

**THE BARTONVILLE TOWN COUNCIL SPECIAL MEETING HELD ON THE 24<sup>th</sup> DAY OF MARCH 2020, VIA TELECONFERENCE AT 7:00 P.M.**

*In accordance with order of the Office of the Governor issued March 16, 2020, the Bartonville Town Council conducted a special meeting by telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).*

The Town Council met in special meeting via teleconference with the following members present:

Bill Scherer, Mayor  
Jaclyn Carrington, Mayor Pro Tem, Place 2  
Jeff Traylor, Councilmember Place 1  
Clay Sams, Councilmember Place 3  
Bridget Melson, Councilmember Place 4  
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating: Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; and Ed Voss, Town Attorney.

**A. CALL SPECIAL MEETING ORDER**

Mayor Scherer called the special meeting to order at 7:00 p.m.

**B. PUBLIC COMMENT**

No one called in to speak.

**C. NEW BUSINESS**

1. Discuss and consider approval of an ordinance of the Town of Bartonville declaring a local state of disaster due to a public health emergency.

Mr. Montgomery and Mr. Voss reviewed the draft ordinance and answered questions from the Town Council members. The Council agreed the declaration should include the following:

- All Town-sponsored programs, activities be suspended through April 30, 2020.
- Bartonville Municipal Court delay all Court proceedings until April 30, 2020.
- All closures and cancellations to be reassessed and modified as conditions change.
- Regular Town Council and Board/Commission meetings to be cancelled until further notice.

- All development applications to be suspended until further notice.
- Town offices to remain closed to citizen traffic during normal operating hours, and for inquiries citizens could contact either the Town Administrator or the Town Secretary.

Mayor Pro Tem Carrington moved to approve Ordinance 685-20 declaring a local state of disaster due to a public health emergency. Councilmember Traylor seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 685-20**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, DECLARING A LOCAL STATE OF DISASTER DUE TO A PUBLIC HEALTH EMERGENCY; MAKING FINDINGS RELATED THERETO; PROVIDING AN EFFECTIVE DATE; PROVIDING AN EXPIRATION DATE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.**

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Sams, Carrington, Traylor  
**NAYS:** None  
**VOTE:** 5/0

2. Discuss and consider approval of a resolution ordering that the Special Election scheduled to be held on Saturday, May 2, 2020, be postponed to Tuesday, November 3, 2020.

Mr. Voss explained the Governor issued a Proclamation suspending certain sections of the Texas Election Code, among others, to allow political subdivisions of the State that would otherwise hold elections on May 2, 2020, to postpone general and special elections to the next uniform election date, November 3, 2020; due to the COVID-19 outbreak; therefore the Town could adopted a resolution to postpone said special election in the Town from Saturday, May 2, 2020, to Tuesday, November 3, 2020.

Councilmember Phillips moved to approve Resolution 2020-04 that the Special Election scheduled to be held on Saturday, May 2, 2020, be postponed to Tuesday, November 3, 2020. Mayor Pro Tem Carrington seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Phillips, Melson, Sams, Carrington, Traylor  
**NAYS:** None  
**VOTE:** 5/0

**D./E. CLOSED/OPEN SESSION**

The Town Council convened into a closed meeting at 7:14 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and 551.074 and reconvened into open session at 7:37 p.m. to discuss matters relating to consultation with Town Attorney and personnel as follows:

1. Consultation with Town Attorney regarding legal issues related to police operations. **No Action Taken.**
2. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator.

Mayor Pro Tem Carrington moved to accept Michael Montgomery’s resignation effective April 8, 2020 and authorize the Mayor to negotiation a contract with Mr. Montgomery for interim services if needed. Councilmember Sams seconded the motion

**VOTE ON THE MOTION**

**AYES:** Phillips, Sams, Melson, Carrington, Traylor  
**NAYS:** None  
**VOTE:** 5/0

**D. ADJOURNMENT**

Mayor Scherer declared the meeting adjourned at 7:41 p.m.

**APPROVED this the 19<sup>th</sup> day of May 2020.**



Approved:

  
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 Bill Scherer, Mayor

Attest:

  
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 Tammy Dixon, Town Secretary