



SPECIAL EVENTS ADVISORY COMMITTEE MEETING AGENDA

February 04, 2025 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

- A. CALL MEETING TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. PUBLIC PARTICIPATION**

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Recording Secretary, preferably before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Committee for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Committee during the Public Presentation portion of the meeting or when the item is considered by the Committee.

- D. REGULAR ITEMS**

- 1. Discuss and consider approval of the December 16, 2024 Regular Meeting Minutes.**
- 2. Discussion of Bartonville Spirit Day.**

- E. ADJOURNMENT**

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Andrea Carpenter, Deputy Town Secretary

Posted: January 31, 2025 prior to 4:00 PM

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE February 4, 2025

FROM: Andrea Carpenter, Deputy Town Secretary

AGENDA ITEM: Discuss and consider approval of the December 16, 2024 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on December 16, 2024.

RECOMMENDED MOTION OR ACTION:

Approve the December 16, 2024 Special Events Committee Meeting Minutes.

ATTACHMENTS:

- December 16, 2024 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 16th DAY OF DECEMBER 2024, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:

Lori Van Alstine, Chair
Keith Crandall, Committee Member/Council Member Place 4
Kathy Daum, Committee Member
Sean Stenovitch, Committee Member

Committee Members Absent:

Margie Arens, Committee Member/Council Member Place 5
Donna Baumgartner, Committee Member
Randy Van Alstine, Committee Member

Town Staff Present:

Andrea Carpenter, Deputy Town Secretary
Kirk Riggs, Chief of Police/Acting Town Administrator

A. CALL MEETING TO ORDER

Chair Van Alstine called the meeting to order at 5:07 p.m.

B. PLEDGE OF ALLEGIANCE

Chair Van Alstine led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

There was none.

D. REGULAR ITEMS

1. Discuss and consider approval of the December 3, 2024 meeting minutes.

Motion made by Committee Member Crandall, seconded by Committee Member Daum, to approve the December 3, 2024 meeting minutes as presented. Motion carried unanimously.

2. Recap discussion of the Christmas tree lighting celebration.

The Committee members discussed what went well at the event, as well as opportunities to do things differently next year.

3. Discuss the date and process for disassembling the Christmas tree.

The Committee members decided that the Christmas tree will be disassembled on January 4, 2025, at 9:30 a.m. The necessity of volunteers and a lift were discussed.

4. Consider the first meeting date and event date for the 2025 Memorial Day Celebration.

The Committee members considered re-naming the event 'Bartonville Spirit Day,' and decided that the celebration would be held Saturday May 17, 2025, from 2-6 p.m. The first meeting to discuss the event will be scheduled for Tuesday February 4, 2025, at 5:00 p.m.

E. ADJOURNMENT

Chair Van Alstine adjourned the meeting at 5:45 p.m.

APPROVED this the 4th day of February 2025.

APPROVED:

ATTEST:

Lori Van Alstine, Chair

Andrea Carpenter, Deputy Town Secretary