

**THE BARTONVILLE TOWN COUNCIL HELD A REGULAR MEETING ON THE 17<sup>TH</sup> DAY OF SEPTEMBER 2019, AT BARTONVILLE TOWN HALL, 1941 E. JETER RD, IN THE TOWN OF BARTONVILLE, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Town Council met in regular meeting with the following members present:

Bill Scherer, Mayor  
Jaclyn Carrington, Mayor Pro Tem, Place 2  
Jeff Traylor, Councilmember Place 1  
Clay Sams, Councilmember Place 3  
Bridget Melson, Councilmember Place 4  
Josh Phillips, Councilmember Place 5

**Staff Present:** Michael Montgomery, Town Administrator; Tammy Dixon, Town Secretary; Bobby Dowell, Chief of Police; Gary Vickery, Town Engineer; and Ed Voss, Town Attorney.

**A. CALL REGULAR MEETING ORDER**

Mayor Scherer called the meeting to order at 6:30 p.m.

**B./C. CLOSED/OPEN SESSION**

The Town Council convened into a closed meeting at 6:31 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and reconvened into open session at 7:14 p.m. to discuss matters relating to consultation with Town Attorney as follows:

1. Consultation with Town Attorney regarding legal issues concerning 2019 Residential Street Projects. **No Action Taken.**
2. Consultation with Town Attorney regarding legal issues concerning the Town's sign ordinance. **No Action Taken.**
3. Consultation with Town Attorney regarding legal issues concerning the Town's manufactured home ordinance. **No Action Taken.**

**D. PLEDGE OF ALLEGIANCE**

Mayor Scherer led the pledge of allegiance.

**E. PRESENTATIONS**

Mayor Scherer read and presented a proclamation declaring the month of September 2019 as "Live United Month" to the following representatives with United Way of Denton County: Marci Pritts, Lyle Drescher and Denton Police Chief Frank Dixon.

Eagle Scout Project Proposal – Justin Lineberger.

Eagle Scout Lineberger presented to the Town Council, his updated Eagle Scout Proposal for a new Little Library and benches and answered questions from the Town Council. The Council complimented Mr. Lineberger on his project and asked Councilmember Jeff Traylor to be the Council liaison for the project.

**F. PUBLIC PARTICIPATION/CITIZEN APPEARANCES**

There were none.

**G. ANNOUNCEMENTS**

Announce recent and upcoming civic and social events.

Mayor Scherer announced at Flag Site Memorial Dedication Ceremony honoring fallen U.S. Air Force Captain Mark Weber would be held on Wednesday, September 18, 7 p.m. 7951 Just Road.

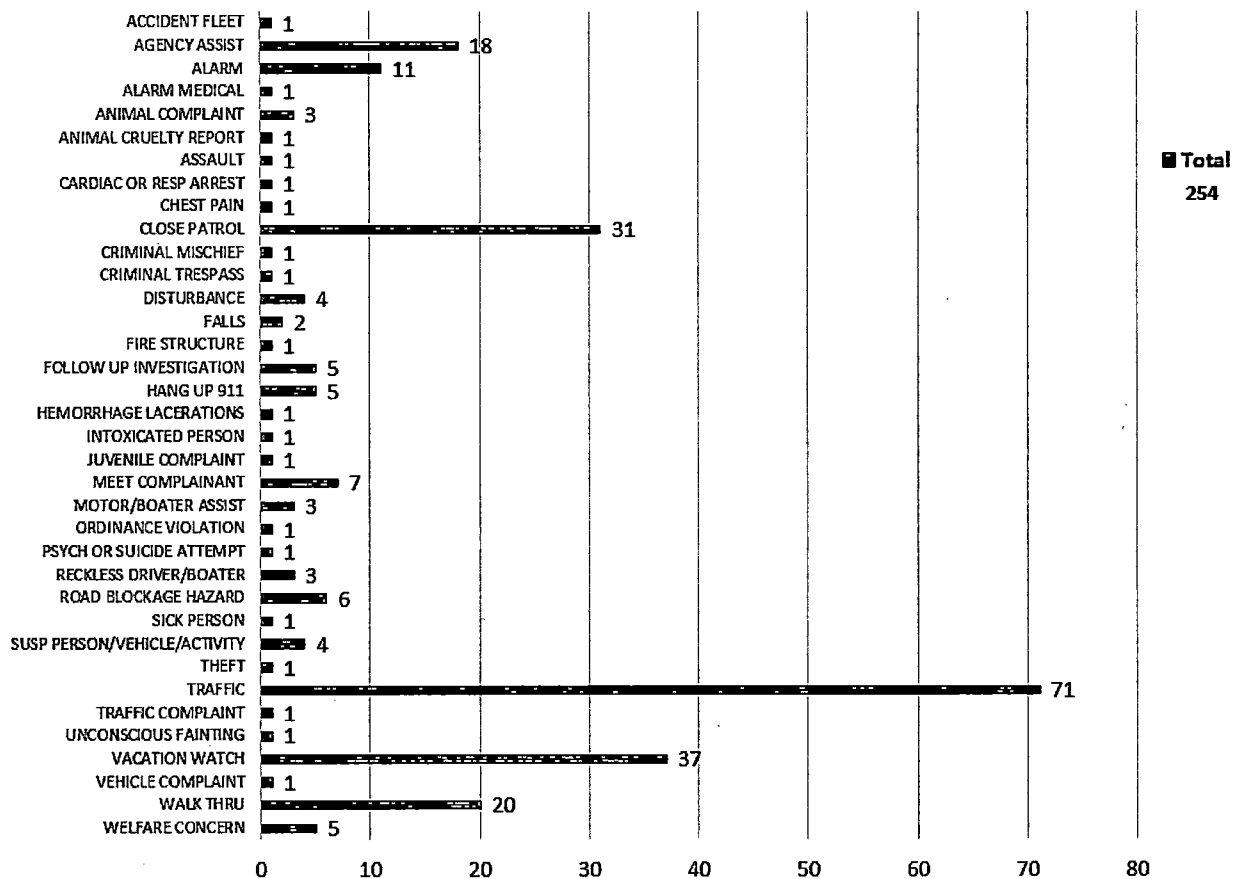
Mayor Scherer announced that National Night Out Event would be held on Tuesday, October 1<sup>st</sup>, 6 – 8 p.m., Lantana Community Church.

**G. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

1. Denton County Emergency Services District #1 – Mr. Strange provided a summary of the Board's August 22<sup>nd</sup> meeting and stated the District's proposed budget was \$5.13 Million.
2. Planning and Zoning Commission: Mr. Montgomery stated items reviewed by the commission were on the agenda for the Town Council's consideration.
3. Community Development Corporation – Ms. Dixon stated the 2019-20 Community Guides should be arriving in everyone's mailboxes soon and extra copies were available at Town Hall.
4. Police Chief Report - Department Statistics/Activities for August 2019.

Chief Dowell announced Officer Trevino resigned to take a position with the Town of Argyle; stated National Night Out would be held on October 1<sup>st</sup> and would include vendors, free food, PHI medical helicopter, Denton County Sheriff's boat safety demonstration, and lots of activities for children; and reviewed the August calls for service as follows:

August 2019 Total



5. Town Administrator

Monthly Reports: Financial Statement- August 2019; Engineering Report, Animal Control Report.

Mr. Montgomery stated CoServ Electric would be upgrading existing poles on East Jeter from McMakin to Porter which include replacing existing power poles and new overhead conductors between September 2019 and August 2020. Minor tree trimming within the right-of-way would also occur to accommodate the replacement poles.

H. CONSENT AGENDA

Councilmember Sams moved to approve consent items 1-9. Mayor Pro Tem Carrington seconded the motion. The items, as approved by consent, are restated below along with the approved recommendation, for the record.

1. Consider approval of the August 20, 2019, regular meeting minutes.

**RECOMMENDATION:** Approve the August 20, 2019, regular meeting minutes.

2. Consider approval of the September 3, 2019, meeting minutes of the annual joint meeting of the Town Council and Bartonville Community Development Corporation.

**RECOMMENDATION:** Approve the September 3, 2019, meeting minutes of the annual joint meeting of the Town Council and Bartonville Community Development Corporation.

3. Consider approval of the September 3, 2019, special meeting minutes.

**RECOMMENDATION:** Approved the September 3, 2019, special meeting minutes.

4. Consider approval of a resolution designating the Denton Record Chronicle as the official newspaper for the Town of Bartonville.

**RECOMMENDATION:** Approve Resolution 2019-19 designating the Denton Record Chronicle as the official newspaper for the Town of Bartonville.

5. Consider approval of a contractor services agreement with Steve Koehler for building inspection and code enforcement services beginning October 1, 2019, through September 30, 2020; and authorization for the Town Administrator to execute same on behalf of the Town.

**RECOMMENDATION:** Approve a contractor services agreement with Leslie Freeman, R.S. for registered sanitarian and food service inspections beginning October 1, 2019, through September 30, 2020; and authorize the Town Administrator to execute same on behalf of the Town

6. Consider approval of a contractor services agreement with Leslie Freeman, R.S. for registered sanitarian and food service inspections beginning October 1, 2019, through September 30, 2020; and authorization for the Town Administrator to execute same on behalf of the Town.

**RECOMMENDATION:** Approve a contractor services agreement with Leslie Freeman, R.S. for registered sanitarian and food service inspections beginning October 1, 2019, through September 30, 2020; and authorize the Town Administrator to execute same on behalf of the Town.

7. Consider approval of a contractor services agreement with Brad Hodges for Gas Well Inspection Services beginning October 1, 2019, through September 30, 2020; and authorization for the Town Administrator to execute same on behalf of the Town.

**RECOMMENDATION:** Approve of a contractor services agreement with Brad Hodges for Gas Well Inspection Services beginning October 1, 2019, through September 30, 2020; and authorize the Town Administrator to execute same on behalf of the Town

8. Consider approval of an agreement with William C. Spore, P.C. for external auditing services the fiscal year ending September 30, 2019, and authorize the Town Administrator to execute same on behalf of the Town.

**RECOMMENDATION:** Approve an agreement with William C. Spore, P.C. for external auditing services the fiscal year ending September 30, 2019, and authorize the Town Administrator to execute same on behalf of the Town.

9. Consider approval of an Interlocal Agreement with the Texas Department of Public Safety (TDPS) to participate in the state’s “Failure to Appear Program,” and authorization for the Town Administrator to execute same on behalf of the Town.

**RECOMMENDATION:** Approve an Interlocal Agreement with the Texas Department of Public Safety (TDPS) to participate in the state’s “Failure to Appear Program,” and authorization for the Town Administrator to execute same on behalf of the Town.

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

**I. REGULAR ITEMS**

10. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division IV, Special Requirements, Chapter 20 Fencing, Walls, and Screening Requirements. *(The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at their September 4, 2019, meeting.)*

Mr. Montgomery stated based on feedback from the Planning & Zoning Commission, as well as the Town Council, staff drafted an ordinance that restricts the types of fences and walls that may be erected along FM 407 to preserve the greenery and openness of the Town. The proposed ordinance provides:

***20.4 Fences and Walls on Farm to Market Road 407***

*A. Fences and walls in excess of six feet (6') in height are prohibited on any lot that abuts Farm to Market Road 407.*

*B. Fences and walls on a lot that abuts Farm to Market Road 407 shall be fifty percent (50%) transparent. Solid fences and walls are prohibited.*

He stated the Planning and Zoning Commission recommended approval of the draft ordinance.

Mayor Scherer opened the public hearing at 7:35 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 7:35 p.m.

Councilmember Traylor moved to approve Ordinance No. 667-19 amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division IV, Special Requirements, Chapter 20 Fencing, Walls, and Screening Requirements. Councilmember Melson seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 667-19**

**AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, EXHIBIT “A,” THE ZONING ORDINANCE, BY ADDING TO CHAPTER 20, “FENCING, WALLS AND SCREENING REQUIREMENTS,” NEW ARTICLE 20.4, ENTITLED “FENCES AND WALLS ON FARM TO MARKET ROAD 407”; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING NO VESTED RIGHTS; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

- 11. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division I, General Requirements, Chapter 3 Site Plans, Section 3.2, General Site Plan, Subsection J, Procedures for Site Plan Review. *(The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at their September 4, 2019, meeting.)*

Mr. Montgomery explained the draft ordinance amends to the Town’s Code to comply with House Bill 3167 that changes procedures concerning approval of Site Plans effective on September 1, 2019.

He stated the Planning and Zoning Commission recommended approval of the draft ordinance.

Mayor Scherer opened the public hearing at 7:37 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 7:37 p.m.

Mayor Pro Tem Carrington moved to approve Ordinance No. 668-19 amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, the Zoning regulations for the Town of Bartonville, by amending Division I, General Requirements, Chapter 3 Site Plans, Section 3.2, General Site Plan, Subsection J, Procedures for Site Plan Review. Councilmember Sams seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 668-19**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING SUBSECTION (J), “PROCEDURES FOR SITE PLAN REVIEW,” OF SECTION 3.2, “GENERAL SITE PLAN,” OF CHAPTER 3, “SITE PLANS,” OF EXHIBIT A, “ZONING ORDINANCE,” OF CHAPTER 14, “ZONING,” OF THE CODE OF ORDINANCES OF THE TOWN OF BARTONVILLE, TEXAS; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS CLAUSE;**

**PROVIDING A REPEALING CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

- 12. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 10, "Subdivision Ordinance," Article 10.02, Exhibit A, "Development Ordinance," by amending Chapter III, "Subdivision Design Standards," Section 3.5, "Lots." *(The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at their September 4, 2019, meeting.)*

Mr. Montgomery stated based on feedback from the Planning & Zoning Commission and the Town Council, staff drafted an ordinance that restricts double frontage lots with street frontage on the front and rear of the lot with the exception of FM 407.

He stated the Planning and Zoning Commission recommended approval of the draft ordinance.

Mayor Scherer opened the public hearing at 7:39 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 7:39 p.m.

Mayor Pro Tem Carrington moved to approve Ordinance No. 669-19 amending the Town of Bartonville Code of Ordinances, Chapter 10, "Subdivision Ordinance," Article 10.02, Exhibit A, "Development Ordinance," by amending Chapter III, "Subdivision Design Standards," Section 3.5, "Lots." Councilmember Melons seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 669-19**

**AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 10, "SUBDIVISION ORDINANCE," ARTICLE 10.02, EXHIBIT A, "DEVELOPMENT ORDINANCE," BY AMENDING CHAPTER III, "SUBDIVISION DESIGN STANDARDS," SECTION 3.5, "LOTS"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

13. Public hearing to consider an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 10, “Subdivision Ordinance,” Article 10.02, Exhibit A, “Development Ordinance,” by amending Appendix A, “Engineering Design Standards,” Section 1, “Streets.” *(The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at their September 4, 2019, meeting.)*

Mr. Montgomery stated the current paving standards allow for subdivisions with lots greater than five acres to have asphalt streets. He explained based on a request from Town Council, staff drafted an ordinance that requires all subdivisions, regardless of lot size, to have 8” concrete streets. He explained this would reduce future maintenance and repair costs.

He stated the Planning and Zoning Commission recommended approval of the ordinance.

Mayor Scherer opened the public hearing at 7:42 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 7:42 p.m.

Councilmember Sams moved to approve Ordinance No. 670-19 amending the Town of Bartonville Code of Ordinances, Chapter 10, “Subdivision Ordinance,” Article 10.02, Exhibit A, “Development Ordinance,” by amending Appendix A, “Engineering Design Standards,” Section 1, “Streets.”. Mayor Pro Tem Carrington seconded the motion. The caption of the ordinance reads as follows:

#### **ORDINANCE NO. 670-19**

**AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 10, “SUBDIVISION ORDINANCE,” ARTICLE 10.02, EXHIBIT A, “DEVELOPMENT ORDINANCE,” BY AMENDING APPENDIX A, “ENGINEERING DESIGN STANDARDS,” SECTION 1, “STREETS”; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

#### **VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips

**NAYS:** None

**VOTE:** 5/0

14. Discuss and consider approval of an ordinance amending the Town’s Budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, as adopted by Ordinance No. 641-18 and amended by Ordinance 648-18 providing for adjustments to the General Fund, Street Maintenance Fund, Interest & Sinking Fund.

Mr. Montgomery explained several items in the FY 2018-19 needed to be amended due to excess revenue and expenses. Due to excess revenues, an additional \$778,200 would be transferred to the I&S Fund from the General & Street Maintenance Funds.



Councilmember Melson moved to approve Ordinance No. 671-19 amending the Town's Budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, as adopted by Ordinance No. 641-18 and amended by Ordinance 648-18 providing for adjustments to the General Fund, Street Maintenance Fund, Interest & Sinking Fund. Mayor Pro Tem Carrington seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 671-19**

**AMENDING THE FISCAL YEAR 2018-2019 BUDGET**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS AMENDING THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AS ADOPTED BY ORDINANCE NO. 641-18 AND AMENDED BY ORDINANCE NO. 648-18 BY PROVIDING FOR ADJUSTMENTS TO THE GENERAL FUND; STREET MAINTENANCE FUND; AND INTEREST & SINKING FUND; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AS AMENDED; PROVIDING SAVINGS; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE OF ALL ORDINANCES OF THE TOWN BARTONVILLE; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips

**NAYS:** None

**VOTE:** 5/0

15. Discuss and consider approval of an ordinance approving and adopting the budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020.

Mr. Montgomery stated a public hearing for the proposed budget was held on August 20, 2019. He stated the proposed budget includes:

- As directed at the August 20, 2019 meeting, the addition of a police officer position
- Addition of tree trimming and SPAN transportation services
- No increase in the property tax rate of \$0.19294 per \$100 valuation
- Increased spending on road repairs and resurfacing
- Revenue growth from property taxes, sales taxes, and permits

The proposed budget is based on a \$0.192940/\$100 tax rate.

Mayor Pro Tem Carrington moved to approve Ordinance No. 672-19 approving and adopting the budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020. Councilmember Traylor seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE NO. 672-19  
ADOPTING THE FISCAL YEAR 2019-2020 BUDGET**

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR 2019-2020; APPROPRIATING AMOUNTS TO THE INDIVIDUAL LINE ITEMS OF THE GENERAL FUND, STREET IMPROVEMENT FUND, WASTEWATER FUND, CAPITAL IMPROVEMENT FUND, VEHICLE REPLACEMENT FUND, AND RESERVE FUND IN ACCORDANCE WITH SAID BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**ROLL CALL VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

Mayor Pro Tem Carrington moved to ratify the property tax revenue increase as reflected in the FY 2019-2020 budget. Councilmember Sams seconded the motion.

**ROLL CALL VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

16. Discuss and consider approval of an ordinance fixing and levying municipal ad valorem taxes for the fiscal year beginning on October 1, 2019, and ending on September 30, 2020, and for each fiscal year thereafter until otherwise provided, at the rate of \$0.192940 per \$100 assessed valuation on all taxable property within the corporate limits of the Town of Bartonville as of January 1, 2019; and adopting the 2019 tax rolls.

Mr. Montgomery stated the proposed tax rate of \$0.192940 per assessed valuation is the same tax rate as the last eleven fiscal years. He stated the total taxable value on the 2019 appraisal roll including estimated values was \$369,751,244. He explained once the tax rate was approved, the Town would be able to calculate its 2019 tax levy (i.e., property tax revenue). He stated these funds would be used to cover operating and maintenance expenses.

Councilmember Traylor moved that the property tax rate be increased by the adoption of a tax rate of \$0.192940 per \$100 of assessed value, which is effectively a 3.37 percent increase in the tax rate; and moved to approve Ordinance 673-19 adopting the 2019 tax rolls and fixing and levying municipal ad valorem taxes for the fiscal year beginning on October 1, 2019, and ending on September 30, 2020, and for each fiscal year thereafter until otherwise provided, at the rate of \$0.192940 per \$100 assessed valuation on all taxable property within the corporate limits of the Town of Bartonville as of January 1, 2019. Mayor Pro Tem Carrington seconded the motion. The caption of the ordinance reads as follows:

**ORDINANCE 673-19**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019, AND ENDING ON SEPTEMBER 30, 2020, AND FOR EACH FISCAL YEAR THEREAFTER UNTIL OTHERWISE PROVIDED, AT A RATE OF \$0.192940 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN AS OF JANUARY 1, 2019; DIRECTING THE ASSESSMENT THEREOF TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING FOR APPROVAL OF THE 2019 TAX ROLLS; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.**

**ROLL CALL VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

17. Discuss and consider approval of a resolution appointing members to the Board of Adjustment.

Ms. Dixon stated at the August 20, 2019, meeting, the Town Council voted to reappoint Nona Dodson and Del Knowler for two-year terms and to move Jim Lieber to a regular position effective October 1, 2019 for a two-year term. She explained both alternate positions were available, one with a term expiring 2020 and one with a term expiring 2021. Ms. Dixon stated Michael Knoll submitted an application for reappointment and two new applications were submitted from Rick Lawrence and Helen Stewart.

Mayor Pro Tem Carrington moved to approve Resolution No. 2019-20 appointing Helen Stewart to the Alternate 1 position with a term expiring September 2020 and appointing Rick Lawrence to the Alternate 2 position with a term expiring September 2021. Councilmember Sams seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

- 18. Discuss and consider authorizing the Town Administrator to hire police officer to fill vacant position.

Mr. Montgomery stated with the resignation of Officer Lauren Trevino, there was a need to fill the vacant position for police officer. He explained according to the Town’s ordinances a position shall not be filled without town council authorization. He stated he was requesting to fill the vacant police officer position.

Councilmember Sams moved to authorized the Town Administrator to hire a police officer to fill the vacant position. Mayor Pro Tem Carrington seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Carrington, Traylor, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

- 19. Discussion on Town Limit Signs and Directional Signs along FM 407.

Ms. Dixon stated staff contacted the Texas Department of Transportation (TxDOT) regarding the installation of City Limit signs along FM 407 at the entrances into Bartonville. She explained TxDOT was having the locations surveyed, and as staff understood, TxDOT would pay for and install the signs per their standards. Ms. Dixon added that staff requested the signs read “Bartonville Town Limit” opposed to “Bartonville City Limit.”

Ms. Dixon stated staff had also been researching the possibility of having two (2) Directional Signs installed along FM 407 providing direction to Town Hall, the Police Department, the Municipal Court, and possibly Historical Marker. She explained the process and TxDOTs requirements.

The Town Council discussed the style of the directional signs. Ms. Dixon stated the style of signs would be brought back to council.

**J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA**

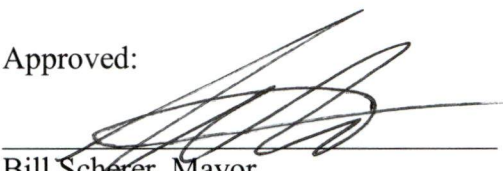
There were none.

**K. ADJOURNMENT**

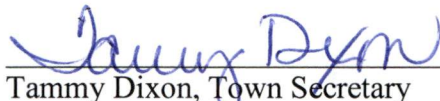
Mayor Scherer declared the meeting adjourned at 7:58 p.m.

APPROVED this the 15<sup>th</sup> day of October 2019.

Approved:

  
\_\_\_\_\_  
Bill Scherer, Mayor

Attest:

  
\_\_\_\_\_  
Tammy Dixon, Town Secretary

