCORPORATING BY REFERENCE THE APPLICABLE REGULATIONS CONTAINED IN GOVERNOR ABBOTT’S EXECUTIVE ORDER(S) AND DENTON COUNTY’S ORDER(S); MAKING FINDINGS RELATED THERETO; REPEALING ORDINANCE NO. 685-20; PROVIDING AN EFFECTIVE DATE; PROVIDING AN EXPIRATION DATE; AND PROVIDING FOR PUBLICATION.

VOTE ON THE MOTION

AYES: Phillips, Melson, Sams, Carrington, Traylor
NAYS: None
VOTE: 5/0

E. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 7:51 p.m.

APPROVED this the 19th day of May 2020.

Approved:

Bill Scherer, Mayor

Attest:

Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 7

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of a resolution re-appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Clerk, and Deputy Municipal Court Clerk.

SUMMARY:

Pursuant to the Town's Code of Ordinances, the terms of the Municipal Court Judge, Alternate Judge, Court Clerk and Deputy Court Clerk all run concurrent with the term of the Town's mayor. The positions are currently held as follows:

Robin A. Ramsay, Municipal Court Judge
Brian S. Holman Alternate Municipal Court Judge
Tammy Dixon, Court Clerk
Rhonda Arnold, Deputy Court Clerk

Robin Ramsay is the Associate Judge for Denton Country Criminal Courts, the presiding judge for City of Krum, and the City of Pilot Point.

Brian Holman is the presiding judge for the City of Lewisville and serves in the absence of Judge Ramsay.

The Town's Code of Ordinances designates the Town Secretary to serve as the municipal court clerk; State Law provides for the appointment of a deputy court clerk to generally perform the duties for the municipal court.

FISCAL IMPACT:

LEGAL REVIEW:

N/A

ATTACHMENTS:

Draft Resolution

RECOMMENDATION:

Move to approve a resolution re-appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Clerk, and Deputy Municipal Court Clerk.

TOWN OF BARTONVILLE

RESOLUTION _____

APPOINTMENT OF MUNICIPAL COURT JUDGE, ALTERNATE MUNICIPAL COURT JUDGE, MUNICIPAL COURT CLERK, DEPUTY COURT CLERK

WHEREAS, the Texas Government Code provides that a General Law City may authorize the election of a Municipal Court Judge or provide for the appointment and qualifications of a Municipal Court Judge; and

WHEREAS, the Town of Bartonville adopted Ordinance 216-94 on December 20, 1994, creating the Bartonville Municipal Court and providing for the appointment and qualifications of the Municipal Court Judge and Alternate Court Judge; and

WHEREAS, Robin A. Ramsay meets the qualifications to serve as the Bartonville Municipal Court Judge as set forth in Ordinance 216-94.

WHEREAS, Brian S. Holman meets the qualifications to serve as the Bartonville Alternate Municipal Court Judge as set forth in Ordinance 216-94

WHEREAS, Ordinance 216-94 designates the Town Secretary to serve as the municipal court clerk; and

WHEREAS, State Law provides for the appointment of a deputy court clerk to generally perform the duties for the municipal court; and

WHEREAS, the Deputy Court Clerk shall have the authority to act for and on behalf of the Court Clerk of the Municipal Court; and

WHEREAS, the term of the Municipal Court Judge, Alternate Court Judge, Court Clerk and Deputy Court Clerk shall be concurrent with the term of the town's Mayor; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

That the following individuals are hereby appointed:

Robin A. Ramsay, Municipal Court Judge
Brian S. Holman, Alternate Municipal Court Judge
Tammy Dixon, Municipal Court Clerk
Rhonda Arnold, Deputy Court Clerk

for the Town of Bartonville, Texas. The terms of Office shall be for two years and shall run concurrent with the term of the Mayor.

PASSED AND APPROVED this the 19th day of May 2020.

APPROVED:

Bill Scherer, Mayor

ATTEST:

Tammy Dixon, Town Secretary

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TOWN COUNCIL AGENDA ITEM NO. 8

CONSENT ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Consider approval of an Interlocal Cooperative Purchasing Agreement with Denton County; and authorization for the Town Secretary to execute same on behalf of the Town.

SUMMARY:

The State and Denton County offers cooperative purchasing advantages to other governmental entities through an Interlocal Cooperative Purchasing agreement. Denton County includes cooperative purchasing language when issuing solicitations to support this endeavor.

Multiple cities, counties, school districts and state agencies participate in this cooperative purchasing program. No cost is involved for the entities and all resulting contracts or purchases are direct between the individual entity and contracted vendors.

Participation in this cooperative program will be beneficial through anticipated savings to be realized.

FISCAL IMPACT: N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Draft Interlocal Agreement

RECOMMENDATION: Move to an Interlocal Cooperative Purchasing Agreement with Denton County; and authorize the Town Secretary to execute same on behalf of the Town.

**INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN THE TOWN OF BARTONVILLE AND DENTON COUNTY, TEXAS**

STATE OF TEXAS

COUNTY OF DENTON

THIS AGREEMENT is made on the _____ day of _____, 2020, between the Denton County, and the **Town of Bartonville**; jointly referred to herein as “parties”.

WHEREAS, the respective parties are authorized by the Interlocal Cooperation Act, V.T.C.A. Government Code, Chapter 791, to enter into joint contracts and agreements for the performance of governmental functions and services including administrative functions normally associated with the operation of government such as purchasing of necessary materials and supplies;

WHEREAS, it is the desire of the aforesaid parties to comply with and further the policies and purpose of the Interlocal Cooperation Act;

WHEREAS, the parties cannot normally obtain the best possible purchase price for materials and supplies acting individually and without cooperation; and

WHEREAS, it is deemed in the best interest of all parties that said governments do enter into a mutually satisfactory agreement for the purchase of certain materials and supplies;

WHEREAS, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance or those payments from current revenues legally available to that party;

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants and conditions contained herein and pursuant to the authority permitted under the Interlocal Cooperation Act, promise and agree as follows:

**I.
Purpose**

The purpose of this Agreement is to authorize the parties’ mutual participation in various contracts for the purchase of various goods and services. Participation in this cooperative program will be highly beneficial to the taxpayers of the participating parties through anticipated savings to be realized.

II.
Duration of Agreement

This Agreement shall be in effect from the date of execution until terminated by either party to the agreement.

III.
Relationship of Parties

It is agreed that the parties, in receiving products and/or services specified in this agreement, shall act as an independent purchaser and shall have control of its needs and the manner in which they are acquired. Neither party is an agent, employee or joint enterprise of the other, and each party is responsible for its own actions, forbearance, negligence and deeds, and for those of its agents or employees, in conjunction with the utilization and/or cooperative solicitation of any Supplier Agreement obtained in accordance with Texas law.

Parties shall notify all participating entities of available contracts to include terms of contract, commodity cost, contact names and addresses, and shall keep participating parties informed of all changes to the Cooperative Purchasing list of contracts.

Nothing in this agreement shall prevent any participating party from accepting and awarding bids for commodities subject to this agreement individually and in its own behalf.

Purchasing Agent is hereby designated as the official representative to act for Denton County in all matters relating to this agreement.

_____ is hereby designated as the official representative to act for the **Town of Bartonville** in all matters relating to this agreement.

IV.
Purchase of Goods and Services

All products and services shall be procured in accordance with procedures governing competitive bids and competitive proposals.

The parties will be able to purchase from those contracts established by the other where notice has been given in the specifications and successful bidder has accepted terms for Cooperative Purchasing Agreements for local governments.

The parties hereto agree that the ordering of products and services through this agreement shall be their individual responsibility and that the successful bidder or bidders shall bill each party directly, or as deemed advantageous to both parties.

The parties agree to pay successful bidders or anticipating governments directly for all products or services received from current revenues available for such purchase. Each party shall be liable to the successful bidder only for products and services ordered by and received by it, and shall not by the execution of this agreement assume any additional liability.

Parties do not warrant and are not responsible for the quality or delivery of products or services from successful bidder. The participating parties shall receive all warranties provided by successful bidder for the products or services purchased.

In the event that any dispute arises between individual parties and a successful bidder, the same shall be handled by and between the participating party's governmental body and the bidder.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their authorized officers thereon the day and the year first above written.

DENTON COUNTY, TEXAS

By: Andy Eads
Denton County Judge

By:
TOWN OF BARTONVILLE

Acting on behalf of and by authority
of the Denton County Commissioners Court

Approved as to content:

Director of Purchasing

Approved as to form:

Assistant District Attorney



TOWN COUNCIL AGENDA ITEM NO. 9

REGULAR ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Discussion on the 2019 Residential Streets project.

SUMMARY:

The 2019 Streets project is nearing completion.

Hunter Court has been completed, however with some deficiencies. Gary Vickery, Town Engineer, has provided the contractor with notification to remedy the deficiencies (copy attached) and will provided an update to the Council.

Dove Creek is substantially complete. Glenview is the only street remaining, along with cleanup and punch list of items that need to be completed throughout the project.

FISCAL IMPACT:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Hunter Court Repairs Letter

RECOMMENDATION: Discussion item.



May 13, 2020

Mr. Charlie Cook
Rock Solid, Inc.
664 Manor Drive
Argyle, TX 76226

**RE: Bartonville 2019 Streets
Hunter Court, Shady Oaks**

Charlie:

As you are no doubt aware, we are experiencing some pavement failures on Hunter Court, apparently due to some locations found to have considerably less than the specified thickness of asphalt. I have attached a tabulation of cores we had taken by the lab. If you visit the site you will be able to see the location of each core. In addition, I am seeing more segregation in several areas than I think is acceptable. The segregation will lead to raveling, and the deficient thickness will result in insufficient structural strength. The cul-de-sac is very rough and is already raveling. To remedy the deficiencies, I propose spot repairs of the failed areas, and placement of a minimum 1" Type D asphalt surface course over the entire pavement on Hunter Court. No additional shoulder backfill will be required, and we can discuss the best way to place the additional overlay at driveways.

Shady Oaks is repair of a pavement that was damaged by your equipment and staging during reconstruction of Gibbons Road. That damaged area was not well repaired, and in fact looks like it was done without a laydown machine. That repair will need to be redone. I do not know how the previous repair was done, or how deep, so I am unsure about the best way to repair it now. We can discuss options prior to beginning the work.

I will work with Ed to get a final punch list together for all the streets, but I wanted to alert you now to the necessary repairs on the two referenced streets.

Sincerely,

tnp
teague nall and perkins, inc.

Gary L. Vickery, P.E., CFM
Principal

CC: Tammy Dixon, Interim Town Administrator



TOWN COUNCIL AGENDA ITEM NO. 10

REGULAR ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Discuss and consider ratification of Change Order No. 5 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by \$4,500.

SUMMARY:

Change Order No. 5 was needed to add 1,500 SY of hydromulch along a strip of Hunter Court due to the reconstruction. This Change Order was discussed between the Mayor and the Town Engineer prior to execution.

FISCAL IMPACT: \$4,500

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Change Order No. 5

RECOMMENDATION: Move to ratify Change Order No. 5 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by 4,500.

**CHANGE ORDER NO. 5
TO
PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
TOWN OF BARTONVILLE, TEXAS**

2019 Residential Streets

Issued May 5, 2020

Owner: Town of Bartonville
1941 E. Jeter
Bartonville, TX 76226

Contractor: Rock Solid, Inc.
664 Manor Drive
Argyle, TX 76226

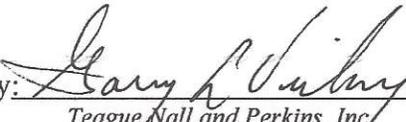
Contract Date: May 21, 2019

Original Contract Amount: \$ 1,102,040.41

Nature of Change Order:

1. Add hydromulch for Hunter Court

Contract Price		Contract Time	
Original Contract Price	\$ 1,102,040.41	Original Contract Time	200 Calendar Days
Previous Change Orders	\$ 42,259.67	Previous Change Orders	60
Current Contract Price	\$ 1,144,300.08	Current Contract Time	200 Calendar Days
This Change Order	\$ 4,500.00	This Change Order	0 Calendar Days
Revised Contract Price	\$ 1,148,800.08	Revised Contract Time	260 Calendar Days

By: 
Teague, Nall and Perkins, Inc.

Date: 5/5/20

By: 
Rock Solid, Inc.

Date: 5/5/20

By: 
Town of Bartonville

Date: 05/05/2020

authorized by Mayor Scherer 4/24/2020

**CHANGE ORDER NO.
TO
PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
TOWN OF BARTONVILLE, TEXAS**

**2019 Residential Streets
Detailed Scope**

<u>Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price</u>
Hunter Court Hydromulch	1,500	SY	\$ 3.00	\$ 4,500.00
Total Change Order No. 5				\$ 4,500.00

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TOWN COUNCIL AGENDA ITEM NO. 11

REGULAR ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Discuss and consider approval of Work Order #1 with SPI Asphalt, LLC, for spot repairs and crack sealing throughout the Town; and authorization for the Town Secretary to execute same on behalf of the Town.

SUMMARY:

Gary Vickery, Town Engineer, has prepared the following for Work Order for discussion and consideration:

Miscellaneous Repairs

Cost per Annual Contract Unit Prices (where applicable)

			Estimated	
Mobilization for Spot Repairs	1	LS	\$ 750.00	\$ 750.00
4" Spot Repairs (Gibbons, W Jeter, E Jeter, Glenview,)	375	SY	\$ 60.00	\$ 22,500.00
8" Spot Repairs (McMakin at FM 407)	4	SY	\$ 110.00	\$ 440.00
Crack Seal				
W Jeter (Town Limit to bend)				\$ 9,500.00
Brasher (1,500')				\$ 4,500.00
Porter (Rockgate to Jeter)				\$ 10,000.00
E Jeter (Porter to FM 407)				\$ 8,500.00
Wolf Run (FM 407 to Coyote Ct)				\$ 8,500.00
McMakin (E Jeter to FM 407)				\$ 8,500.00
Coyote Ct				\$ 3,500.00
E Jeter (Gibbons to 3rd bend)				\$ 7,500.00
Gibbons (Partial)				\$ 1,000.00
Subtotal				\$ 61,500.00
Remove stump & clear culvert on Gobbons at Jeter	1	LS	\$ 1,500.00	\$ 1,500.00
Total Work Order				\$ 86,690.00

For each road listed, SPI will seal all the cracks, regardless of size. This is a great improvement from our previous efforts. This work order is approximately \$12,000 more than the 20 Year Road Plan goal of \$75,000 per year.

Street Maintenance Sales Tax Year revenue through April is \$175,000 with approximately \$30,000 in revenue for May.

LEGAL REVIEW:

N/A

ATTACHMENTS:

- SPI Work Order #1

RECOMMENDATION: Move to approve of Work Order #1 with SPI Asphalt, LLC, for spot repairs and crack sealing throughout the Town; and authorization for the Town Secretary to execute same on behalf of the Town.

Town of Bartonville
2019 Annual Contract for Miscellaneous Pavement Repair and Drainage Maintenance
Work Order No. 1
May 15, 2020

One lane of traffic must be kept open at all times for all work, using flagmen to direct traffic. No unattended lane closures are allowed.

Miscellaneous Repairs

Cost per Annual Contract Unit Prices (where applicable)

			Estimated		
Mobilization for Spot Repairs	1	LS	\$ 750.00	\$	750.00
4" Spot Repairs (Gibbons, W Jeter, E Jeter, Glenview,)	375	SY	\$ 60.00	\$	22,500.00
8" Spot Repairs (McMakin at FM 407)	4	SY	\$ 110.00	\$	440.00
Crack Seal					
W Jeter (Town Limit to bend)				\$	9,500.00
Brasher (1,500')				\$	4,500.00
Porter (Rockgate to Jeter)				\$	10,000.00
E Jeter (Porter to FM 407)				\$	8,500.00
Wolf Run (FM 407 to Coyote Ct)				\$	8,500.00
McMakin (E Jeter to FM 407)				\$	8,500.00
Coyote Ct				\$	3,500.00
E Jeter (Gibbons to 3rd bend)				\$	7,500.00
Gibbons (Partial)				\$	1,000.00
Subtotal				\$	61,500.00
Remove stump & clear culvert on Gobbons at Jeter	1	LS	\$ 1,500.00	\$	1,500.00
Total Work Order				\$	86,690.00

SPI Asphalt, LLC

Town of Bartonville

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TOWN COUNCIL AGENDA ITEM NO. 12

REGULAR ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Discuss and consider approval of the exterior color scheme, lettering and graphics of the Cross Timbers Water Supply Corporation's elevated water tower located at 1250 I.T. Neely Road, Bartonville, TX, in accordance with Section G. of the Conditional Use Permit (Ordinance No. 570-14).

SUMMARY:

This item was discussed on May 13, 2020. Following a discussion on graphics this item was postponed to May 19, 2020.

HISTORY: On April 29, 2020, the Town received a request from Cross Timbers Water Supply Corporation (CTWSC) to approval the color, Cool Blue, SW 4053, for the exterior bowl of the elevated water tank.

In accordance with Section G. of the Conditional Use Permit (Ordinance No. 570-14) any cosmetic changes to the elevated tank, including, but not limited to the color, lettering and graphics and the color pallet must be approved by the Town Council.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- Letter from CTWSC
- CUP Ordinance No. 57-14

RECOMMENDATION: Move to approve/deny the color, cool Blue, SW 4053, for the exterior bowl of the elevated water tank located at 1250 I.T. Neely Road.

CROSS TIMBERS WATER SUPPLY CORPORATION

April 29, 2020

Ms. Tammy Dixon, TRMC, CMC
Town Secretary
Town of Bartonville
1941 E Jeter Road
Bartonville, TX 76226

RE: Council Approval of Elevated Tank Paint Color

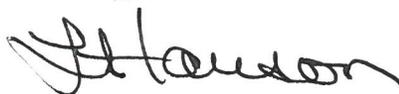
Dear Tammy:

In accordance with Section G of Exhibit B of Town Ordinance No. 570-14, Cross Timbers Water Supply Corporation requests the approval of the Cool Blue, SW 4053 as the color for the exterior of the bowl of the elevated water tank located at 1250 IT Neely Road, Bartonville, TX 76226. This is a Sherman Williams color meeting AWWA D102 standards and in accordance with Plans and Specifications in the construction package. I've attached a copy of the relevant pages related to exterior painting system for the elevated tank. All items 1 through 7 have been completed. When the elevated tank is raised and welded in place, touch-up will be needed in various places to finish the project.

We believe this color was approved by Debbie Millican and conveyed to Kerry Maroney, P.E. on March 12, 2013. We have examined all our records and continue to search for written confirmation, but it is possible this was conveyed in a telephone conversation. Former General Manager, Jim Liggieri, also recalls this was the color chosen by Ms. Millican. After the color was conveyed to us, the bowl was painted that color prior to the cessation of construction in May 2013. Cross Timbers WSC is not asking for any change to the color, but is requesting that the Town confirm the color to provide documentation for both the Town's and the Corporation's records.

I have attached a copy of the color palette and Mr. Maroney is sending me the original in overnight mail.

Sincerely,



Lloyd Hanson
General Manager
Cross Timbers Water Supply Corporation

Attachments:

Copy of Color Palette Showing SW4053
Pages 355-12 and 355-13 – Construction Specifications for CTWSC Elevated Water Tank



SW 4035 LRV 76%

SW 4036 LRV 81%

Silica SW 4037 LRV 59%

Copperplate SW 4038 LRV 31%

Thermal Orange SW 4039 LRV 18%

Deck Red SW 4040 LRV 8%

Precision Plum SW 4041 LRV 15%

Magnetic Mauve SW 4042 LRV 29%

Bearing Taupe SW 4043 LRV 50%

Quartzite SW 4044 LRV 67%

Ceramic Buff SW 4045 LRV 73%

Carousel Coral SW 4046 LRV 53%

Firedust SW 4047 LRV 30%

Mason Brick SW 4048 LRV 8%

Camshaft SW 4049 LRV 12%

Voltage Violet SW 4050 LRV 36%

Rhombus SW 4051 LRV 56%

Argent SW 4052 LRV 71%

Cool Blue SW 4053 LRV 69%

Basin SW 4054 LRV 51%

Polymer Blue SW 4055 LRV 33%

Blueprint SW 4056 LRV 6%

Toggle Teal SW 4057 LRV 28%

Current SW 4058 LRV 67%

Conductor Blue SW 4059 LRV 31%

Off Shore SW 4060 LRV 50%

Hydro Blue SW 4061 LRV 74%

Spillway SW 4062 LRV 60%

Robotic Blue SW 4063 LRV 31%

Turbine Blue SW 4064 LRV 18%

Techno Teal SW 4065 LRV 2%

Rotor Turquoise SW 4066 LRV 28%

Dewpoint SW 4067 LRV 67%

Alloy Aqua SW 4068 LRV 31%

Emerald Ice SW 4069 LRV 50%

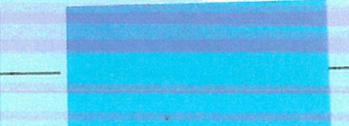
Generator Green SW 4070 LRV 74%

Rain Forest SW 4071 LRV 60%

Cedar Green SW 4072 LRV 31%

we put color to work

3/12/13



Basin SW 4054 LRV 51%

walkway and the bottom light near grade. The maximum distance between lights should not exceed 15 feet.

Provide five (5) 250 watt Metal Halide Wall-Paks around the interior perimeter of the support pillar installed approximately nine (9) feet above the floor. Also furnish and install one (1) exterior 450 watt Metal Halide Wall Pak over door.

- 11.7 Obstruction Light. An FAA approved double obstruction light, enclosed in aviation red obstruction light globes shall be provided, complete with photo-electric cell, conduit, and wire to a junction box in the base of the concrete support structure.
- 11.8 Openings in Concrete Tower. Two 30" x 30" openings shall be provided in the concrete tower for an exhaust fan and louver.
- 11.9 Lightning Protection. Provide a lightning protection system for the elevated tank structure and any roof mounted equipment that may be damaged by lightning. Minimum requirements include two 28 strand by 14 gauge copper conductors bonded to the steel tank 180 degrees apart. The conductors shall be fastened to the interior support wall at 3 foot minimum spacing, and shall terminate with buried 5/8 inch diameter by 8 foot long copper clad ground rods. Lightning protection for obstruction lights shall consist of an air terminal mounted on the support and formed to fit around the fixture. The 1/2 inch diameter copper air terminal shall extend a minimum of 10 inches above the light fixture and shall connect to a copper conductor that terminates in a bonding plate secured to the tank roof.
- 11.10 Electrical and Control Panel. Furnish and install the required 125 Amp. Electrical Distribution Load Center and Control Enclosure with all wiring and conduits.

355-12 Coatings and Finishes:

12.1 General

- A. All tank painting shall be in accordance with AWWA D102, the Steel Structures Painting Council Specification SSPC-PA1, approved paint manufacturer specifications, and as specified herein. The following requirements apply to all exposed interior and exterior surfaces of the steel tank including accessories and appurtenances. Galvanized and stainless steel surfaces are not included.
- B. Each paint system shall be from a single manufacturer. The paints and paint products specified herein are manufactured by Tnemec Company and are intended to establish a standard of quality. The products of other paint manufacturers may be used subject to review and approval by the engineer.
- C. No paint shall be applied when the temperature of the surface to be painted is below the minimum temperature specified by the paint manufacturer, or less than 5 degrees above the dew point temperature. Paint shall not be applied to wet or damp surfaces or when the relative humidity exceeds 85%. Follow paint manufacturers recommendations for the specific paint system used.
- D. After erection and before painting, remove slag, weld metal splatter and sharp edges by chipping or grinding. All surfaces that have been welded, abraded or

otherwise damaged, shall be cleaned and primed in the field in accordance with the paint system requirements.

- E. All areas blasted in the field shall be coated the same day before any rusting occurs.
- F. The dry film thickness values shown below are average values subject to variation in thickness based upon industry practice and manufacturers recommendation. The actual dry film thickness value measured may vary from these average values within the range established by the manufacturer.

12.2 Exterior Painting System

- A. The exterior paint system shall conform to AWWA D102.
 - 1. Shop Surface Preparation: Remove all oil and grease from the surface prior to blast cleaning. All surfaces shall be abrasive blast cleaned to a Commercial finish in accordance with the recommended methods outlined in the Steel Structures Painting Council Specification (SSPC) SP-6.
 - 2. Shop Primer: Immediately after abrasive blasting and before any rusting occurs (within 12 hour maximum) apply one coat of polyamide epoxy TNEMEC Series 20-1255 (beige) Pota-Pox or Series FC20 Pota-Pox (fast cure) to a dry film thickness (DFT) of ± 4.0 mils.
 - 3. Field Surface Preparation: After erection and prior to field touch-up priming, all surfaces shall be cleaned to remove all surface contamination including oil, grease, dust, dirt and foreign matter. Weld slag, weld spatter, and other sharp or rough projections shall be removed. All rusted, abraded and unpainted areas shall be blast cleaned to a commercial finish in accordance with SSPC SP-6.
 - 4. Field Touch-Up: Spot prime with polyamide epoxy TNEMEC Series 20-1255 (beige) Pota-Pox or Series FC20 Pota-Pox (fast cure) to a DTF of ± 4.0 mils.
 - 5. Field Intermediate Coat: Apply one coat of polyamide epoxy TNEMEC Series 66 Hi-Build Epoxoline or Series 161 Tnemec-Fascure (fast cure) to a DFT of ± 2.0 mils. The color shall be tinted to contrast the prime coat.
 - 6. Field Finish Coat: Apply one coat of aliphatic acrylic polyurethane TNEMEC Series 75 Endura-Shield to a DFT of 1.5 mils. Finish color shall be selected by the Owner.
 - 7. The total DFT of the three coat Exterior Paint System is ± 7.5 mils.

**TOWN OF BARTONVILLE
ORDINANCE NO. 570-14**

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, ARTICLE 14.300, ORDINANCE 361-05, ZONING REGULATIONS FOR THE TOWN OF BARTONVILLE, BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW AN ELEVATED WATER TANK AND RELATED FACILITIES ON A TRACT OF LAND OF APPROXIMATELY 4.735 ACRES KNOWN AS LOT 1, BLOCK A OF THE BARTONVILLE WATER SUPPLY ADDITION, AN ADDITION TO THE TOWN OF BARTONVILLE, TEXAS AS RECORDED IN CABINET V, PAGE 806 OF THE PLAT RECORDS OF DENTON COUNTY, TEXAS BEING MORE SPECIFICALLY DESCRIBED HEREIN AND ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR AN AMENDMENT TO THE OFFICIAL ZONING MAP; PROVIDING FOR CONDITIONS AS DESCRIBED HEREIN AND ATTACHED HERETO AS EXHIBIT "B"; PROVIDING FOR CONFORMANCE WITH APPROVED SITE PLAN, WHICH IS ATTACHED HERETO AS EXHIBIT "C"; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING SAVINGS; PROVIDING SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Bartonville, Texas, is a Type "A" General Law Municipality located in Denton County, Texas, created in accordance with provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and,

WHEREAS, the Planning and Zoning Commission of the Town of Bartonville and the Town Council of the Town of Bartonville, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after conducting the required public hearings and affording a full and fair hearing to all property owners generally, the governing body of the Town of Bartonville is of the opinion that said zoning ordinance should be amended as provided herein; and,

WHEREAS, the Town Council is of the opinion and finds that such conditional use permit to allow an elevated water tank and other related facilities, in the "P/SP" Public/Semi-Public district would not be detrimental or injurious to the public health, safety and general welfare, and will promote the best and most orderly development of the properties affected in the Town of Bartonville, the owners and occupants thereof, and the Town generally provided that such use is in compliance with the conditions and regulations provided in this ordinance; and,

WHEREAS, the Town Council additionally has determined that as conditions which would justify such use for the property are set forth in Exhibit B, which is attached hereon and incorporated herein:

1. The proposed use at the specified location is consistent with the policies and embodies in the adopted Comprehensive Plan;

2. The proposed use is consistent with the general purpose and intent of the applicable zoning district regulations;
3. The proposed use is compatible with and preserves the character and integrity of adjacent development and neighborhood and includes improvements either on-site or within the public rights-of-way to mitigate development-related adverse impacts, such as traffic, noise, odors, visual nuisances, drainage or other similar adverse effects to adjacent development and neighborhoods;
4. The proposed use does not generate pedestrian and vehicular traffic which will be hazardous or conflict with the existing and anticipated traffic in the neighborhood;
5. The proposed use incorporates roadway adjustments, traffic control devices or mechanisms, and access restrictions to control traffic flow or divert traffic as may be needed to reduce or eliminate development generated traffic on neighborhood streets;
6. The proposed use incorporates features to minimize adverse effects, including visual impacts, of the proposed conditional use on adjacent properties; and
7. The proposed use meets the standards for the zoning district, or to the extent variations from such standards have been requested, that such variations are necessary to render the use compatible with adjoining development and the neighborhood.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, THAT:

**SECTION 1.
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2.
CHAPTER 14, ARTICLE 14.300,
ZONING REGULATIONS AND ZONING MAP AMENDED**

- 2.01 The Town of Bartonville Code of Ordinances, Chapter 14, Article 14.300, Ordinance 361-05, Zoning Regulations for the Town of Bartonville, and the Official Zoning Map of the Town of Bartonville is hereby amended so as to allow a conditional use permit on a tract of land of approximately 4.735 acres situated in Lot 1, Block A of the Bartonville Water Supply Corporation Addition, an addition to the Town of Bartonville, Texas, as recorded in Cabinet V, Page 806 of the plat records of Denton County, Texas, being more specifically described herein and attached hereto, as Exhibit "A," as if fully incorporated

herein, providing for the development of Phase I of the Stargate Water Facilities to include an elevated water tank and related facilities with the conditions as set forth and attached hereto, as Exhibit "B."

- 2.02 As a further development condition to the use granted herein, the property shall be developed and maintained in accordance with Exhibits "C" and "D" as incorporated hereinafter.
- 2.03 That if there is any conflict between the provisions of this ordinance and the Comprehensive Zoning Ordinance and development regulations, this ordinance shall govern.
- 2.04 That Exhibits "B", "C" and "D" are attached hereto and are incorporated herein as if set forth in full as conditions to the use permitted herein.

**SECTION 3.
OFFICIAL ZONING MAP AMENDED**

The Town Secretary is hereby directed to amend the official zoning map to reflect the conditional use permit and subject to the conditions as approved herein.

**SECTION 4.
CUMULATIVE CLAUSE**

This Ordinance shall be cumulative of all provisions of Ordinances of the Town of Bartonville, Texas except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

**SECTION 5.
SEVERABILITY**

It is hereby declared to be the intention of the Town Council of The Town of Bartonville that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

**SECTION 6.
SAVINGS**

All rights and remedies of the Town of Bartonville are expressly saved as to any and all violations of the provisions of any Ordinances affecting zoning regulations, zoning maps, zoning

designations or changes in zoning designations, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

**SECTION 7.
ENGROSSMENT AND ENROLLMENT**

The Town Secretary of the Town of Bartonville is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the Town Council of the Town of Bartonville and by filing this Ordinance in the Ordinance records of the Town.

**SECTION 8.
PUBLICATION**

The Town Secretary of the Town of Bartonville is hereby directed to publish in the Official Newspaper of the Town of Bartonville the Caption and the Effective Date of this Ordinance for two (2) days.

**SECTION 9.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect upon passage and publication in the official newspaper.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by a vote of 3 to 1 this the 29th day of October 2014.

APPROVED:


Bill Scherer, Mayor

ATTEST:


Tammy Dixon, Town Secretary



Exhibit "A"**Attached to Town of Bartonville Ordinance 570-14****METES AND BOUNDS DESCRIPTION OF SUBJECT PROPERTY**

BEGINNING at a ½ inch iron rod at the easterly southeast corner of said 4.735 acre tract, being the southwest corner of the certain called 102.0418 acre tract of land described in deed to W. Bruce Monroe, Recorded in Volume 4631, Page 570 of Real Property Records of Denton County, Texas, and being on the north line of that certain tract of land described in deed to Stargate Sport Horses, L.P., recorded in Volume 4754, Page 785 of the real property records of Denton County, Texas;

THENCE South 89°27'40" West 59.87 feet, along the north line of said Stargate tract, to a sandstone monument found at the northwest corner thereof, being an inner ell corner of said Lot 1, Block A;

THENCE South 00°18'55" East 837.43 feet, along the west line of said Stargate tract and the east line of said Lot 1, Block A, to a ½ inch iron at the southerly southeast corner thereof, being an ell corner of Lot 2, S & D Ranch Addition, an Addition to the Town of Bartonville according to plat thereof recorded in Cabinet U, Page 933 of the Plat Records of Denton County, Texas;

THENCE South 89°41'05" West 300.00 feet, along the most southerly south line of said Lot 1, Block A, and its common line with said Lot 2, S & D Ranch Addition, to a ½ inch iron rod;

THENCE North 00°18'55" West 486.66 feet, along the southerly west line of said Lot 1, Block A, and continuing along its common line with said Lot 2, S & D Ranch Addition, to a ½ inch iron rod;

THENCE North 52°36'39" East 300.81 feet, continuing along said common line, to a ½ inch iron rod;

THENCE North 00°18'55" West 271.86 feet, continuing along said common line to a ½ inch iron rod;

THENCE North 82°14'59" East 60.51 feet, continuing along said common line to a ½ inch iron rod;

THENCE North 00°18'55" West 70.59 feet, continuing along said common line to a ½ inch iron rod;

THENCE North 82°14'59" East 60.56 feet, to a ½ inch iron rod at an ell corner of said Lot 2, S & D Ranch Addition, being the most northeasterly corner of said Lot 1, Block A, and being on the west line of said Monroe tract;

THENCE South 00°15'59" East 188.46 feet, along said line, to the POINT OF BEGINNING and containing approximately 4.735 acres of land.

Exhibit “B”

Attached to Town of Bartonville Ordinance 570-14

DEVELOPMENT REGULATIONS

For

CROSS TIMBERS WATER SUPPLY CORPORATION ELEVATED WATER TANK

Purposes of District and Intent of Regulations: The intent of the proposed district is to allow the construction of the Stargate Water Facilities to include an elevated water tank and related facilities on an existing tract, while preserving the rural character of the area. The regulations provided herein are designed to preserve the orderly development of the subject tract and surrounding areas in such a way that conforms to the Comprehensive Land Use Plan and the Town’s Zoning Regulations.

Definitions: Unless otherwise stated herein, the definitions contained in Ordinance 361-05, as amended, apply to this ordinance.

Permitted Uses: Those uses permitted in the “P/SP” Public/Semi-Public Zoning District and an elevated water tank with related facilities, which generally applies to the site plan which is attached hereto and incorporated herein as Exhibit “C.”.

Lot Regulations:

- A. Maximum Building Height:** The elevated tank height shall not exceed one hundred and sixty feet (160’) measured from the natural grade. Any other structures accessory to the elevated tank shall not exceed twenty five feet (25’) measured from the natural grade.
- B. Setbacks:** The minimum set back of any structure shall be a minimum of fifty feet (50’) from all property lines.
- C. Fences/Screening:** All facilities associated with the water tower must be enclosed by an eight (8) foot split face CMU Security fence. Barbed wire is not permitted. Additionally the existing trees along the perimeter boundary shall be maintained and a masonry wall shall be utilized in conjunction with the existing trees for site screening.
- D. Outside Storage:** Outside storage of vehicles, equipment and other materials is prohibited, except for equipment necessary for the daily operations of the water tank and its associated facilities.
- E. Parking Requirements:** The development must provide for a minimum of four on site (4) parking spaces.
- F. Lighting Standards:** Four hundred (400) watt wall-paks are to be located on the meter building and the elevated water tank. Additional lighting as required by

state and federal safety standards may be installed and shall be certified to the Town. All lighting shall be directed in such a way as to limit the light pollution extending beyond the property line.

- G. Elevated Water Tank:** The Town Council shall approve all cosmetic changes to the elevated tank, including, but not limited to color, lettering and graphics. Approval of a color pallet that blends the color of the tower to its surroundings such that there is not a sharp contrast or obtrusive presence from the water storage tank is required.
- H. Noise Standards:** All operations must be conducted in accordance with the applicable noise regulations of the Town.
- I. Ancillary Additions:** The elevated water tower structure is restricted from additions such as cell phone antenna, advertisements or other attachments not critical and associated with the operation of the water tower.
- J. Fire Flow:** Cross Timbers Water Supply Corporation (CTWSC) shall provide a detailed capital expenditure plan and itemized schedule/timeline for system-wide upgrades to the piping, fixtures, and storage, to construct and maintain same pursuant to, which would provide for more extensive fire flow protection to all municipalities within their service area.
- K. Hours of Operation:** With the exception of emergency operations, the hours of operation are limited to normal daytime business hours (8:00 a.m. – 5:00 p.m., Monday – Friday) for routine maintenance, painting, cleaning, and associated operation.
- L. Compliance with State and Local Regulations:** The elevated water tank and the associated facilities must comply with all state and federal regulations.
- M. Landscape Standards:** Landscaping shall be installed in accordance with the Landscaping Plan dated August 25, 2014 prepared by Dunkin, Sims, Stoffels, Inc. included as Exhibit “D”
- N. Maintenance of Road, Landscaping and Other Facilities:**

 - 1. The access easement, driveway and drainage shall be maintained at all times in such a manner to guarantee access by emergency vehicles and Town ordinance.
 - 2. The landscaping and fencing shall be maintained at all times in accordance with the applicable nonresidential landscaping and fencing regulations of the town.

Exhibit "C"

Attached to Town of Bartonville Ordinance 570-14

APPROVED SITE PLAN

****Note: Only the items indicated as Phase I are approved under this conditional use permit. All Phase II items must be submitted as a revision to this conditional use permit.**

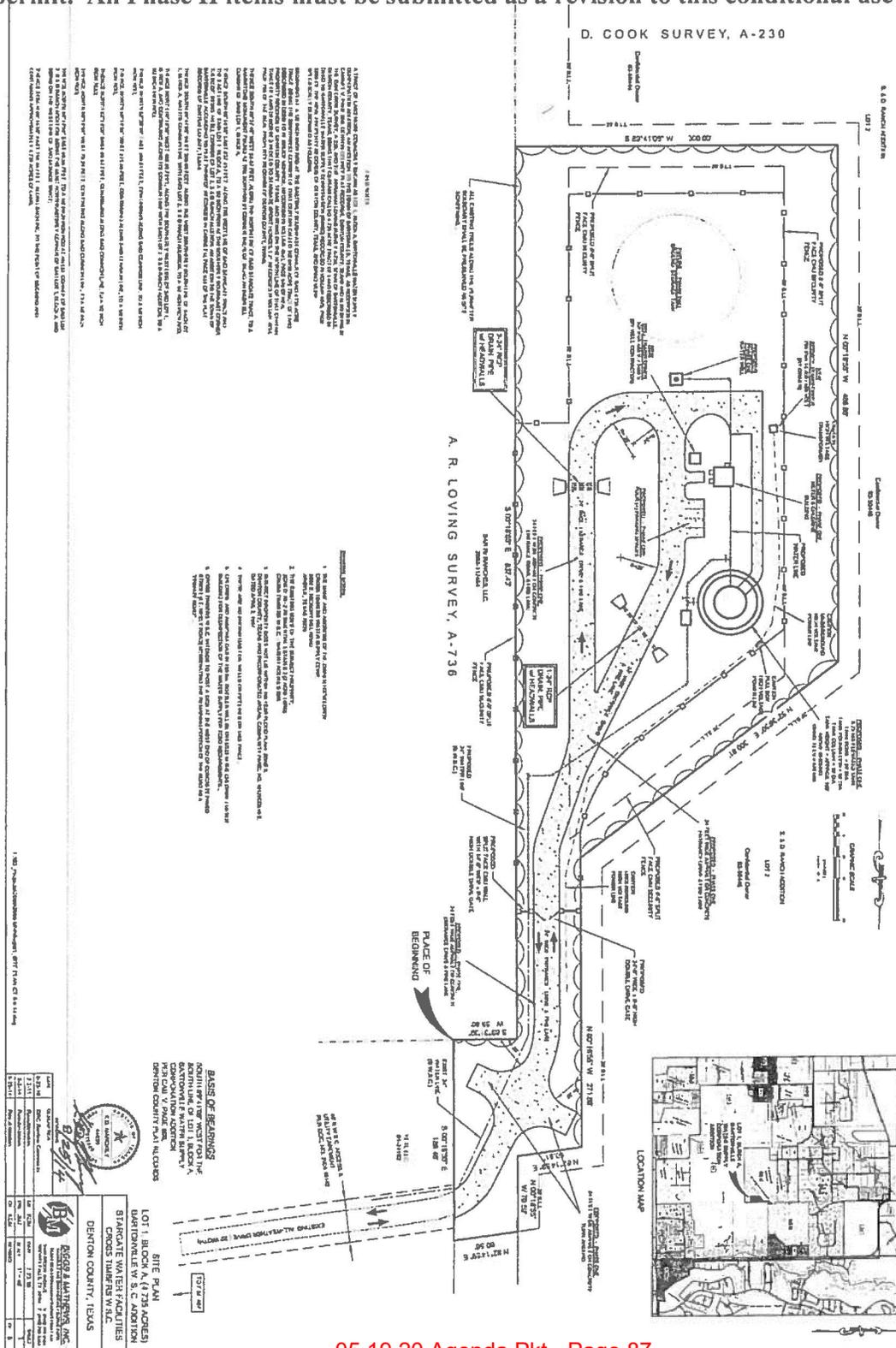


Exhibit "D"

Attached to Town of Bartonville Ordinance 570-14

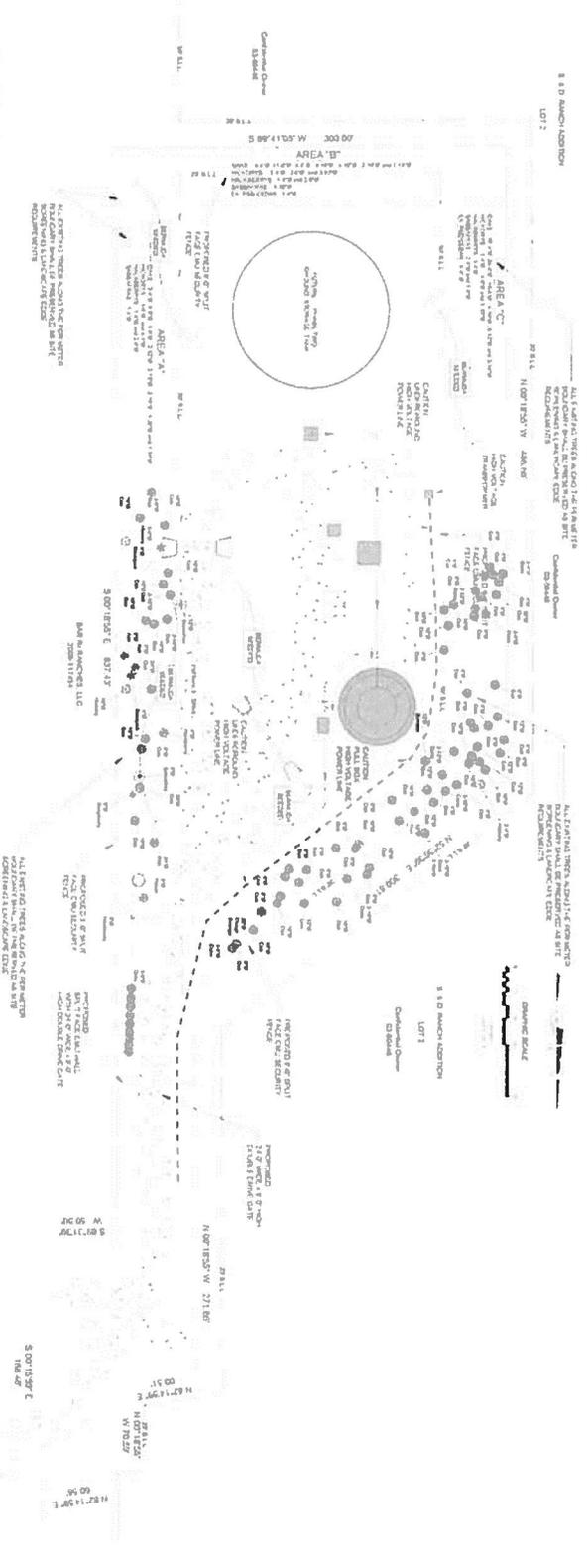
APPROVED LANDSCAPE PLAN

SITE DEVELOPMENT

1. **LANDSCAPE DESIGN**

1.1. The landscape design shall be developed in accordance with the following guidelines:

- a. The landscape design shall be developed in accordance with the following guidelines:
- b. The landscape design shall be developed in accordance with the following guidelines:
- c. The landscape design shall be developed in accordance with the following guidelines:
- d. The landscape design shall be developed in accordance with the following guidelines:
- e. The landscape design shall be developed in accordance with the following guidelines:
- f. The landscape design shall be developed in accordance with the following guidelines:
- g. The landscape design shall be developed in accordance with the following guidelines:
- h. The landscape design shall be developed in accordance with the following guidelines:
- i. The landscape design shall be developed in accordance with the following guidelines:
- j. The landscape design shall be developed in accordance with the following guidelines:
- k. The landscape design shall be developed in accordance with the following guidelines:
- l. The landscape design shall be developed in accordance with the following guidelines:
- m. The landscape design shall be developed in accordance with the following guidelines:
- n. The landscape design shall be developed in accordance with the following guidelines:
- o. The landscape design shall be developed in accordance with the following guidelines:
- p. The landscape design shall be developed in accordance with the following guidelines:
- q. The landscape design shall be developed in accordance with the following guidelines:
- r. The landscape design shall be developed in accordance with the following guidelines:
- s. The landscape design shall be developed in accordance with the following guidelines:
- t. The landscape design shall be developed in accordance with the following guidelines:
- u. The landscape design shall be developed in accordance with the following guidelines:
- v. The landscape design shall be developed in accordance with the following guidelines:
- w. The landscape design shall be developed in accordance with the following guidelines:
- x. The landscape design shall be developed in accordance with the following guidelines:
- y. The landscape design shall be developed in accordance with the following guidelines:
- z. The landscape design shall be developed in accordance with the following guidelines:



Dunkin' Donuts
Sims Stoffels, Inc.

LOT 1, BLOCK A (4.73 ACRES)
BARTONVILLE W. S. C. ADDITION
STARBUCKS WATER FACILITIES
CROSS TIMBERS W. S. C.
DENTON COUNTY, TEXAS

DATE: 05/19/20
BY: [Signature]
TITLE: [Title]

SCALE: 1" = 10'-0"



TOWN COUNCIL AGENDA ITEM NO. 13

REGULAR ITEM

DATE: May 19, 2020

FROM: Tammy Dixon, Town Secretary

ITEM: Discuss and consider approval of a resolution nominating Jim Carter to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

SUMMARY:

State Law provides for the Denco Area 9-1-1 District Board of Managers to have "two members appointed jointly by all the participating municipalities located in whole or part of the district. Each year on September 30th, the term of one of the two members appointed by participating municipalities expires and this year Jim Carter's term expires. Jim Carter has expressed his desire to serve another term.

This item nominates Jim Carter to the slate of nominees.

On June 1, 2020, the Denco staff will send the slate of nominees to each city/town for consideration which must be submitted by the end of July.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- Letter from Jim Carter & Sue Tejml
- Jim Carter Resume
- Letter from Denco 9-1-1
- Draft Resolution

RECOMMENDATION: Move to approve a resolution nominating Jim Carter to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

Honorable Mayor and Council,

Your Secretary recently received a letter from Mr. Greg Ballentine, Executive Director Denco Area 911.. The letter explains the procedure for nominating a municipal member to the Denco Board for a two-year term. My name is Jim Carter. I was elected to the board six years ago and desire to continue to serve your municipality. I am requesting your support, nomination, and vote to continue to serve you. Attached is my resume. However, below is a simpler explanation and endorsement of my previous experiences and qualifications as noted by my friend and fellow board member Mayor Sue Tejml:

Mayor and Council Members:

During every normal day of emergencies in our County, but especially in this pandemic, we rely heavily on timely and accurate 911 responses and dispatches. The TECHNICAL RELIABILITY of our 911 system is crucial to its effectiveness. For years our Denco 911 has been recognized as the **Premier 911 Organization in our State** – and has also received national recognition. Executive Director Greg Ballentine is the former President of National Emergency Number Association.

As Vice Chairman of Denco 911's five member Board of Managers, I have served beside Board Member **JIM CARTER** for the past 6 years. Jim and I have been elected in alternate years to represent the 32 member municipalities in Denton County. Below are a few facts to consider, and why I believe he is the best qualified candidate for your support to serve another two year term. (Board members volunteer time and expertise; it is an unpaid position.)

(1) EMERGENCY SERVICES: Jim has an extensive background in Emergency Services. For 14 years he served as the first mayor of the Town of Trophy Club, Texas. He led the Emergency Team during a number of disasters: drownings, fires, floods, hazardous highway accidents, tornadoes, and other emergency situations. Jim served 8 years as Denton County Commissioner. He was a prime supporter in establishing the first Emergency Services District in Denton County and is serving a 10th year as its unpaid president. (The Commissioners Court appointed Carter to the ESD #1 Board; his 4 fellow Board Members elected Jim President.) ESD #1 funds fire and emergency medical for 76 SQUARE MILES of Denton County. It includes the towns of Argyle, Bartonville, Copper Canyon, Corral City, Northlake - and unincorporated Denton County like Lantana and Robson Ranch. Jim has been recognized in Texas by the State Association of Fire and Emergency Districts (SAFE-D) and has served on their STATE BOARD for 9 years.

(2) CORPORATE FINANCE and MANAGEMENT: Carter also brings a wealth of professional finance and business management experience. As ZONE VICE PRESIDENT of Fortune 500 corporation FRITO-LAY (PEPSICO), Carter was responsible for United States domestic development - as well as international global development. As CEO of MERCANTILE Corporation, he developed 2,000 prime commercial acres alongside I-35W in downtown Fort Worth and supervised three regional banks, along with other business interests. This incredible breadth of both emergency and business expertise is invaluable in guiding Denco 911's critical response during our current pandemic crisis.

(3) SUPPORTED by our CITIES and TOWNS: In the past two Denco 911 Board Elections, our 32 County municipalities have overwhelmingly supported Carter. In the 2016 election, 30 municipalities voted. Jim received 27 of the 30 votes. In the 2018 election, 28 municipalities voted. Jim received 25 of the 28 votes. (The other candidates received primarily only the vote of the city-town in which they resided.)

As the most qualified candidate for the Denco 911 Board of Managers, I am asking your Council to nominate and vote for **Jim Carter** again this year. Now is no time to experiment with change. Let's keep Denton County's superb 911 Service on target to keep all of us safe in these crucial times!

Respectfully, SUE

SUE ROSSON TEJML

Vice Chairman, Denco 911 Board of Manager

Mayor of Copper Canyon, Texas for 14 years (2005-2019)

Retired attorney, Texas State Board Certified in Family Law

Past President, Matagorda County Bar Association

Past City Attorney and Police Advisor, Bay City, Texas

Past Denton County volunteer CASA ADVOCATE ("Court Appointed Special Advocate" for physically and sexually abused children)

Please feel free to contact Sue or Jim with any comments, criticisms, or suggestions. Contact information: Sue's: Stejml@aol.com, Cell: 940-368-1085, Jim's: jcarter@halff.com, Cell: 817 239 7791.

To simplify the Denco Board's nomination and election procedure, the Board has reduced the required number of Council passed Resolutions to ONLY ONE. This year if your Resolution "nominates" a candidate, that Council Resolution will also automatically count as your "vote." UNLESS after May 31st, Council wishes to vote for a different candidate. Denco also does not require your attorney's signature on Resolutions, though your municipality may.

Nominating Resolutions must be faxed to 972-420-0709 or emailed to Melinda.Camp@denco.org by 5:00 p.m. Sunday May 31st. Any separate Voting Resolutions must be passed and received between June 1st and 5:00 p.m. Friday July 31st. The Denco Board "Nominating" and "Voting" time frames have each been shortened. This respects your Council's time to focus on municipal budgets and tax rates from August through September each year. The elected Board Member's two year term still begins October 1st.

JIM CARTER

6101 Long Prairie Road
Ste 744-110
Flower Mound, Texas 75028

(817) 239-7791
jim.carter1@icloud.com

EDUCATION

College Degree:	University of Georgia, B.B.A. Finance
Post Graduate:	Georgia Tech, University of Tennessee, University of Michigan, Texas Women’s University, American Management Association

PROFESSIONAL EXPERIENCE

Department Head, Finance	General Motors Corporation
Zone Vice-President	Frito-Lay, Inc., International and Domestic Development
President, C.E.O.	Mercantile Corporation Responsible for 3 Banks, developed 2,000 prime commercial acres in Fort Worth adjacent to I-35W,
Current: Principal	James P. Carter & Associates – Consultant & Mediator To business and governmental entities
Professional Licenses	Texas Real Estate License, Certified Mediator

PUBLIC SERVICE EXPERIENCE

Mayor	Trophy Club, Texas – 14 year
Municipal Court Judge	Trophy Club, Texas – 12 years
Emergency Manager	Trophy Club, Texas – 14 years
County Commissioner	Denton County, Texas – 8 years
Vice President	Texas Association of Counties
President-Current	Denton County Emergency Services District #1 Fire and Emergency Medical over 65 square miles Serving 5 municipalities: (Argyle, Bartonville, Copper Canyon, Draper, and Northlake); Lantana Freshwater Supply Districts #6 and #7 and unincorporated areas of Denton County
Texas State Board Member- Current	State Association Fire and Emergency Service Districts – Trains Emergency Services District Commissioners

Board Member Denco 911-Current	Emergency telecommunications system that assists its member jurisdictions in managing police, fire and medical emergency calls.
Mission Leader – Guatemala	Constructed purified water system in remote villages, shared the “Good News” of Jesus’s love.
Team Leader	Provide housing and food to victims of Hurricane Katrina.
Team Leader	Made several trips to Sabine Pass to aid victims of Hurricane Rita.

COMMUNITY AND CHARITY SERVICES

Baylor Healthcare System	Trustee – 10 Years
University of North Texas	President’s Council
Texas Student Housing Corp	Chairman – 20 Years, providing Residential Scholarships at UNT, A&M, UT Austin
Boy Scouts of America	Longhorn Council, District Chairman
First Baptist Church, Trophy Club	Chairman, Stewardship Committee and Senior Bible Teacher

US MILITARY

US Navy	11 years – active and reserve service
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Honors: Who’s Who in the South and Southwest, Who’s Who in U.S. Executives, Honorary Fire Chief Argyle Fire District



Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions

FROM: Gregory S. Ballentine, Executive Director

DATE: March 31, 2020

RE: Nomination for the Denco Area 9-1-1 District Board of Managers

Chapter 772, Texas Health and Safety Code, provides for the Denco Area 9-1-1 District Board of Managers to have “two members appointed jointly by all the participating municipalities located in whole or part of the district.” The enclosed resolution describes the appointment process of a municipal representative.

Each year on September 30th, the term of one of the two members appointed by participating municipalities expires. This year it is the term of Jim Carter. Members are eligible for consecutive terms and Mr. Carter has expressed his desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

1. **Immediate Action (Nominate):** If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or formal elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2020.** No nominations shall be considered after that time.
2. **Future Action (Vote):** On June 1, 2020, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council’s selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 31, 2020.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
3. **Process Closure (Results):** The candidate with the most votes will be the municipalities’ representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2020.

Please send a copy of your council’s official action and candidate résumé to the Denco Area 9-1-1 District, **1075 Princeton Street, Lewisville, TX 75067** or to Melinda Camp at melinda.camp@denco.org. Denco staff will acknowledge receipt and sufficiency of the submitted documents. **If that acknowledgement is not received within one (1) business day, or you have any other questions, please contact Ms. Camp at 972-221-0911.** As a courtesy, Denco will provide notification of your council’s action to the nominee.

A sample nomination resolution has been enclosed for your convenience. Thank you for your support of the Denco Area 9-1-1 District.

Enclosures

**TOWN OF BARTONVILLE
RESOLUTION 2020-__**

**A RESOLUTION OF THE TOWN OF BARTONVILLE, TEXAS,
NOMINATING ONE CANDIDATE TO A SLATE OF NOMINEES FOR
THE BOARD OF MANAGERS OF THE DENCO AREA 9-1-1 DISTRICT**

WHEREAS, Section 722, Health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS:

SECTION 1

The Town of Bartonville hereby NOMINATES Jim Carter as a candidate for appointment to the Board of Managers of the Denco 9-1-1 District.

SECTION 2

This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED on this the 19th day of May 2020.

APPROVED:

Bill Scherer, Mayor

ATTEST:

Tammy Dixon, Town Secretary