

**THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE MET IN REGULAR SESSION ON THE 3<sup>rd</sup> DAY OF NOVEMBER 2025, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, WITH THE FOLLOWING MEMBERS PRESENT, CONSTITUTING A QOURUM:**

Lori Van Alstine, Chair  
Kathy Daum, Vice Chair  
Margie Arens, Committee Member/Council Member Place 5  
Keith Crandall, Committee Member/Council Member Place 4  
Randy Van Alstine, Committee Member  
Donna Baumgarner, Committee Member  
Stephanie Phillips, Committee Member

*Committee Member Absent:*

*Town Staff Present:*

Shannon Montgomery, Town Secretary  
Andrea Carpenter, Deputy Town Secretary

**A. CALL MEETING TO ORDER**

Chair Van Alstine called the meeting to order at 5:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

Chair Van Alstine led the Pledge of Allegiance.

**C. PUBLIC PARTICIPATION**

*If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.*

There was none.

**D. REGULAR ITEMS**

**1. Discuss and consider approval of the October 14, 2025 meeting minutes.**

Motion made by Committee Member Crandall, seconded by Committee Member Daum to approve the October 14, 2025 meeting minutes as presented. Motion carried unanimously.

**2. Discussion of Christmas Tree Lighting celebration.**

The Committee discussed the logistics of setting up the tree and storing it after takedown. Additional decorations were considered, and all purchases were finalized.

**3. Schedule next meeting.**

The Committee scheduled the next meeting for December 1, 2025, at 5:00pm.

**E. ADJOURNMENT**

Chair Van Alstine adjourned the meeting at 6:00 p.m.

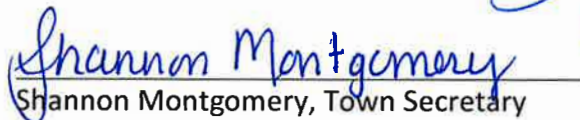
**APPROVED this the 1<sup>st</sup> day of December 2025.**

APPROVED:



Lori Van Alstine, Chair

ATTEST:

  
Shannon Montgomery, Town Secretary