

The Bartonville Planning and Zoning Commission held a regular meeting on the 2nd day of March, 2022, at 7:00 p.m., in the Council Chambers of Bartonville Town Hall, 1941 East Jeter Road, Bartonville, Texas.

Present:

Ralph Arment, Chairperson
Don Abernathy, Commissioner
Brenda Hoyt-Stenovitch, Commissioner
Harry Otto, Commissioner
Margie Arens, Alternate 1
Larry Hayes, Alternate 2

with the following members absent: Gloria McDonald, Commissioner

Also present: Cori Reaume, Interim Town Administrator; Ed Voss, Town Attorney; and Eric Wilhite, Town Planner

There constituting a quorum, the following business took place:

A. CALL TO ORDER

Chair Arment called the meeting to order at 7:01 p.m.

B. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Chair Arment led the Pledge of Allegiance.

C. PUBLIC PARTICIPATION

There was none.

D. APPROVAL OF MINUTES: Discuss and consider approval of the February 2, 2022 regular meeting minutes.

Ms. Reaume explained there were not minutes to approve. No action taken. The February 2, 2022 meeting was cancelled due to weather.

REGULAR ITEMS

1. *Public Hearing – New & Unlisted Use: Automated Car Wash*

Public hearing to receive public comment and consider recommendations to the Town Council regarding an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit A, Zoning ordinance related to a new and unlisted use for automated

car washes. The proposed amendment may add, remove, or change definitions and amend the Land Use Table to indicate zoning districts where permitted.

Before discussion was held on this item, Chair Arment requested adjournment to executive session to obtain legal advice from the Town Attorney. Commissioners adjourned to executive session at 7:04 p.m.

Commissioners reconvened into open session at 7:13 p.m.

Ms. Reaume introduced the item and Mr. Harney, a representative of the owner, to discuss the application for the new use. Mr. Harney explained the applicant was requesting only to add the use in to the General Commercial zoning district, and explained some details about the proposed business, staffing, etc. The proposed car wash elevations had been reviewed by the owner and would match the rest of the district’s building materials.

Chair Arment opened the public hearing at 7:17 p.m.

No comments were received for or against.

The public hearing was closed at 7:18 p.m.

Commissioners discussed concerns with adding the use to the Land Use Table, and Chair Arment asked if there was a motion.

Commissioner Abernathy moved to recommend to the Town Council denial of the additional use into the land use table. Commissioner Hoyt-Stenovich seconded the motion.

VOTE ON THE MOTION

AYES: Arment, Abernathy, Hoyt-Stenovich, Otto, Arens,
NAYS: None
VOTE: 5/0

2. *Public Hearing – Posted Notice Requirements*

Public hearing to receive public comment and consider recommendations to the Town Council regarding public hearing posted notice requirements by amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, The Zoning Regulations, Appendix A, Section A.5 by repealing and replacing subsection C. Posted Notice.

Ms. Reaume explained that this item was discussed last year and Council directed staff to bring forward a change to the Code of Ordinances that would transfer the responsibility of installing public notice signs on applicant properties to the applicant rather than Town staff.

Commissioners discussed and agreed with the change. A question was raised about ensuring compliance, and Town Attorney, Ed Voss, explained staff would still be required to monitor occasionally to ensure signs were installed.

Chairperson Arment opened the public hearing at 7:21 p.m.

No comments were received for or against.

The public hearing was closed at 7:22 p.m.

Commissioner Otto moved to recommend approval to the Town Council of the draft ordinance. Commissioner Abernathy seconded the motion.

VOTE ON THE MOTION

AYES: Arment, Abernathy, Hoyt-Stenovich, Otto, Arens,
NAYS: None
VOTE: 5/0

F. FUTURE AGENDA ITEMS/REQUESTS BY COMMISSIONERS TO BE ON NEXT AGENDA

No future agenda items were discussed.

F. ADJOURNMENT

There being no further business to come before the board, Chairman Arment declared the meeting adjourned at 7:41 p.m.


APPROVED this the 14th day of March 2022.

Approved:



Ralph Arment, Chair

Attest:



Cori Reaume, Interim Town Administrator