

**THE BARTONVILLE TOWN COUNCIL HELD A REGULAR MEETING ON THE 17<sup>th</sup> DAY OF MARCH 2020, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS AT 7:00 P.M.**

The Town Council met in a regular meeting with the following members present:

Bill Scherer, Mayor  
Jaelyn Carrington, Mayor Pro Tem, Place 2  
Jeff Traylor, Councilmember Place 1  
Bridget Melson, Councilmember Place 4  
Josh Phillips, Councilmember Place 5

with the following member absent: Clay Sams, Councilmember Place 3

**Staff Present:** Michael Montgomery, Town Administrator; and Tammy Dixon, Town Secretary.

*The work session portion of the meeting scheduled at 6:30 pm. was cancelled*

- A. CALL WORK SESSION TO ORDER**
- B. WORK SESSION ITEM**
  - 1. Presentation and discussion on stationary license plate readers.
- C. ADJOURN WORK SESSION**

**D. CALL REGULAR MEETING ORDER**

Mayor Scherer called the regular meeting to order at 7:00 p.m.

**E. PLEDGE OF ALLEGIANCE**

Mayor Scherer led the pledge of allegiance.

**F. PUBLIC PARTICIPATION/CITIZEN APPEARANCES**

There were none.

**G. ANNOUNCEMENTS**

Announce recent and upcoming civic and social events.

Mayor Scherer announced the following:

- The Town's Annual Spring Clean Up Day scheduled for Saturday, March 28, 2020, would be cancelled.

**H. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

- 1. Denton County Emergency Services District #1 – Mr. Strange distributed a copy of a report for the District's February 2020 meeting and provided a brief summary.
- 2. Police Chief Report - Department Statistics/Activities for February 2020. – No report.

- 3. Town Administrator  
Monthly Reports: Financial Statement- February 2020; Engineering, Animal Control Report.

Mr. Montgomery stated staff identified a one-time, non-recurring sales tax payment in the amount of approximately \$20,000. Historically, collection in February is \$63,452, this year it was \$85,167.

- 4. Town Secretary – May 2, 2020 Special Election.

Ms. Dixon stated the county requested Town Hall be a polling location and that the expense would be split with the Denton County Fresh Water District and Copper Canyon.

**I. CONSENT AGENDA**

Mayor Pro Tem Carrington moved to approve consent items 1-2. Councilmember Melson seconded the motion. The items, as approved by consent, are restated below along with the approved recommendation, for the record.

- 1. Consider approval of the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

**RECOMMENDATION:** Approve the February 18, 2020, Town Council and Planning and Zoning joint meeting minutes.

- 2. Consider approval of the February 18, 2020, regular meeting minutes.

**RECOMMENDATION:** Approve the February 18, 2020, regular meeting minutes.

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Carrington, Traylor  
**NAYS:** None  
**ABSENT:** Sams  
**VOTE:** 4/0/1

**J. REGULAR ITEMS**

- 3. Discuss and consider approval of Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by \$47,043.15; and authorizing the Town Administrator to execute same of behalf of the Town.

Mr. Montgomery stated the change order resulted in an increase in the in the amount of \$47,043.15 and included the following changes:

- Add a paving grid to the Glenview reconstruction
- Change Hunter to reconstruction with cement stabilization from mill and overlay due to subgrade issues

- Revise traffic control on Dove Creek to split the project at Roadrunner with traffic restricted to one lane.

Councilmember Traylor moved to approve Change Order No. 4 to the 2019 Residential Streets Contract with Rock Solid, Inc., increasing the contract amount by \$47,043.15; and authorizing the Town Administrator to execute same of behalf of the Town. Mayor Pro Tem Carrington seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Carrington, Traylor  
**NAYS:** None  
**ABSENT:** Sams  
**VOTE:** 4/0/1

4. Accept Certification of Unopposed Candidates and adopt a resolution cancelling the May 2, 2020 General Election.

Ms. Dixon presented the certification that the following candidates were unopposed for election to office in the election scheduled for May 2, 2020:

|                   |                       |
|-------------------|-----------------------|
| Bill Scherer      | Mayor                 |
| Jaclyn Carrington | Councilmember Place 2 |
| Bridget Melson    | Councilmember Place 4 |

Mayor Pro Tem Carrington moved to accept the Certification of Unopposed Candidates and adopt Resolution 2020-03 cancelling the May 2, 2020 General Election. Councilmember Melson seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Carrington, Traylor  
**NAYS:** None  
**ABSENT:** Sams  
**VOTE:** 4/0/1

5. Discuss and consider changing the date of the April 21, 2020, Town Council regular meeting.

Ms. Dixon stated the regular meeting for April was scheduled for April 21, 2020. Early Voting for the May 2, 2020, Special Election would be conducted in the Town Council room beginning April 20, 2020 through April 28, 2020. She further stated the Lantana Community Church was unavailable for April 21, 2020; therefore, it was recommended to move the meeting date to Tuesday, April 14, 2020.

Councilmember Phillips moved to change the date of the regular Town Council meeting in April from April 21, 2020 to April 14, 2020. Councilmember Traylor seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Carrington, Traylor  
**NAYS:** None  
**ABSENT:** Sams  
**VOTE:** 4/0/1

- 6. Discuss and consider approval of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled “Boards, Commissions, Committees”, by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment.

Ms. Dixon stated at the February 18, 2020, meeting staff was directed to bring forward an ordinance to add a limitation of successive terms for a person to serve as a chair on the Planning and Zoning Commission and the Board of Adjustment.

Ms. Dixon explained this item was not limiting the term a person could serve on a board, only the length that could be served as a chair. She further stated the draft ordinance provided that no person shall serve as Chair for more than two (2) successive one-year terms beginning with the appointment of the Chair in October 2020.

Councilmember Traylor moved to approve Ordinance 684-20 amending the Town of Bartonville Code of Ordinances, Chapter 1, General Provisions, Article 1.04 entitled “Boards, Commissions, Committees”, by amending Sections 1.04.035 and 1.04.062 by adding a limitation of successive terms for a chair position of the Planning and Zoning Commission and the Board of Adjustment. Mayor Pro Tem Carrington seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 684-20**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 1, GENERAL PROVISIONS, ARTICLE 1.04 ENTITLED “BOARDS, COMMISSIONS, COMMITTEES,” BY AMENDING SECTIONS 1.04.035 AND 1.04.062 BY ADDING A LIMITATION ON THE NUMBER OF SUCCESSIVE TERMS OF OFFICE FOR THE CHAIR POSITIONS OF THE PLANNING AND ZONING COMMISSION AND OF THE BOARD OF ADJUSTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Carrington, Traylor  
**NAYS:** None  
**ABSENT:** Sams  
**VOTE:** 4/0/1

**K. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA**

There were none.

**L. ADJOURNMENT**

Mayor Scherer declared the meeting adjourned at 7:10 p.m.

**APPROVED this the 19<sup>th</sup> day of May 2020.**



Approved:

A handwritten signature in blue ink, appearing to read "Bill Scherer", is written over a horizontal line.

Bill Scherer, Mayor

Attest:

A handwritten signature in blue ink, appearing to read "Tammy Dixon", is written over a horizontal line.

Tammy Dixon, Town Secretary