

**THE BARTONVILLE COMMUNITY DEVELOPMENT CORPORATION MEETING
HELD ON THE 13th DAY OF JULY 2022, AT BARONVILLE TOWN HALL, 1941 E.
JETER ROAD, BARTONVILLE, TEXAS, AT 6:00P.M.**

The Community Development Corporation met in a regular meeting with the following members present:

Dwain Skrobarcek, Chair
Terry Rock, Vice Chair
Randy Van Alstine
Jim Foringer
Brenda Latham
Vicki Burford

with the following member absent: Jim Langford

constituting a quorum with the following members of the Town Staff participating: Tammy Dixon, Town Secretary; and Thad Chambers, Town Administrator.

A. CALL TO ORDER

Chairman Skrobarcek called the meeting to order at 6:00 p.m.

Chairman Skrobarcek rearranged the agenda items by moving Items B & C. after Item E.

D. PUBLIC PARTICIPATION

Mayor Carrington thanked the Members of the Board for their service on the Board and to the Community.

E. ITEMS

1. Consider approval of the June 8, 2022, meeting minutes.

Brenda Latham moved to approve the June 8, 2022, meeting minutes. Terry Rock seconded the motion. The motion carried by a vote of 6 to 0.

2. Review, discuss, and provide necessary input regarding the FY 2022-2023 Annual BCDC budget, projects, goals, and objectives.

Ms. Dixon stated the following items were future projects the Board discussed over the past few months:

- Green Ribbon Program for medians on FM 407
- Flag Poles at Old Town
- Updated Cell Phone Analysis
- Partner with Bartonville Town Center for holiday event
- Participation in Grand Openings/Marketing
- Updated Community Guide

Mr. Chambers explained grand openings were coordinated through a Chamber of Commerce which has a significant membership / mailing pool to advertise to that the Town does not have.

Ms. Dixon informed the Board that the Town Council may be considering calling an election to reallocate sales tax, reducing the BCDC sales tax from 1/4 to 1/8 of a cent and increasing the street sales tax from 1/2 to 5/8. She explained the Town’s commercial property was almost built out, and the funding reallocation would sustain marketing for existing businesses and retention. She explained if an election was called and the measure passed, it would not take effect until June of 2023.

Ms. Dixon reviewed the line items and after discussion stated she would bring back a draft budget for approval at their next meeting.

3. Discussion on Old Town monument signage.

Ms. Dixon stated she received a quote from Sigma signs to remove the metal business signs, have them powder coated, then reinstall. She stated if there was no objection, she would approve the quote and the process would take approximately one week. The Board had no objection.

4. Update on development activity (new businesses, prospective businesses, expansion of businesses).
No discussion.

5. Discussion on marketing, promotional items, and advertising of local businesses.
No discussion.

6. Discussion on BCDC meeting dates.

Ms. Dixon requested the Board consider changing their meeting dates to every other month and possibly quarterly due to the limited number of requests. She explained the Board could always meet sooner to consider any applications for grants. The Board had no objection.

B./C. CLOSED/OPEN SESSION

The Bartonville Community Development Corporation Board (BCDC) to convene into a closed meeting pursuant to Texas Government Code Chapter 551, Section 551.072 at 6:56 p.m. and reconvened into open session at 7:03 for discussion regarding the purchase, exchange, lease, or value of real property and all matters incident and related thereto. There was no action taken.

F. FUTURE ITEMS

- Review of BCDC Bylaws and review of types of projects the BCDC Board could approve.

G. ADJOURNMENT

Chairman Skrobarcek adjourned the meeting at 7:04 p.m.

APPROVED this 16th day of August 2022.



Approved:

[Handwritten signature of Dwain Skrobarcek]
 Dwain Skrobarcek, Chair

Attest:

[Handwritten signature of Tammy Dixon]
 Tammy Dixon, Town Secretary

