

**THE BARTONVILLE TOWN COUNCIL REGULAR MEETING HELD ON THE 18<sup>th</sup> DAY OF JANUARY 2022, AT 1941 E. JETER ROAD, BARTONVILLE, TEXAS 6:30 P.M.**

The Town Council met in a regular meeting with the following members present:

Jaclyn Carrington, Mayor Pro Tem  
Jim Roberts, Councilmember Place 1  
Clay Sams, Councilmember Place 3  
Bridget Melson, Councilmember Place 4  
Josh Phillips, Councilmember Place 5

with the following member absent: Bill Scherer, Mayor

constituting a quorum with the following members of the Town Staff participating Cori Reaume, Interim Town Administrator; Tammy Dixon, Town Secretary; Bobby Dowell, Chief of Police; and Ed Voss, Town Attorney.

**A. CALL REGULAR MEETING TO ORDER**

Mayor Pro Tem Carrington called the regular meeting to order at 6:35 p.m.

**B./C. CLOSED/OPEN SESSION**

The Town Council convened into a closed meeting at 6:35 p.m. pursuant to Texas Government Code Chapter 551, Sections 551.071 and reconvened into open session at 7:07 p.m. to discuss matters relating to consultation with Town Attorney as follows:

- a. Consultation with Town Attorney regarding pending litigation - *Jessica Tolliver et. al vs. the Town of Bartonville et. al.*, Civil Action No. 4:21-CV-350, United States District Court, Eastern District of Texas, Sherman Division. **No Action Taken.**

**D. PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Carrington led the pledge of allegiance.

**E. PRESENTATIONS**

Salvation Army Mayors Red Kettle Challenge

Mary Freeman and Charlie Chapman of the Salvation Army presented a Certificate of Appreciate to the Town for participating in the Mayors Red Kettle Challenge. Ms. Freeman stated the Bartonville Team raised over \$950.00 and ranked second for the number of volunteers participating.

**F. PUBLIC PARTICIPATION**

There were none.

**G. APPOINTED REPRESENTATIVE/LIAISON REPORTS**

## 1. Denton County Emergency Services District #1

Mr. Strange distributed and reviewed a report of the District's December 15, 2021 meeting. He stated that Bartonville resident, Dr. Justin Northeim received the EMS Medical Director of the Year award through the Texas Department of State Health Services.

## 2. Police Chief Report - Department Statistics/Activities for December 2021.

Chief Dowell distributed and reviewed the statistics for December which included comparisons over the past year and answered questions from the Council.

## 3. Interim Town Administrator – Monthly Reports December 2021: Financial Statement; Quarterly Investment Report; Animal Control; Engineering; Code Enforcement; Permits; Municipal Court; Update on CLFR Grant; Dates for Annual Spring Clean Up.

Ms. Reaume presented the Quarterly Investment and December Financial reports noting that sales taxes were 20% over the updated budget, property taxes were at 40% of collection and the Development Fees were at 84% due to the newly approved subdivisions. Ms. Reaume stated there was an increase in Contracted Services, mostly due to Engineering and that most other expenses were on target or below. She stated the Police Department Salaries and Benefits were under budget due to vacancies.

**H. CONSENT AGENDA**

Councilmember Sams moved to approve consent items 1-2. Councilmember Melson seconded the motion. The items, as approved by consent, are restated below along with the approved recommendations, for the record.

## 1. Consider approval of the December 14, 2021, regular meeting minutes.

**RECOMMENDATION:** Approve the December 14, 2021, regular meeting minutes.

## 2. Consider approval of a resolution of the Town Council of the Town of Bartonville ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor and two Councilmembers Places 2 and 4, for two-year terms each; and providing for a joint services contract with Denton County.

**RECOMMENDATION:** Approve Resolution 2022-01 of the Town Council of the Town of Bartonville ordering a General Election to be held on May 7, 2022, for the purpose of electing a Mayor and two Councilmembers Places 2 and 4, for two-year terms each; and providing for a joint services contract with Denton County.

## 3. Consider approval of a resolution amending the Personnel and Administrative Regulations Manual (PARM), Chapter 4, Section 4.01 Health Insurance.

**RECOMMENDATION:** Approve Resolution 2022-02 amending the Personnel and Administrative Regulations Manual (PARM), Chapter 4, Section 4.01 Health Insurance.

**VOTE ON THE MOTION**

**AYES:** Roberts, Carrington, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

**I. REGULAR ITEMS**

4. *Site Plan Amendment – The Barrel, Bartonville Town Center*

Public hearing to consider a Site Plan Amendment for Bartonville Town Center to identify the location of a proposed new wall sign with illumination. The property is generally described as a 7.32-acre tract of land generally located on the west side of FM 407, more commonly known as 2648 FM 407, Bartonville, Texas. *The Planning & Zoning Commission recommended approval by a vote of 5 to 0 at its January 5, 2022, meeting.*

Ms. Reaume stated the amendment was to seek a minor change to allow for the installation of an illuminated wall sign for The Barrel, LLC, a new business located in the property.

She explained Article 3.04.014 of the Town’s Code specifically states, “Illumination of wall signs shall be determined by the town with an approved site plan.” She stated there were currently many illuminated wall signs that are in use for other businesses in the Bartonville Town Center area; however, the ordinance does not allow for staff to issue a permit for an illuminated wall sign that is not specifically identified in an approved site plan. She noted staff intends to bring forward an amendment to this ordinance in the future, to allow for illuminated wall signs (with some parameters) in the VC zoning district.

Mayor Pro Tem Carrington opened the public hearing at 7:39 p.m.

No one spoke in favor or opposition.

Mayor Pro Tem Carrington closed the public hearing at 7:40 p.m.

Councilmember Phillips moved to approve the Site Plan Amendment for the Bartonville Town Center to identify the location of a proposed new wall sign with illumination for The Barrel, LLC. Councilmember Phillips seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Roberts, Carrington, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

5. *Zoning Ordinance Amendment – Equestrian Centers*

Public hearing to consider proposed amendments to the Town of Bartonville Zoning Ordinance related to equestrian center regulations, including private and commercial stables and related matters. The proposed amendments may add, remove, or change definitions, amending zoning districts where permitted, and/or by adding additional

requirements and provisions necessary for the regulation of private and commercial stables within all of the Town's zoning districts. *The Planning & Zoning Commission recommended approval by a vote of 4 to 1 at its January 5, 2022, meeting.*

Ms. Reaume stated the Equestrian Center Ad-Hoc Committee, formed by the Council in May of 2021 to review and clarify the zoning ordinance as it pertained to commercial equestrian centers, finalized their recommendations in November and presented the draft ordinance to the Town Council in December.

She stated the Town Council took action at the December 14, 2021 meeting to call for public hearings on January 5 at the Planning & Zoning Commission meeting, as well as January 18 at the Town Council meeting to hear public comment for or against the proposed changes in advance of any consideration for amending the ordinance.

Ms. Reaume stated the Planning & Zoning Commission held the first public hearing on January 5, 2022. No one spoke in favor or opposition, however, after some discussion amongst the Commission, they recommended approval of the draft ordinance, except for one change to revise the recommended hours of operation.

Ms. McDonald, Vice-Chair for Planning and Zoning and member of the Equestrian Ad-Hoc Committee stated the Committee's goal was to clean up the ordinance, to add items that are added to CUP approvals for equestrian centers, and to provide a clarification between commercial and non-commercial equestrian centers.

Mayor Pro Tem Carrington opened the public hearing at 7:49 p.m.

No one spoke in favor.

The following spoke in opposition:

Jim Langford, 1044 E. Jeter Road

Laura Hightower, 1757 E. Bridle Bit Road

Greg McMillan, 1310 Gibbons Road S.

David Gilchrist, 1849 Bridle Bit Road

Siobhan O'Brien, 875 Porter Road

Danny Mims, 1389 Broome Road

Greg Peck, 150 Hidden Oaks Trail

Jackie Pisani, 1200 Rockgate Road

Following discussion, the consensus of the Town Council was to continue the public hearing to the next meeting to allow for a work session to be held to discuss this item further and gain feedback from interested residents and stakeholders.

Mayor Pro Tem Carrington thanked everyone for their comments.

Councilmember Roberts moved to keep the public hearing open and to continue the public hearing to the February 15, 2022, regular meeting at the Lantana Community Church. Councilmember Sams seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Roberts, Carrington, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

6. Discuss and consider approval of a Performance Agreement between the Bartonville Community Development Corporation and Blue Pup Pub, LLC for a Façade Grant for the Bartonville Store.

Ms. Dixon stated Tim House, on behalf of Blue Pup Pub, LLC, submitted a grant application to the Bartonville Community Development Corporation (BCDC) requesting funding for a mural painting for the south side of the Bartonville Store. She further stated the Board, along with Mr. House, agreed on a rendering, which is a depiction taken from a photograph of the Bartonville Store from the 1940s.

Ms. Dixon stated the Board approved the grant in the amount of \$9,900 and she explained the performance agreement outlines the requirements for the funding.

Councilmember Sams moved to approve a Performance Agreement between the Bartonville Community Development Corporation and Blue Pup Pub, LLC for a Façade Grant for the Bartonville Store. Councilmember Roberts seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Roberts, Carrington, Sams, Melson, Phillips  
**NAYS:** None  
**VOTE:** 5/0

**J. FUTURE ITEMS**

The following items were requested to be placed on the February agenda:


- Road Update Discussion
- Discussion on Denton County Appraisal District activities regarding agriculture exemptions

**K. ADJOURNMENT**

Mayor Pro Tem Carrington declared the meeting adjourned at 8:34 p.m.

**APPROVED this the 15<sup>th</sup> day of February 2022.**

Approved:   
\_\_\_\_\_  
Bill Scherer, Mayor

Attest:  
  
\_\_\_\_\_  
Tammy Dixon, Town Secretary

